

**SAC General Meeting Agenda**

**June 14, 2022 – 9:00 AM in CEC 201/205**

 **This meeting was held under Chatham House Rule. Topics and decisions are fully and accurately represented but not individual speakers.**

**Present:** Kaitlin Carlson, Bethany Hughes, Traci Fullerton, Paola Briones, Heather Leas, Kimber Harkins, Sarah Heimerman, Lisa Medina, Kevin Roy, Jonathan Acosta, Andrew Armatys, Matthew Bauer, Marlina Davidson, Yuriko Doku, Nathan Evans, Mary Hoylman, Mindy Hunke, Stephanie Jensen, Kelly Johnson, Amy Kica, Victoria Kohout, Thomas Martinez, Sarah McKee, Brian Meints, Cara Ortega, Rachel Radel, Rachel Redwyn, Ellen Rice, Lolita Schumacher, Elizabeth Schwartz, Chris Scott, Madeline St. Clair, Andrea Talbot, Heather Williamson

**Absent**: Michael Smith, Josh Nichol-Caddy, Lenae Reeves, Kim Kronschnabel, Angela Collins, Nikki Hecht, Kristina Dodge

1. Call to Order - 9:04 am
2. Introductions
	1. Members introduced themselves by name, office/department, and role in SAC
3. Approval of Minutes (attached)
	1. April minutes
		1. Motion to Approve
			1. **Approved**
	2. May minutes
		1. Motion to Approve
			1. **Approved**
4. Officer Reports
	1. President’s Report
		1. NU Three percent merit raises expected July 1
		2. Staff members should check job descriptions with HR
			1. Do job descriptions need to be updated?
			2. Have they taken additional duties meriting additional pay?
				1. Supervisor should have copy of job description. If not, please contact Jill Carney or Lolita Schumacher in HR.
	2. Treasurer’s Report
		1. No update - Transition meeting happening asap
	3. Community Engagement Chair
		1. Brainstorming ideas
	4. Events Committee Chair
		1. Brainstorming ideas
	5. Professional Development Chair
		1. Working Clifton Strengths
			1. There is wait list
		2. Staff can reapply for new PD funds
			1. 2022/2023 is the last year currently approved for PD funds
	6. Strategic Planning & Culture Chair
		1. Brainstorming ideas
5. Other Reports
6. Discussion
	1. SAC Representative Attendance Policy
		1. Let Director of Operations know if you are going to be gone
	2. Meetings
		1. Meetings to be hybrid – Zoom links emailed out/updated on website
		2. Open to non-SAC Staff members
			1. Please encourage staff to attend
7. Announcements
	1. July guest speaker Zach McGee, Asst. Director of Aquatics & Wellness
	2. Employee of the Month Nominations – People are Everything
		1. Nominate employees for EOM and Kudos!!! Share with departments/colleagues
		2. Can not nominate central office or UNL employees even if they work on campus
		3. UNMC points system for rewards –People are Everything
			1. Can teams vs individuals be highlighted?
			2. Use points – share with coworkers, exchange, etc.
8. For the Good of the Order
	1. Good of order
		1. Public safety/facilities helped library with downstairs flood
		2. Can SAC help with identifying stories to share with Marcomm (such as library flood)
	2. SAC Committee Breakout Groups
		1. Elect Co-chair
		2. Set next meeting time
		3. Begin goals
9. Adjournment - 10:31 am