UNO Spirit of Service Award Nomination Form

The Spirit of Service Award recognizes contributions to UNO by its Office/Service employees above and beyond their assigned duties. A former UNO employee sponsors the award and generously provides $1000.00 for the recipient. The awardee is announced at the annual Faculty Senate/Staff Advisory Council Awards Banquet.

Qualifications required to be considered for the Spirit of Service Award:

- **Office-Service** (hourly paid) staff member who has worked at UNO for at least five years
- Record of **exemplary performance** of assigned job duties
- **Demonstrated service to UNO by expressing university values** in such ways as
  - Furthering his/her own education and working toward advancement at UNO or
  - Helping students
- **Demonstrated involvement at UNO** as shown, for example, by
  - working on University committees or
  - attending and/or participating in non-mandatory campus events or
  - being an effective ambassador for UNO

Date:

Nominee’s Name (please print):

Nominee’s Department (please print):

Nominator’s Name (please print):

Nominator’s Signature:

Nominator’s Department (please print):

Nominator’s Contact Information (please print):

Nomination (attach document)

Attach separate documentation describing the nominee’s demonstrated involvement and service at UNO outside his or her paid employment. Describe the impact of the nominee’s service. Include any other information that describes why you feel the nominee is outstanding.

Submit by mail to Cecil Hicks, Asst. Vice Chancellor HR, EAB 205, or by email, clhicks@unomaha.edu by March 9, 2018.