



Staff Advisory Council Meeting Agenda

Tuesday, December 11, 2018

9:00 AM | H&K 234/235

Present Members:

Bryson Barth, Melissa Boseman, Deb Brozak, Amanda Buker, Savannah Czolgos, Gabriela Duarte, Yuriko Doku, Traci Fullerton, Lupe Green, Emily Hassenstab, Vanessa Hatfield-Reeker, Nicole Hecht, Kevin Jones, Brevan Jorgenson, Sarah Kole (V.P), Steve Lendt, Courtney Luxon, Melissa Malmberg, Beau Malnack (T.), Lisa Medina, Sarah McGrath, Megan Nelson (P.), Jennifer Rock, Erin Safley, Laura Sherwin, Jim Sinclair, Amy Skolaski, Michael Smith, Steve Summers (P.E.), Alex Zatzabal

Absent Members:

Melissa Eckstein, Leslie Franke, Adam Hilt, Heike Langdon, Katie Martikainen, Lindsey Parde (S), Trevor Reeves, Jill Russell, Thomas Walker (P.P), Suzanne Withem

Call to Order

- Approval of Minutes
 - No discussion of the minutes or changes
 - Motion to approve: Amy Skolaski with second by Erin Safley

- President's Report (Megan Nelson)
 - Climate Committee:
 - Focus on areas of pay, job title, communication, recognition, stability. Next meeting Jan. 22, 2019.
 - Chancellors Meeting:
 - Going over a couple of proposals including Professional Development fund & SAC survey results at upcoming meeting.
 - HR Climate Survey
 - HR is putting together a survey on Climate. Asking SAC for volunteers to help get the word out about the survey and assisting with a post survey action planning. Please let Megan know if you are interested in volunteering.
 - W-2 Online:
 - Reminder to sign up to receive your W-2 forms online through firefly.
 - Chancellors Forum:
 - Encouraging everyone to come to the forum if they are available. Representative from Central Administration will be in attendance to talk about the budget response. Meeting is December 18, 2018 at 3:00 PM. Online viewing will be available.

- Treasurer's Report (Beau Malnack)
 - \$13,113.83
 - No new expenses

Updates from the Following SAC Committees

- Service Committee (Deb Brozak)
 - Volunteer opportunities with Habitat Re-Store, January 4th 9:00-11:00 AM / 1:00 - 3:00 PM & January 5th 9:00-1:00 PM. Please let Deb Brozak by December 18th your Availability. Habitat Re-Store is located at: 10910 Emmet Street.

New Business

- Committee Budget Proposals
 - Communications:
 - Provide coffee/orange juice at meetings from January through June for SAC Meetings.
 - Cost per semester \$400
 - Professional Development.
 - Development speaker- Academic culture:
 - Cost \$3,000
 - Staff professional development fund promotion
 - Provide 600 postcards and traveling events to promote development opportunities.
 - Cost \$1000.00
 - Skills workshops
 - CPR/AED/First Aid workshops for staff.
 - Cost \$990.00
 - Activities Committee
 - Department Recognition-enhance employee of the month program through HR
 - Provide pizza, donuts etc. for the department to help celebrate.
 - Cost \$900.00
 - Pancake Party Event
 - Staff pancake breakfast event to include a forum time for staff to talk with SAC members.
 - Cost: \$3411.00
 - Service Committee
 - Youth Mart Donation Drive
 - Partnering with Youth Mart for a drive on April 14. Storage container rental 250.00 along with 200.00 for food for volunteers. \$450.00
 - Vote for approval:
 - Motion to Approve: Michael Smith. Unanimous show of hands for approval. All proposed budget proposals passed.

Speaker/Tour (10:00am)

- Angelica Jensen – Wellness Center Experience Coordinator

Good of the Order

Adjourn

Next SAC Meeting

January 8, 2019, 9:00 –10:30 AM

MBSC 228 Chancellor's Room

Speaker: Cecil Hicks