



# STAFF ADVISORY COUNCIL

## Minutes

Tuesday, April 10<sup>th</sup> 2018

9:00 am, Weber Fine Arts Building Theatre

### Present Members:

Melissa Boseman, Deb Brozak, Kim Harter, Barb Harvey, Melissa Malmberg, Beau Malnack, Katie Martikainen (S), Megan Nelson (P.E.), Lindsey Parde, Jim Sinclair, Steve Summers, Jill Sutton, Linda Value, Jennifer Walcutt, Thomas Walker (P), Suzanne Withem (T)

### Absent Members:

Anthony Flott (P.P.), Sarah Kole (V.P.), Steve Lendt, Jill Russell, Laura Sherwin, Matt Shields, Kevin Thibodeau

### Guest Speaker Steven Williams (9:04am)

Steven provided a tour of the theatre space ("black box," meaning the stage and audience seating are moveable, allowing for multiple configurations and styles). The current show is *Marat/Sade* and will run through next weekend. This Thursday is faculty/staff buy one, get one free for tickets; a great opportunity to see it all in action. Steven then took us on a tour of the 25 year old building, including the stage, behind stage, scene shop, costume shop, make-up/dressing rooms, and production labs. Steven noted the "lighting grid" went through an upgrade recently, and got new tension wires. This was not included in the tour as the lighting instruments are currently set for the show, but if you contact Steven at a later time he can show you around the grid as well.

### Call to Order (9:30am)

Approval of Minutes; Beau Malnack gave motion; Linda Value seconded  
Approved

### **Brief President's Report – Thomas Walker**

Welcome back to Megan, who was on maternity leave!

This Thursday, Thomas and Megan will speak at the Student Senate, in efforts to strengthen those ties. Perhaps next year we can do a co-op event or activity with them.

May meeting change – our next scheduled meeting is also the date of the Strategic Planning meeting. Discussion revolved around either a time later the same day, or the normal time, one week later. We decided to host at the same time, the following week (May 15). Meeting will be a 9:00am Katie to make sure CEC is still available for a space. This session will be important as we will vote on officers; everyone should begin thinking of who to nominate (and if they want to take on a new role).

May 10 is the SAC/Faculty Senate banquet. We should all be receiving a formal invite from Donna Hathaway. The SAC award is going to Jill Russell; well deserved because of her work with the HLC accreditation this year. Spirit of Service is still open. The Employee of the year has not been decided yet, either. Thomas is currently working on a 3D print model for the award for SAC this year. Jill and outgoing member awards will be a laser cut.

Budget news – the State legislature passed budget. Instead of a 4% cut, we are looking at 1%. Still will have 2% cut for the year, and if we cannot make the cut we will need to fund this year. There is still talk about the Governor doing a further percentage cut each semester, BUT UNO will still receive the re-allocation. (although it will probably go into a "savings" type of storage spot instead of being spent).

NOTE: SAC is more important now than ever before with all of these cuts. We must continue to be good advocates of staff, as well as making sure employees are educated and up-to-date on information. It is important to be aware of potential conflict of interest for Chancellor Gold with UNMC/UNO. Same with the Business/Finance position – Bill Connely left, so the role is now combined with UNMC position. Thomas thinks in around 2 years we will have a better idea of changes, as the budget is perhaps more settled, or we at least have a better idea of the future path.

Suzanne question: what about the IT merge?

TJ: HR is in the same sense working on combining fully, but has been less publicized as IT.

Barb: There is a meeting at the end of the month. The combining is more to keep policies and procedures similar, not as much staffers. Goal: more consistencies across campuses.

TJ: a good example is FMLA across campuses

Thomas also updated everyone on the Professional Development initiative from Laura Sherwin. Laura emailed updates as she is out from this meeting.

UNO's mainpage on the website has been updated, and should focus more on what students are looking for.

### **Treasurer's Report – Suzanne Withem**

Current balance of \$21,012.92

### **Committee Chair Reports**

- **Professional Development Committee – Thomas**
  - Thomas again referenced the email from Laura Sherwin. If you are interested in helping with this, please contact Laura or Megan. Also consider joining the committee in June (reminder we will add Committee Chairs and a chance to update committee activity)
- **Elections Committee – Sarah**
  - Thomas gave the update as Sarah is out.
  - Thomas has sent a Welcome email to all new members and has contacted those who did not get voted in. We have already had one person who will not be able to join (they are moving), so we voted on the person to replace them. The next most-voted slot was a tie (Michael Smith and Connor Willingham). By a raise of hands, the winner was Michael Smith. Thomas will reach out to him about membership. If he declines, offer will be given to Connor.
- **Communications Committee – Katie**
  - No update
- **Activities – Suzanne**
  - No update
- **Athletics – Thomas**
  - No update
- **Parking – Kim**
  - There was not a meeting last month, so nothing new to report.
- **Wellness – Steve**
  - Nothing new to report; Wellness campaign is on hold; benefits needs to be agreed upon at all campuses
- **Sustainability – Steve**
  - EMS (online event management system) will be going through changes in August to keep consistency across all campuses. If there is anything you would like to have or want to keep, let Sharon Larson know.
  - Earth Month – there are links on the website (search “earth month” or “sustainability” in the search bar). Many activities happening on campus – one to highlight: April 26 is the

Annual Campus Safety Walk. Meet at EAB 9:00pm and walk around campus to see areas for more safety and greener choices.

- Still working on more charging stations for cars
- Starting in the fall there will be a GPS app for the shuttles so riders have a better idea of how far away the next bus is
- **Mav Communications – Thomas**
  - Nothing to update from last meeting
- **Inclusion & Equity – Suzanne**
  - There is a Gallup survey coming out that you should have received an invitation to participate (via email). This committee is focusing on disparity between diversity in the study body and the diversity in faculty (less on staff at the moment). They have added new members to the committee (HR, Regina Tommen) to assist with having broader pools and that the climate on campus is welcoming to applicants. The Gallup survey is a continuation of this work; all are encouraged to participate.

### **New Business/Good of the Order**

- Question from Megan: moving forward, is the Strategic Planning component something we want to continue?
  - Answer from Steve Summers: First see how this implementation goes, then determine if repeat – annual? quarterly?
  - Answer from Beau Malnack: Yes, we should visit every year as plans change; good opportunity to check if we are on track, or if we need to change route
  - Megan: what about timing? When might be the best?
  - Suzanne: if it's too early, you'll miss a fair amount of ideas because new members don't have enough information to form an opinion. Perhaps after the SAC Picnic? This could be a catalyst for how the rest of the year will work out
- Barb: We need custodians. If you know anyone who is interested/available, please encourage them to apply. Note: there are a variety of shifts and course credits are available immediately to full time employees.

### **Adjourn – 10:02am**

#### **Next Meeting:**

**May 15<sup>th</sup> – 9:00am-10:00am, Location To Be Confirmed**

**Executive Committee Voting**