



Staff Advisory Council Meeting Minutes

Tuesday, November 13, 2018

9:00 AM | Maverick Landing 117

Present Members:

Bryson Barth, Deb Brozak, Savannah Czolgog, Gabriela Duarte, Melissa Eckstein, Yuriko Doku, Traci Fullerton, Lupe Green, Nicole Hecht, Kevin Jones, Brevan Jorgenson, Heike Langdon, Courtney Luxon, Beau Malnack (T.), Katie Martikainen, Lisa Medina, Sarah McGrath, Megan Nelson (P.), Lindsey Parde (S), Trevor Reeves, Jennifer Rock, Erin Safley, Laura Sherwin, Amy Skolaski, Michael Smith, Steve Summers (P.E.), Thomas Walker (P.P), Alex Zatizabal

Absent Members:

Melissa Boseman, Amanda Buker, Leslie Franke, Emily Hassenstab, Vanessa Hatfield-Reeker, Adam Hilt, Sarah Kole (V.P), Steve Lendt, Melissa Malmberg, Jill Russell, Jim Sinclair, Suzanne Withem

Call to Order (9:04)

- **Approval of Minutes**
 - No discussion of the minutes or changes.
 - Motion to approve: Brevan Jorgenson with second by Amy Skolaski.
- **President's Report (Megan Nelson)**
 - W-2 Online
 - HR wants to remind all employees that they have the opportunity to receive their W-2 forms online through Firefly. W-2s closes Monday, December 31st.
 - Elections and Resolutions Chair Update
 - Sarah Kole will be taking over as Committee Chair of the Elections and Resolutions until the end of the year.
 - Climate Committee
 - Next climate committee meeting will be November 29th at 2pm. Anyone is welcome to attend.
- **Treasurer's Report (Beau Malnack)**
 - \$13,113.83
 - No new expenses

Updates from the Following Committees

- **Professional Development Committee (Laura Sherwin)**
 - Professional Development Fund Update
 - The committee has put together a proposal that outlines the overview, purpose, process, cost, and timeline of the Professional Development Fund
 - Committee met with Dan Shipp and reviewed their proposal and the fund

- guidelines.
- Next step is to meet with the Chancellor's Cabinet in January.
- SAC Survey Update
 - Primarily results:
 - Had 547 responses
 - Final results will be shared at the Chancellor's Cabinet meeting in January.
 - Survey results will be shared in the MavDaily in January.
- Communication Committee (Nikki Hecht)
 - MavDaily Update
 - Communication Committee will be taking over MavDaily monthly posts.
- Activities Committee (Vanessa Hatfield-Reeker)
 - Departmental Recognition Event
 - Committee is working with HR and the employee of the month program. The idea is to award departments/areas where the employee of the month winner works and provide the departments/areas treats.
- Service Committee (Deb Brozak)
 - SAC Donation Drive
 - Save the date: SAC Donation Drive: April 14th at Baxter.
 - Sign-up sheet will be coming soon.

New Business

- New Budget Proposal Deadline and Pitch: Tuesday, December 11
- Committee Breakout Time

Good of the Order

Adjourn (10:00)

Next SAC Meeting

December 11, 2018, 9:00 –10:30 AM

H&K 234/235

Speaker: Angelica Jensen