



UNO SPIRIT OF SERVICE

NOMINATION FORM

The Spirit of Service Award recognizes contributions to UNO by its Office/Service employees above and beyond their assigned duties. A former UNO employee sponsors the award and generously provides \$1000.00 for the recipient. The awardee is announced at the annual Faculty Senate/Staff Advisory Council Awards Banquet.

Qualifications required to be considered for the Spirit of Service Award:

- Office-Service (hourly paid) staff member who has worked at UNO for at least five years
- Record of exemplary performance of assigned job duties
- Demonstrated service to UNO by expressing university values, such as:
 - Furthering his/her own education and working toward advancement at UNO or
 - Helping students
- Demonstrated involvement at UNO as shown, for example, by
 - working on University committees or
 - attending and/or participating in non-mandatory campus events or
 - being an effective ambassador for UNO

Date:

Nominee's Name *(please print)*:

Nominee's Department *(please print)*:

Nominator's Name *(please print)*:

Nominator's Department *(please print)*:

Nominator's Contact Information *(please print)*:

Nomination (attach document)

Using the second page of this document describe the nominee's demonstrated involvement and service at UNO outside their paid employment. Describe the impact of the nominee's service. Include any other information that describes why you feel the nominee is outstanding. You may attach additional pages

Submit by mail:

Kristina Hoffmann, Employee Relations Specialist HR, EAB 205

Or by email: kristinahoffmann@unomaha.edu

Nomination Deadline: March 15, 2021



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NOMINATION LETTER

Describe the nominee's demonstrated involvement and service at UNO outside his or her paid employment. Detail the impact of the nominee's service and include any other information that describes why you feel the nominee is outstanding.