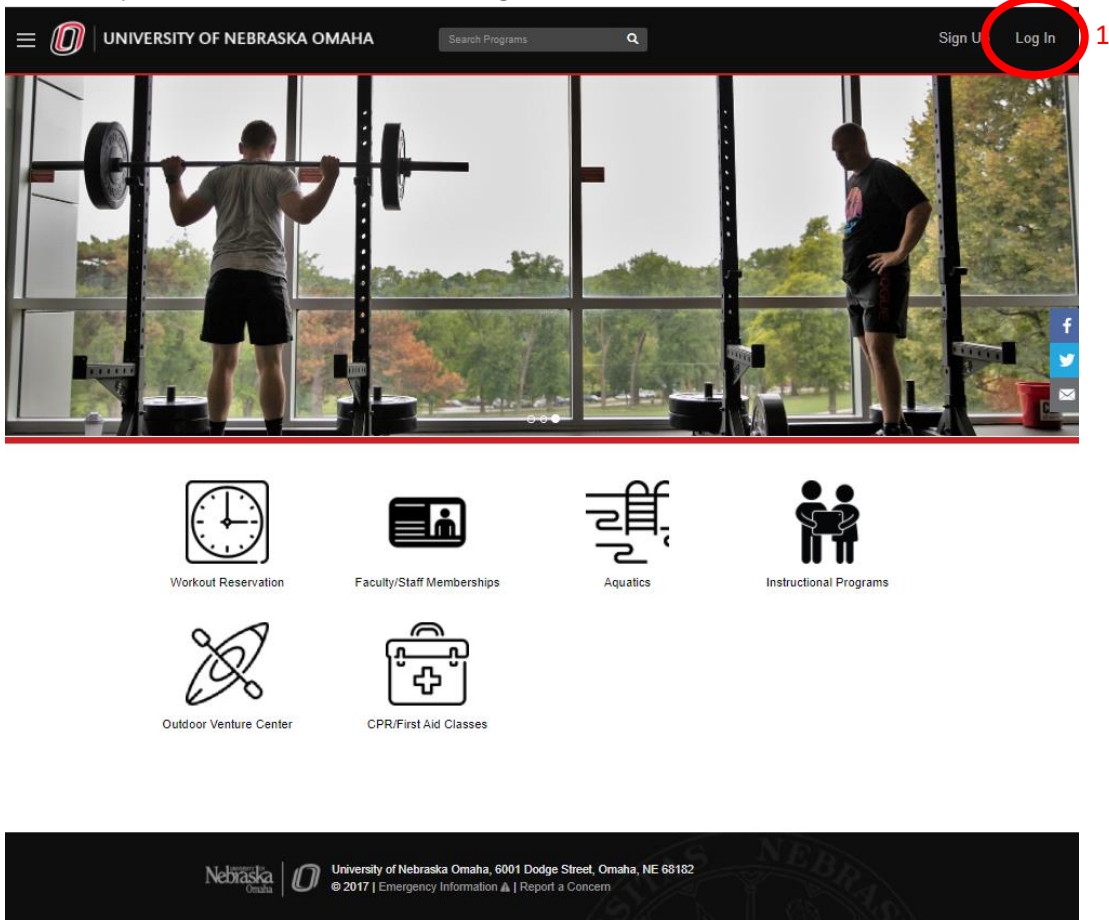
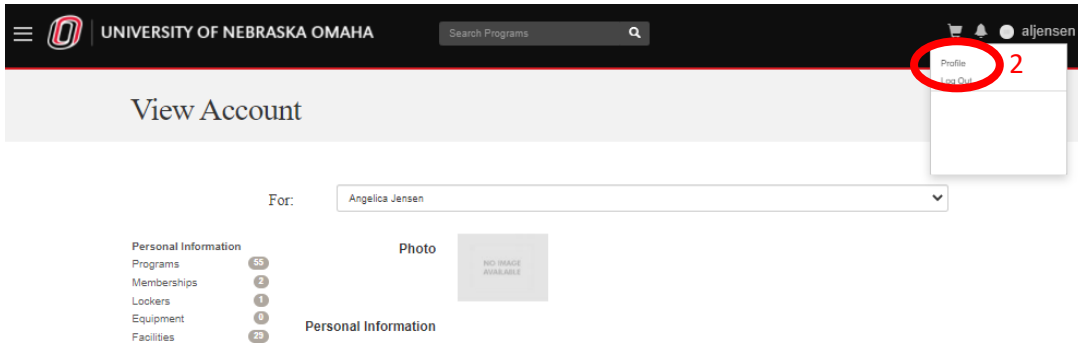


HOW TO CANCEL A REGISTRATION

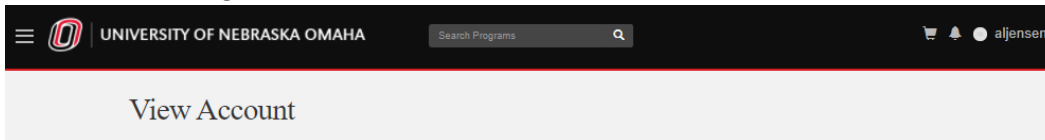
1. Go to shopwellness.unomaha.edu and Log In.



2. Click on your username in the top-right corner, and click on Profile.



- In the left column, click on Programs -> Registrations
- From the list, find the registration you would like to cancel and click on the **3 red dots** located on the right side of the registration.
- Click on Cancel Registration.



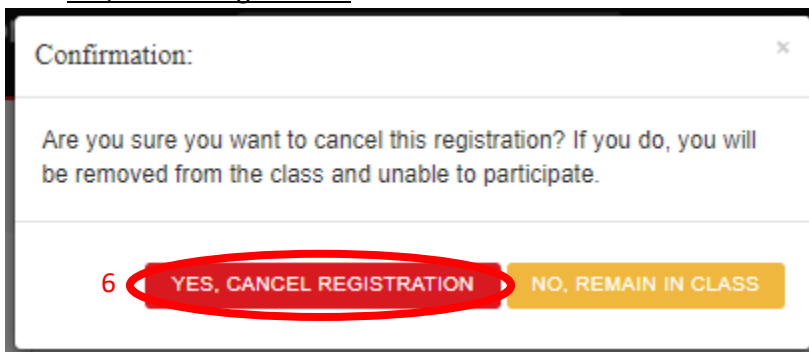
For: Angelica Jensen

3 Programs Registrations

My Program Registrations

| Customer | Program | Offering | Semesters | Registration Date | Status |
|-----------------|--|--------------------------------------|-----------|--------------------------|------------------------------|
| Angelica Jensen | Workout Area Access Registration - Tuesday | Tue, Nov 10 2020 6:00 AM to 7:40 AM | n/a | Mon, Nov 9 2020 9:39 AM | Paid 4 |
| Angelica Jensen | Workout Area Access Registration-Friday | Fri, Oct 9 2020 8:00 AM to 9:00 AM | n/a | Fri, Oct 9 2020 8:06 AM | Details Print 5 |
| Angelica Jensen | Workout Area Access Registration- Thursday | Thu, Oct 8 2020 8:00 AM to 9:00 AM | n/a | Mon, Oct 5 2020 7:32 PM | Cancel Registration 5 |
| Angelica Jensen | Workout Area Access Registration - Wednesday | Wed, Oct 7 2020 8:00 AM to 9:40 AM | n/a | Mon, Oct 5 2020 7:30 PM | Paid 4 |
| Angelica Jensen | Workout Area Access Registration - Tuesday | Tue, Oct 6 2020 8:00 AM to 9:40 AM | n/a | Sat, Oct 3 2020 4:20 PM | Paid 4 |
| Angelica Jensen | Glowing "O" Fun Run | Glowing O Virtual Fun Run Fall 2020 | Fall 2020 | Sat, Oct 3 2020 1:35 PM | Paid 4 |
| Angelica Jensen | Workout Area Access Registration- Thursday | Thu, Sep 10 2020 8:00 AM to 9:00 AM | n/a | Thu, Sep 10 2020 8:09 AM | Paid 4 |
| Angelica Jensen | Workout Area Access Registration - Wednesday | Wed, Sep 9 2020 11:00 AM to 11:40 AM | n/a | Wed, Sep 9 2020 11:16 AM | Paid 4 |

- Click Yes, Cancel Registration



7. When you view your Program Registrations, you will see “Cancelled” under the status of your registration.

The screenshot shows the 'View Account' page for Angelica Jensen. The main content area is titled 'My Program Registrations' and displays a table of registration records. The table has columns for Customer, Program, Offering, Semesters, Registration Date, and Status. The first row shows a 'Cancelled' status for a registration on Nov 9, 2020. The other two rows show 'Paid' statuses for registrations on Oct 9 and Oct 5, 2020.

| Customer | Program | Offering | Semesters | Registration Date | Status |
|-----------------|--|-------------------------------------|-----------|-------------------------|-----------|
| Angelica Jensen | Workout Area Access Registration - Tuesday | Tue, Nov 10 2020 6:00 AM to 7:40 AM | n/a | Mon, Nov 9 2020 9:39 AM | Cancelled |
| Angelica Jensen | Workout Area Access Registration-Friday | Fri, Oct 9 2020 8:00 AM to 9:00 AM | n/a | Fri, Oct 9 2020 8:06 AM | Paid |
| Angelica Jensen | Workout Area Access Registration- Thursday | Thu, Oct 8 2020 8:00 AM to 9:00 AM | n/a | Mon, Oct 5 2020 7:32 PM | Paid |
| Angelica Jensen | Workout Area Access Registration - Wednesday | Wed, Oct 7 2020 8:00 AM to 9:40 AM | n/a | Mon, Oct 5 2020 7:30 PM | Paid |

Any Question can be sent to unocampusrec.unomaha.edu.