

## **CLASS AUDIT REQUEST**

Date:	NU ID Number:	Term:		
Please Print:	Last Name	First	N	iddle
	Class Name (e.g. Intro to Psychology)	Department (e.g. Psyc)	Course Number (e.g. 1010)	Section Number (e.g. 001)

My signature below indicates that I have read and understand the policies and procedures governing auditing a class.

Instructor Signature Date Student Signature Date

## **Audit Registration Policies and Procedures**

- 1. If auditing more than one class a semester, please complete a separate form for each class.
- 2. Students may register to audit a class on or after the first day of the semester. Audit students may not participate in recitation, turn in papers, or take examinations.
- 3. Academic credit is not awarded for audited classes nor do they apply in counting hours for full-or half-time status.
- 4. FOREIGN LANGUAGE AND PHYSICAL EDUCATION ACTIVITY CLASSES CANNOT BE TAKEN ON AN AUDIT BASIS or those involving individual instruction, discussions, labs, music lessons, etc.
- 5. Audit registration is subject to available class space and requires the written permission of the instructor.
- 6. Audit tuition is one-half of the applicable resident undergraduate or graduate tuition rate only during the 100% refund period.
- 7. Audit enrollments are assessed the same student fees as credit enrollments. Likewise, audits are refunded at the same rate as credit enrollments.
- 8. Students who register to take a class for credit and change to audit after the first week of class will be required to pay full applicable tuition rates.
- 9. The last day to audit a class is on the last day to withdraw. Go to <a href="http://registrar.unomaha.edu/calendar">http://registrar.unomaha.edu/calendar</a> for refund and withdrawal dates.
- 10. Please return the completed form to the Office of the University Registrar, Eppley 105.



The University of Nebraska does not discriminate based on race, color, ethnicity, national origin, sex, pregnancy, sexual orientation, gender identity, religion, disability, age, genetic information, veteran status, marital status, and/or political affiliation in its education programs or activities, including admissions and employment. The University prohibits any form of retaliation being taken against anyone for reporting discrimination, harassment, or retaliation for otherwise engaging in protected activity. Read the full statement.