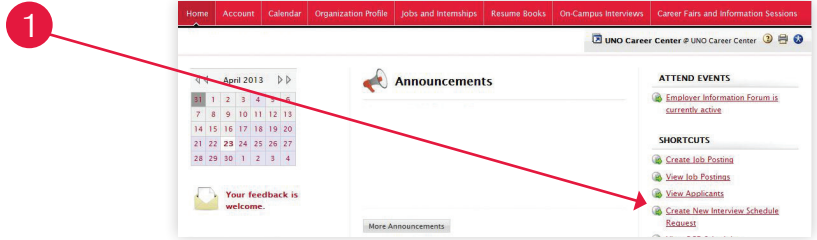


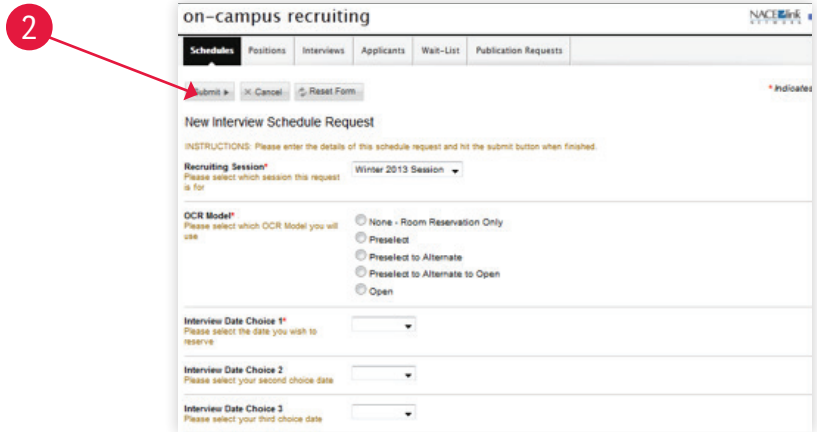
HOW TO

Create an interview schedule

Log on to unomaha-csm.symphlicity.com and select “Request New Interview Schedule Request.”



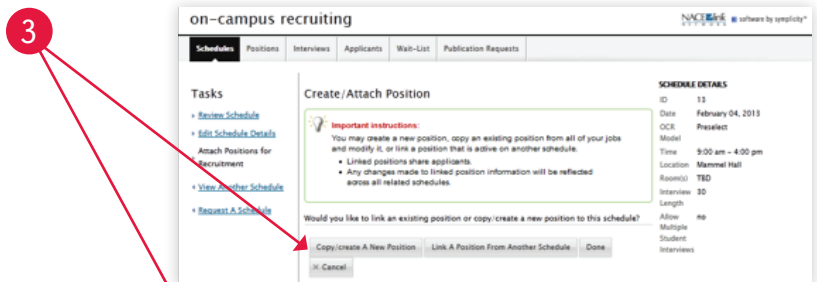
Fill out the required sections of the registration form and click “SUBMIT.”



NOTE:

You will receive an email confirming your request. ACDC will review your request within 1 business day.

After your schedule request is reviewed, you will receive an email asking you to attach a job position to finalize the schedule.



After you attach your position, allow one business day for ACDC to approve your schedule.

