



Staff Advisory Council

Council Year 2024-2025



June 11, 2024

UNIVERSITY OF
Nebraska
Omaha

Attendance

- Open to Campus
- Access Attendance:
 1. 🌐 sac.unomaha.edu
 2. 👆 “Meet Your New SAC Representatives”
 3. 👆 “General Meeting Attendance”



— Password: SACGMA



Welcome to SAC!

Welcome! I appreciate your commitment to serve on our Staff Advisory Council. I know how time consuming this may be, but I want you to know how grateful I am for your service and dedication to supporting and growing UNO.



Joanne Li, Ph.D., CFA
Chancellor



Agenda

- Ice Breaker
- SAC Mission
- Member Responsibilities
- Perception Survey
- By-law Overview & Voting
- SAC Leadership Overview & Voting
- Committee Sign-up & Breakouts
- Group Photo

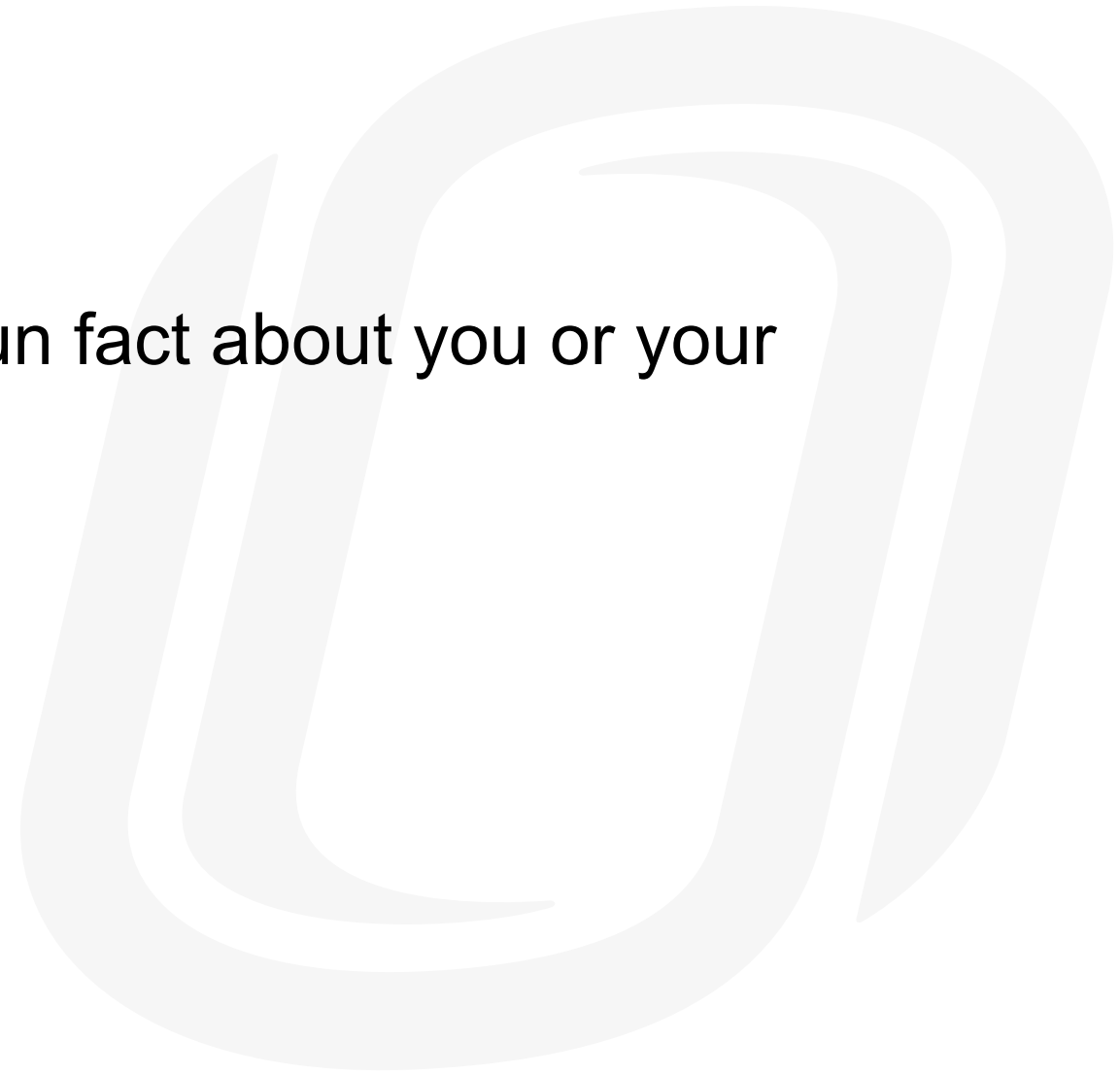


Ice Breaker

- If your name is chosen, share a fun fact about you or your department!



wheel of
names

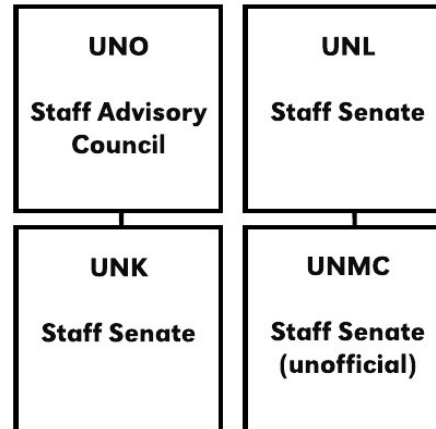
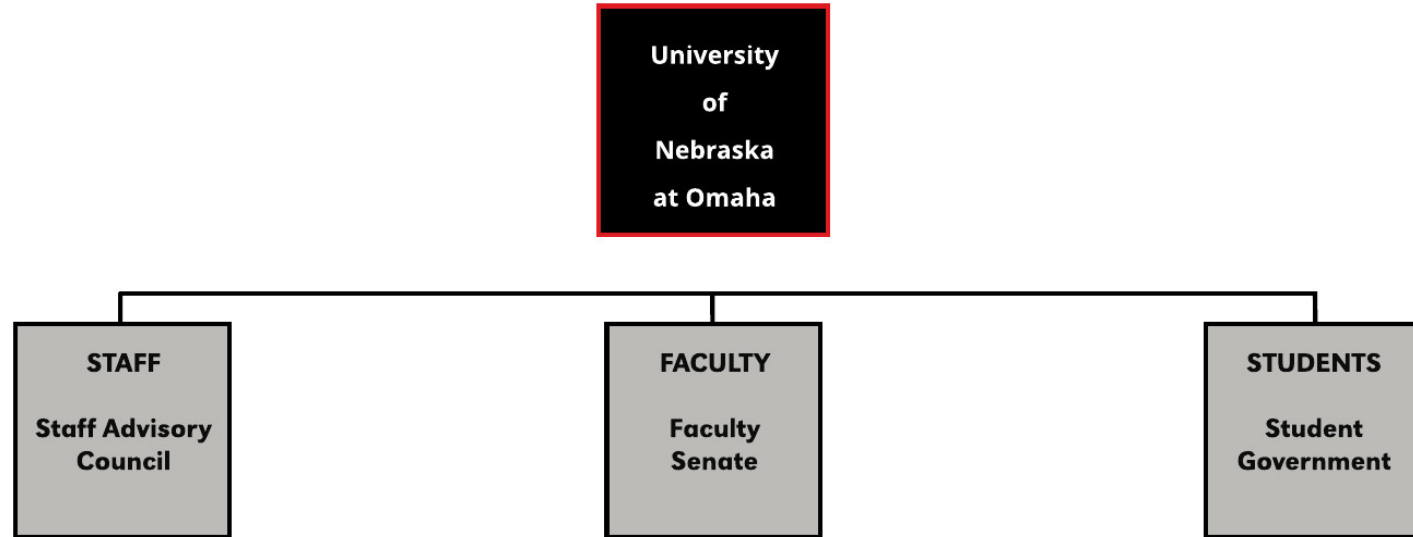


Staff Advisory Council Mission & Purpose

- SAC was established in March 1973
- Promote and facilitate communications between the staff of UNO and the Chancellor.
- Study policies, procedures, and other issues of concern and make recommendations to the chancellor.
- Liaison for all employees to consult with members of the Council regarding policies, procedures, and other issues of concern.



SAC at UNO



UNO SAC Representation Across Campus

- Chancellor's Office
- Senior Vice Chancellor of Academic Affairs
- NU System Staff Presidents
- Chancellor Advisory Meetings
- Alumni Association Board
- Chancellor Leadership Academy
- Employee of the Month
- Annual Retirement Celebration
- Year-end Employee Awards Banquet
- Parking and Transit Committee
- Title IX Committee

Member Responsibilities

- Attend Monthly Meetings; second Tuesday at 9:00am
- 6 Meetings are In-person
 - August 13, October 8, December 10, February 11, April 15
- Sit on 1 SAC Committee
- Attend and Volunteer at 1 of 2 SAC Annual Events
- Serve as multi-directional liaison to campus
 - Suggestion Box in MavDaily



Perception Survey

- Opportunity for members to provide perception(s) of SAC so that together we can work towards a more impactful advisory organization here at UNO
- Results shared in July
- Take 5-8 minutes to complete



Password: SACMPS



By-law Overview

- Explains positions and member responsibilities
- Explains committee purposes
- Outlines annual election process and special elections
- Describes council role on campus and responsibilities
- Follow adjusted Robert Rules

Please review before July meeting!

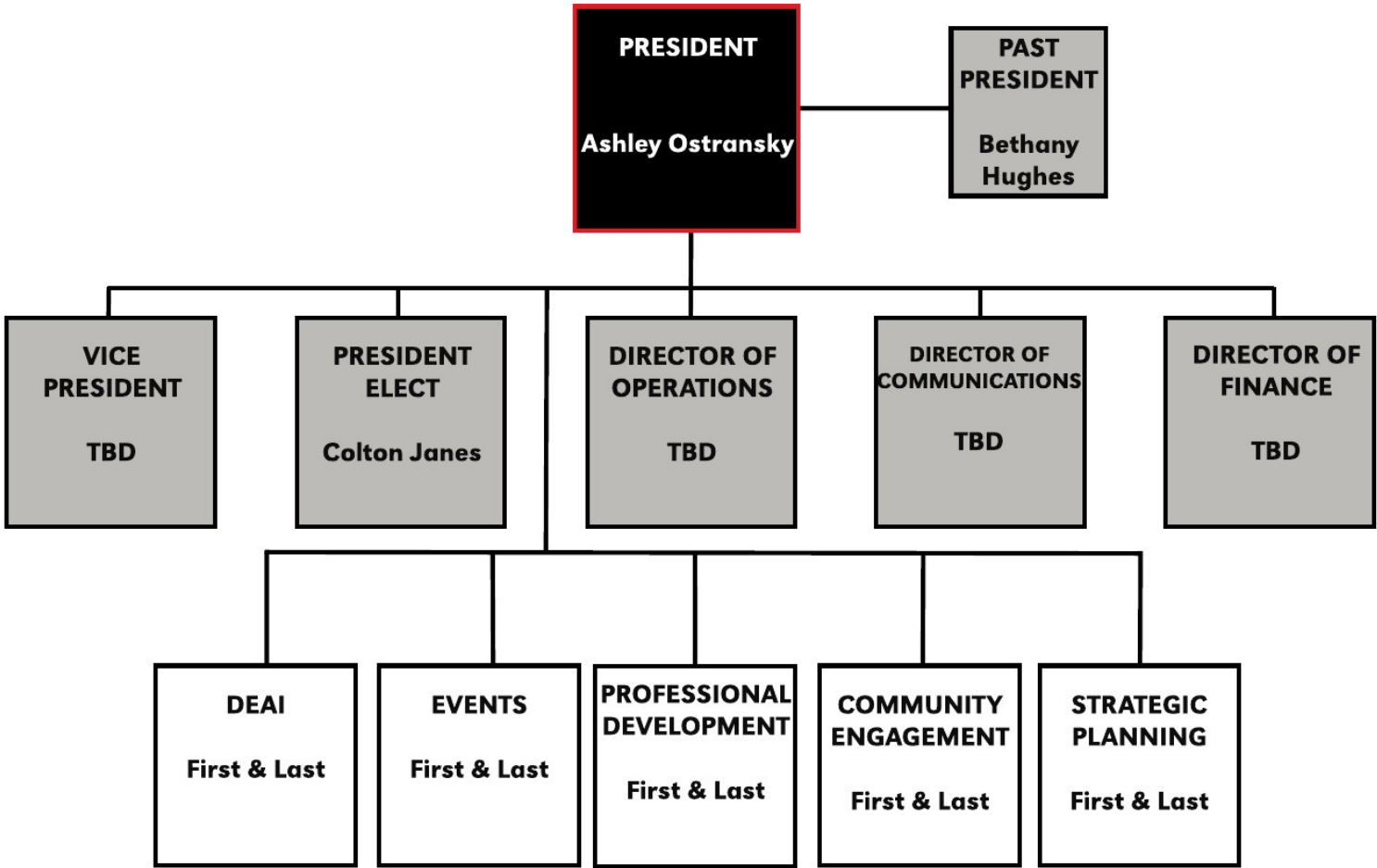


By-law Proposed Changes

- 2023-2024 Council Year Review
 - The PD fund will be permanently funded.
 - The SAC Director of Finance will partner more closely with the PD committee chair to ensure more seamless distribution of funds.
 - New SAC members will attend an Orientation session.
 - The “Strategic Planning and Culture” committee will now be called “Strategic Planning”, as each other committee impacts culture across campus.
 - The SAC culture survey will return to being distributed every two years (back to pre-pandemic expectations).



SAC Leadership



Leadership Ballot

Today's Voting Includes

- Vice President
- Chair, Community Engagement

Currently Blank on Ballot

- Director of Finance
- Director of Communications
- Director of Operations

If interested in being on the ballot for 2024-2025, please send Colton Janes a Teams Message now!



Executive Council Member Roles

- President
 - Monthly meetings, elections, representative at administrative level
- President-Elect
 - Formalizes council resolutions, shadows President responsibilities
- Past-President
 - Serves as council for current President
- Vice President
 - Assists with elections, steps in for President as needed



Executive Council Member Roles

- Director of Operations
 - Meeting minutes, attendance, logistics, maintains digital storage
- Director of Finance
 - Budgeting, process expenses, support PD Committee
- Director of Communications
 - Newsletter, website upkeep, strategizes all-staff communication



Council Year Initiatives

- Council presence and organization on campus
- Rollover Policy Review from 2023-2024
- Staff Wellness
 - EX: 8 Dimensions of Wellness, appreciation events, wellness coaching, community connections, etc.

Perception Surveys will be reviewed for additional initiatives.



Committee Chairs



UNIVERSITY OF NEBRASKA AT OMAHA
STAFF ADVISORY COUNCIL

UPDATED: June 2024

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Staff Advisory Council

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Community Engagement Committee

- We cultivate meaningful connections within campus and the Omaha Community with proactive engagement.
- We support, promote, and offer volunteer opportunities for staff to participate in.
- We promote a well-rounded approach to wellness by utilizing the UNO 8 Dimensions of Wellness in our planning.



Events Committee

- Plan and execute 2 annual events; Fall Picnic and Spring Pancake Man
 - Logistics, communication plan, and day-of
 - Outreach for departments that are unable to leave positions during events
- Meetings are monthly to stay on track for campus event planning procedures

All SAC members offer day-of support!



Diversity, Equity, Access & Inclusion Committee

- We work to streamline diversity, equity, access and inclusion efforts across all UNO staff and SAC standing committees.
- We ensure that SAC follows the definitions of the University DEAI council.
- We focus on representation, advocacy, educating and equitable access at UNO.
- We make recommendations as needed to UNO SAC, UNO Human Resources, DEAI office, and other relevant departments.
- We make recommendations as needed to SAC committees to ensure DEAI standards are being upheld.
- We collaborate with committees and relevant UNO departments as needed on important initiatives (for example: SAC survey, work culture, professional development opportunities, events, etc.)
- We submit an annual report to the SAC President, SAC committees, and publish on SAC website. Our report provides accomplishments, areas of opportunities, and recommendations.



Professional Development Committee

- The Professional Development Fund supports professional development opportunities for staff not otherwise available through other programs or departmental funds.
- Committee meets monthly to review applications and select opportunities to fund for UNO staff members.
 - Applications are reviewed individually prior to monthly meetings and selected by a majority vote.



Strategic Planning Overview

- Studies and reviews employee policies, procedures, and other areas of concern
 - Sick Leave Policy for Staff
 - Student Fees for Staff
- Champion a comprehensive plan to present to stakeholders on campus regarding findings
- Review SAC By-laws
- Create and promote Staff Climate Survey (every 2 years)



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Password: SACECVB



Committee Assignment

- Diversity, Equity, Access & Inclusion – 4 members
- Community Engagement - 4 members
- Strategic Planning - 5 members
- Professional Development – 7 members
- Events – 8 members

Executive Council Members will be float between committees as needed.



Committee Sign-up

After hearing summaries from each committee chair, please raise your hand to join your preferred committee. Seats are limited and will be first-come, first-serve.

You may join a secondary committee if seats remain open after sign-up concludes.



Committee Breakouts

Breakout for first committee meeting of the year

- Introductions
- Discuss the Year Ahead
- Meeting Schedule

Group Photo at 10:15 AM

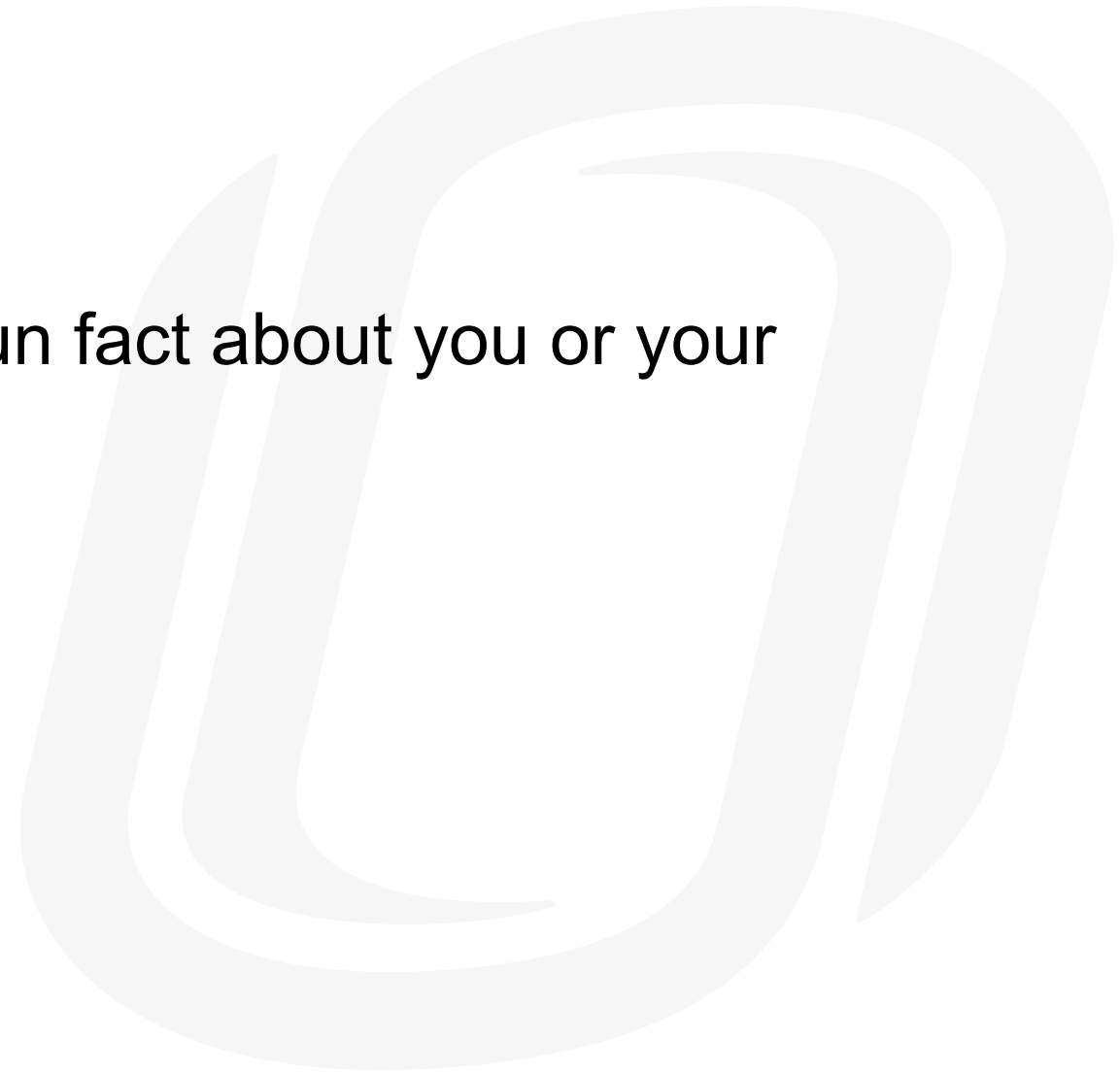


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