## **ACCESSING THE ACE SYSTEM**

An email will be sent out to your university email account one week before course evaluations open to students. This email will contain the course summary in table format as shown below. The table lists the courses you teach that will have surveys available to students to fill out, the start and end dates for the survey period, the date you will be able to access your survey results, and the response rate which shows the number of students in each course.

Course Summary							
Course Code	Course Title	Survey Start Date	Survey End Date	Report Access Start	Response Rate		
CSCI1620001.1231	23SP CSCI1620-820:Intro To CS II	4/28/2023 12:00 AM	5/12/2023 11:59 PM	6/2/2023 12:00 AM	0.00% (0/54		
CSCI1620001.1231	23SP CSCI1620-851:Intro To CS II	4/28/2023 12:00 AM	5/12/2023 11:59 PM	6/2/2023 12:00 AM	0.00% (0/166		
CSCI1620001.1231	23SP CSCI1620-001:Intro To CS II	4/28/2023 12:00 AM	5/12/2023 11:59 PM	6/2/2023 12:00 AM	0.00% (0/55		
CSCI1620001.1231	23SP CSCI1620-850:Intro To CS II	4/28/2023 12:00 AM	5/12/2023 11:59 PM	6/2/2023 12:00 AM	0.00% (0/57		

You can access your account by two ways:

- 1. **Option 1:** Logging in your watermark account https://login.watermarkinsights.com/connect/universityofnebraskaomaha
- 2. **Option 2:** Log into your Canvas account and click the ACE Instructor Course Evaluations link. This link is visible a week before the course evaluations open to students.

0		20001.123	1 > ACE Course Evaluations	
	2023 Spring		Watermark" Course Evaluations & Surveys   formerly EvaluationKIT	0 🔺
Account	Home		Home Results - Manage Courses	Instructor - Adatha Owora -
	Grades			noudoloi · · /igatila o nora ·
	Announcements		Project Results	Response Rate Tracker
Courses	LockDown Brow	ser	2021FA UNO SEEQ Course Evaluations (Blue)	2023SP UNO SEEQ Course Eva
24	Assignments	Ø	INTRO TO CS II	luations Responses/EnrollmenBaily
Groups	BigBlueButton	Ø	INTRO TO C PROGRAMMING	0.00% 0 / 332 Responses
Calendar	Collaborations	Ø	INTRO TO CS II	·
Ē	Discussions	ø	INTRO TO CS II	
Inbox	Files	ø	CS PRINCIPLES	
	Modules	ø	2022SP UNO SEEQ Course Evaluations (Blue)	
History	Outcomes	Ø	INTRO TO CS II	
Commons	Pages	90 T		
?	People	ø		
Help	Quizzes	ø		
x\$	Rubrics	æ		
Keep Learning	ACE Instructor	æ	© 2023 Watermark Insights, LLC and its affiliales. All rights reserved. Terms & Conditions Privacy Policy	Accessibility Policy
:	Course Evaluatio	ons		
Bridge	Settings			

## ACCESSING RESPONSE RATES

Once the evaluation period begins, you can access your response rates by clicking the **Response Rate Tracker**.

Watermark" Course Evaluations & Surveys   former	ly EvaluationKIT		• • 🛄		
Home Results - Manage Courses			Instructor Agatha Owora 🗸		
Project Results			Response Rate Tracker		
2021FA UNO SEEQ Course Evaluations (Blue)	2021FA UNO SEEQ Course Evaluations (Blue)				
CSCI1620001.1218	INTRO TO CS II	CSCI1620001.1218.72315145	Responses/Enrollments Daily Responses		
CSCI2240820.1218	INTRO TO C PROGRAMMING	CSCI2240820.1218.72315145	0.00% 07.332		
CSCI1620850.1218	INTRO TO CS II	CSCI1620850.1218.72315145			
CSCI1620852.1218	INTRO TO CS II	CSCI1620852.1218.72315145			
CSCI1200001.1218	CS PRINCIPLES	CSCI1200001.1218.72315145	•		
2022SP UNO SEEQ Course Evaluations (Blue)					
CSCI1620851.1221	INTRO TO CS II	CSCI1620851.1221.72315145			

This will list all the classes and show how many students have filled and submittedd the surveys so far as shown below.

Watermark- Course Evaluations & Surveys   formerty Evaluation/KIT								0 🔺 (				
Home Results -	Home Results - Manage Courses								Instructor	Agatha O	wora <del>-</del>	
Results / Project Response Rates / Node Response Rates / Course Response Rates     Course Response Rates 2023SP UNO SEEQ Course Evaluations												
Q Search	Q Search											
Course Code			Course Title				Course U	nique ID				
Search												
Courses												
Level	Code	Title	Unique ID	Instructor	Enrollments	Responded	Response Rate	Opted-Out	% of Enrollments Opted Out	Responded With Opted-Out Removed	Response Rate With Opted- Out Removed	View
Computer Science	CSCI1620001.1231	23SP CSCI1620-001:Intro To CS II	CSCI1620001.1231	Agatha Owora	55	0	0%	0	0%	0	0%	
Computer Science	CSCI1620001.1231	23SP CSCI1620-820:Intro To CS II	CSCI1620820.1231	Agatha Owora	54	0	0%	0	0%	0	0%	
Computer Science	CSCI1620001.1231	23SP CSCI1620-850:Intro To CS II	CSCI1620850.1231	Agatha Owora	57	0	0%	0	0%	0	0%	
Computer Science	CSCI1620001.1231	23SP CSCI1620-851:Intro To CS II	CSCI1620851.1231	Agatha Owora	166	0	0%	0	0%	0	0%	
Total 4				Records per page 50	~					K   Page 1	✓ of 1	N N

## ACCESSING SURVEY RESULTS

To access project results, click the **Results** tab and select **Project Results**.

watermark™ Course Evaluations & Surveys ∣ formerly EvaluationKIT						
Home	Results -	Manage Courses				
Proje	Response F	Rate Tracker				
2021F	Instructor R	esults ations (Blue)				

Click the icon in the **View** column for the course results you want to review.

Home Results - Manage Courses	Instructor	Agatha Owora 👻							
Results Project Results									
Project Results View results for courses and instructors									
Page Settings									
Q Search Projects									
Name	Where	Between		And					
		~							
Search									
Project Pacults									
Name		Projec	ct End Date	Results Start	Results End	View			
2022SP UNO SEEQ Course Evaluations (Blue)		12/31/2	/2022	12/29/2022	Open	Q			
2021FA UNO SEEQ Course Evaluations (Blue)		12/31/2	/2021	12/29/2022	Open	Q			
2022FA UNO SEEQ Course Evaluations		12/31/	/2022	12/29/2022	Open	Q			
Total 3		Records per page 25	~		🖌 ┥ Page 1	∨ of 1 ► 🕨			

This will open all the courses listed under that project from which you will be able to click the **Download** icon in the **Report** column and select the type of report you want to download.

watermark - Course Evaluations & Surveys   formerly EvaluationKIT			0 🔺 🏢
Home Results - Manage Courses	Instructor Agatha Owora 🗸		
Results : Project Results : Project Results     Project Results : 2022FA UNO SEEQ Co	urse Evaluations		
Note: Courses with response rates lower than the threshold setup by	y your Administrator may not be displayed below.		
▲Batch Report			
Project Results			K
Course Code	Title	Unique ID	Report
CSCI1620001.1228	22FA CSCI1620-001:Intro To CS II	CSCI1620001.1228	
CSCI1620001.1228	22FA CSCI1620-820:Intro To CS II	CSCI1620820.1228	Detailed Report
CSCI1620001.1228	22FA CSCI1620-850:Intro To CS II	CSCI1620850.1228	Short Report
CSCI1620001.1228	22FA CSCI1620-851:Intro To CS II	CSCI1620851.1228	Short Report + Comments
CSCI1620001.1228	22FA CSCI1620-852:Intro To CS II	CSCI1620852.1228	
CSCI1620001.1228	22FA CSCI1620-853:Intro To CS II	CSCI1620853.1228	*
CSCI1620001.1228	22FA CSCI1620-854:Intro To CS II	CSCI1620854.1228	*
CSCI1620001.1228	22FA CSCI1620-855:Intro To CS II	CSCI1620855.1228	±.
CSCI1620001.1228	22FA CSCI1620-856:Intro To CS II	CSCI1620856.1228	*
Total 9	Records per page 100( ~		H ◀ Page 1 ∨ of 1 ► H