The University of Nebraska at Omaha (UNO) is pleased to offer the Employer Reimbursement Deferred Payment Plan (ERDPP). Many companies offer some type of educational assistance to their employees. If your employer has a tuition reimbursement program that allows you to take classes and pays your tuition and/or fees after grades are posted, ERDPP may be a good option. This agreement allows you to defer payment of the reimbursable portion of your educational tuition and fees to approximately 45 days from the close of the semester.

APPLICATION DEADLINES

Fall: September 15 | Spring: February 15 | Summer: May 15

APPLICATION PROCESS

- Obtain an ERDPP application from the UNO Cashiering Student Accounts Office or download the application online by visiting cashiering.unomaha.edu
- Fill out the student sections, read all terms and conditions, and have your employer complete the employer section
- Return the signed, completed application, a copy of your employer’s reimbursement policy, and the $50 application fee by the term deadline. Deadline are as follows:
  - Fall: September 15
  - Spring: February 15
  - Summer: May 15
- Payment of non-covered charges is due at the time you submit the application
- University approval is required prior to acceptance

BENEFITS OF PARTICIPATION

- No late payment fees applied during the semester of your participation if your employer reimburses you 100% of your outstanding tuition and fees
- No minimum monthly payments
- Ability to pre-register for the next semester when enrollment begins even though your account has not yet been paid

COST TO PARTICIPATE

- $50 non-refundable application fee
- All tuition and fees not covered by your employer

A new application and fee must be submitted every semester you wish to participate.

Eligibility must also be verified every semester an application is submitted.
PAYMENT AND BILLING PROCESS

- The $50 application fee and any tuition and fees not covered by your employer must be paid by credit card upon acceptance of the application.

- Submitting credit/debit card information is required and your remaining balance will be charged to this card 45 days after the end of the semester unless you pay the balance by other means prior to this date.

- You will have approximately 45 days from the end of the semester to clear your balance with the university. The application form will list the due date.

- You will continue to receive monthly billing statements via your UNO email address as a reminder of the balance due to the university. New charges that appear on your billing statement should be paid by the billing due date.

- Your employer is not held responsible for payment of tuition and fees. If your employer has not reimbursed you or your grades are not acceptable, retroactive late payment fees, up to a maximum of $200, may be assessed to your student account balance and the unpaid balance will be subject to normal collection policies.

BILLING

It is important to remember that if you receive a billing statement and you think your employer is paying for your tuition, you must contact UNO. The university tries to have everything up-to-date prior to the billings being generated. If your balance does not reflect a credit paid for by your employer, UNO may not have the proper paperwork.

ADDITIONAL FINANCIAL ASSISTANCE

If you receive financial assistance in the form of loans, grants, scholarships, etc during the ERDPP agreement period, these funds will be used to pay your student account. If this assistance creates a refund due on your student account, that portion will be refunded to you.

ERDPP amounts are not credited to your student account until payment is actually received by the Cashiering and Student Accounts Office.