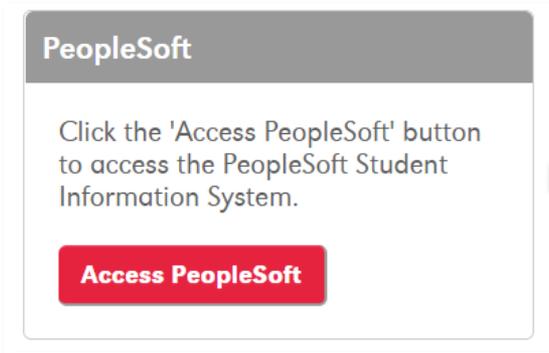


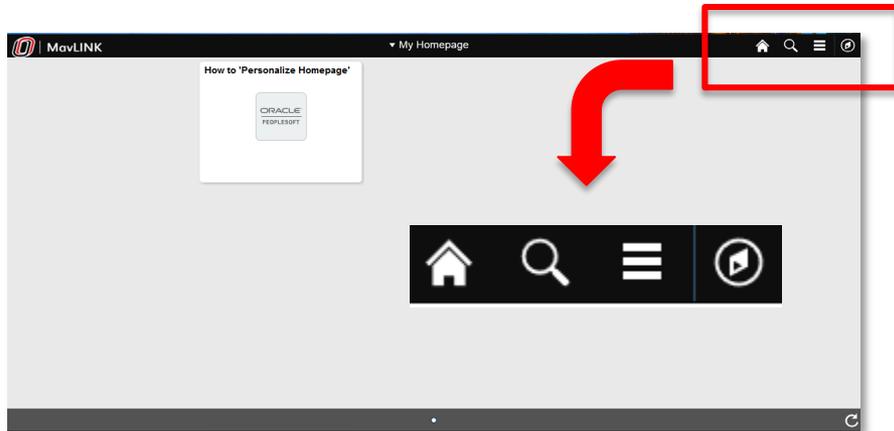
# Fluid Interface



This document outlines how to navigate and personalize the “Fluid Interface” of PeopleSoft. The Fluid Interface displays when users click the “**Access PeopleSoft**” button in MavLINK.

Topic	Pages
Fluid Interface Icons	2
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The Fluid Interface of PeopleSoft contains four icons in the upper-right corner of the “My Homepage”.



**Navigation Bar “NavBar”**  
 This icon opens the NavBar menu which allows the user to navigate to the various screens in PeopleSoft.

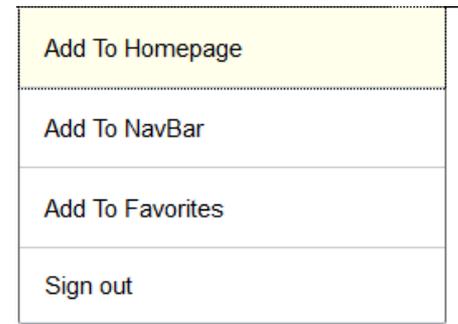
**Icons:**

**Home**  
 This icon takes the user to “My Homepage” if they are already using a PeopleSoft page. If **not** already on a PeopleSoft page, this icon takes the user back to **MavLINK**.

**Search**  
 This icon opens a search bar (below) that allows the user to search for screens using keywords.



**Actions List / “Hamburger” Menu**  
 This icon takes the user to several actions which will be explained later in this manual.



The screenshot shows the MavLINK interface with a dark header bar. On the right side of the header, there is a gear icon for settings and a play button icon. A red box highlights the play button icon, with a red arrow pointing to a larger play button icon. Below this, the text reads "Click once for 1<sup>st</sup> level NavBar Menu". Another red box highlights the gear icon on the NavBar, with a red arrow pointing to a larger gear icon. Below this, the text reads "Users can click the gear icon to reorder the icons on their NavBar". The NavBar itself is a vertical list of items: "Recent Places" (calendar icon), "My Favorites" (star icon), and "Navigator" (document icon). A red arrow points from the text "Users can click the gear icon to reorder the icons on their NavBar" to the gear icon on the NavBar.

How to 'Personalize Homepage'

ORACLE  
PEOPLESFT

My Homepage

Users can click the gear icon to reorder the icons on their NavBar

Click once for 1<sup>st</sup> level NavBar Menu

NavBar

Recent Places

My Favorites

Navigator

### Right Side Navigation – Navigation Bar

- **Recent Places** – Displays recent pages the user has visited
- **My Favorites** – Customizable “favorite” or frequently used pages a user can set up in order to cut down navigation time to these pages
- **Navigator** – Displays the top-level menu and subsequent pages underneath



**NavBar: Recent Places** – Displays the most recent PeopleSoft screens the user has visited. The user can easily navigate back to these recent screens using this icon.

How to 'Personalize Homepage'

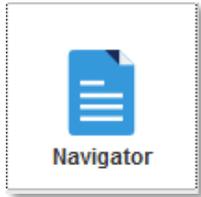
ORACLE  
PEOPLESOFT

Click an icon for  
2<sup>nd</sup> level  
NavBar Menu

NavBar: Recent Places

- Recent Places
- My Favorites
- Navigator

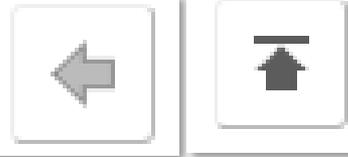
- Course Catalog
- Enrollment Requirement Roster
- Query Viewer
- Student Group Table
- View Student Groups by Student



**NavBar: Navigator** – The user can click on any of the top-level menus to navigate to PeopleSoft screens under those menus.

The screenshot shows the MavLINK interface with a top navigation bar. On the right side, there is a 'NavBar: Navigator' panel. This panel contains several menu items: 'Recent Places', 'My Favorites', and 'Navigator'. The 'Navigator' item is highlighted with a red box, and a red arrow points from a text box below to it. To the right of the 'Navigator' item, a list of top-level menu items is displayed, also enclosed in a red box: 'Campus Student Administration', 'NBS Application', 'NeSIS Student Administration', 'Online Admission Application', and 'Self Service'. Each item has a right-pointing chevron. The main content area on the left shows a 'How to Personalize Homepage' card with an Oracle PeopleSoft logo.

Click Navigator to see top-level menu



**NavBar: Navigator** – The user can go back one level or return to the main menu within the Navigator by using the back arrow button and back to main button.

A screenshot of the MavLINK web application interface. The top navigation bar shows the MavLINK logo, the text 'My Homepage', and icons for home, search, and settings. The main content area features a 'How to Personalize Homepage' card with Oracle and Peoplesoft logos. On the right, a 'NavBar: Navigator' sidebar is open, listing various menu items. The 'Curriculum Management' item is highlighted, and its back arrow and home icons are circled in red. A large red arrow points from the text box to these icons. A text box at the bottom of the screenshot reads: 'Use the back arrow and back to main for quicker navigation'.

How to 'Personalize Homepage'

ORACLE  
PEOPLESFT

NavBar: Navigator

Curriculum Management

Course Catalog

Schedule of Classes

Roll Curriculum Data Forward

Enrollment Requirements

Combined Sections

Dynamic Dates

Class Roster

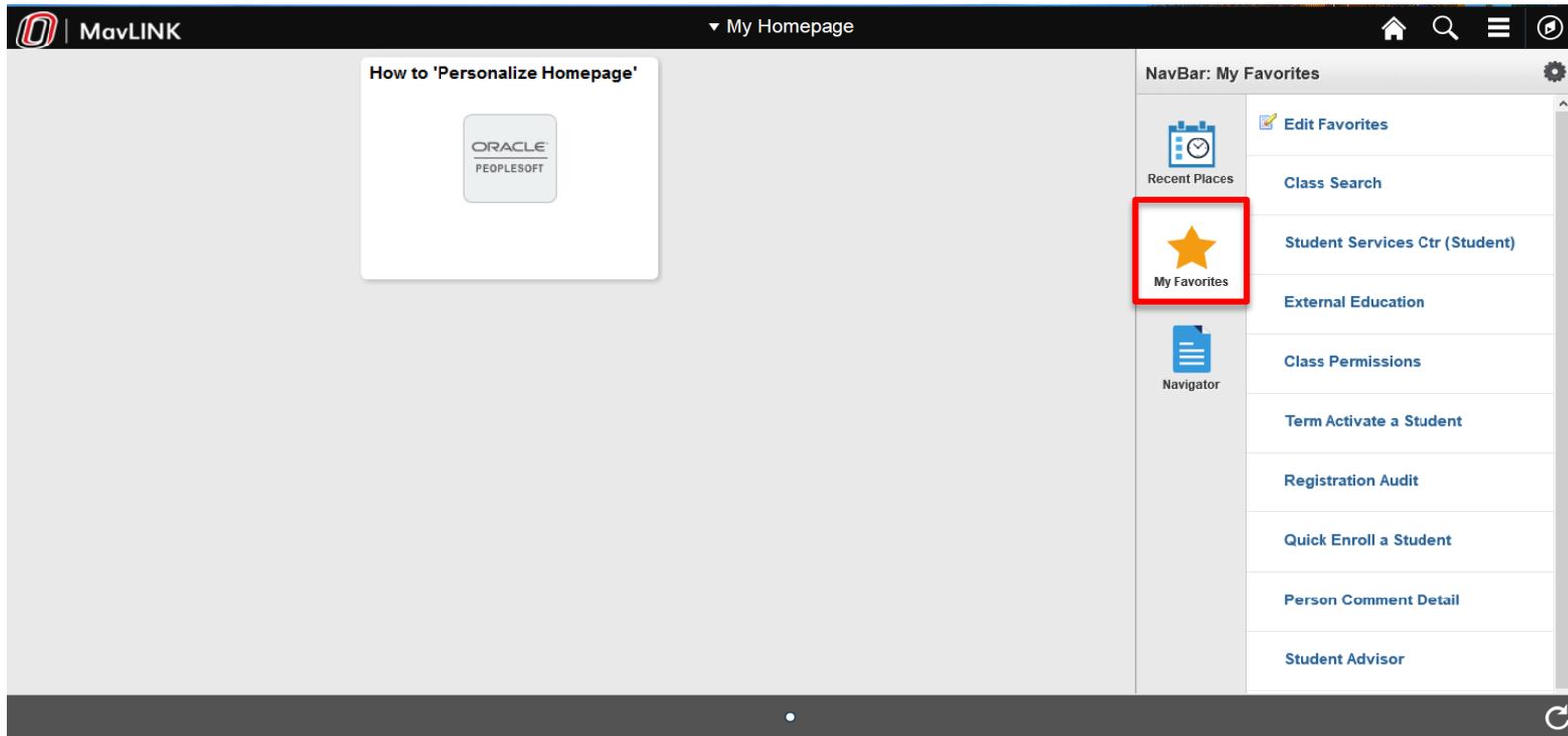
Grading

Instructor/Advisor Information

Use the back arrow and back to main for quicker navigation



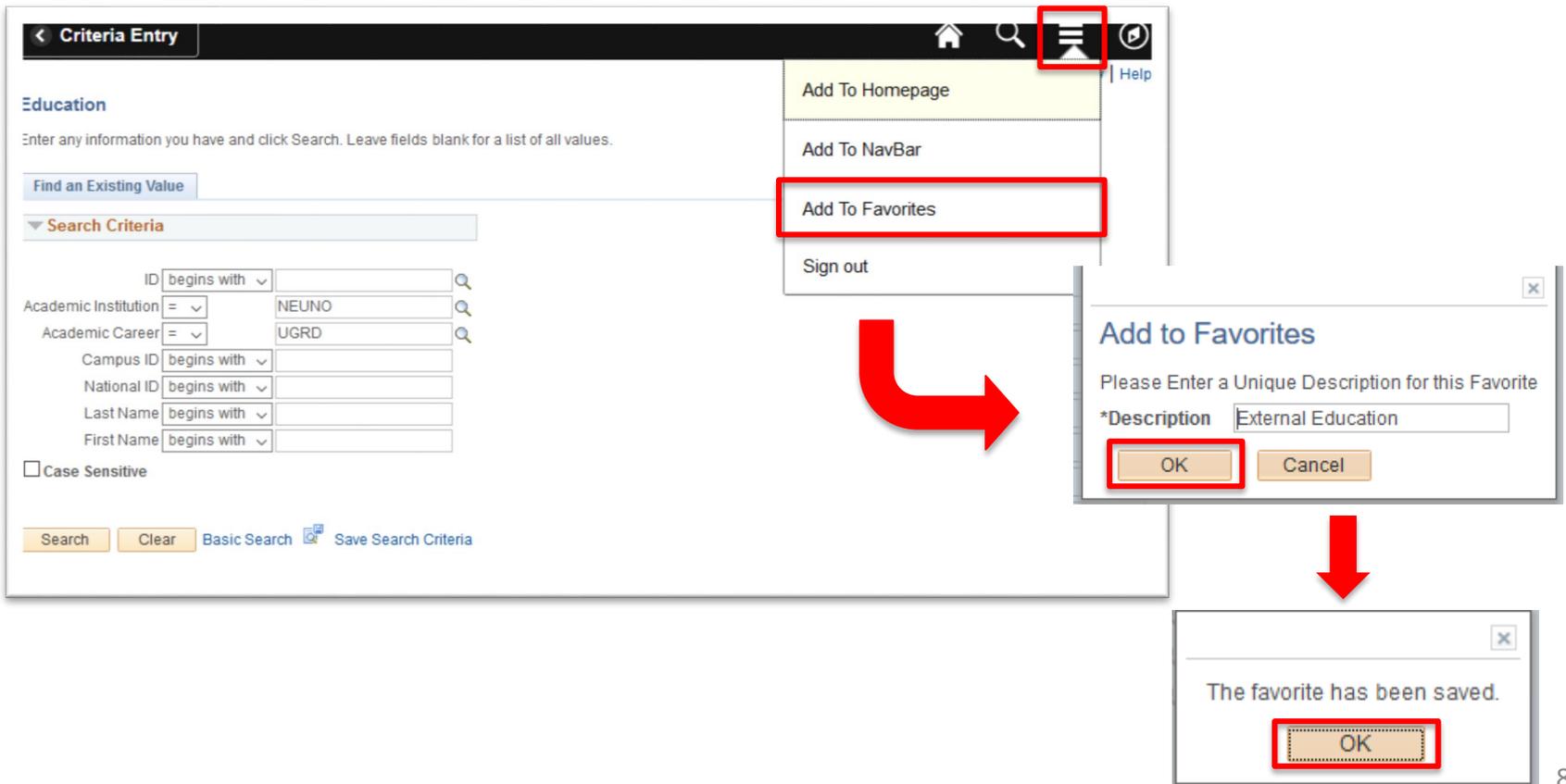
“My Favorites”– The user can setup pages that they frequently use to navigate quickly to these screens.





## How to add My Favorites –

1. Navigate to a frequently used page
2. Click the Actions List Hamburger Menu 
3. Click on **“Add to Favorites”**
4. Use the default description/type in a description
5. Click **“OK”**



**Criteria Entry**

Education

Enter any information you have and click Search. Leave fields blank for a list of all values.

Find an Existing Value

Search Criteria

ID begins with

Academic Institution =

Academic Career =

Campus ID begins with

National ID begins with

Last Name begins with

First Name begins with

Case Sensitive

Search Clear Basic Search Save Search Criteria

Help

Add To Homepage

Add To NavBar

**Add To Favorites**

Sign out

**Add to Favorites**

Please Enter a Unique Description for this Favorite

\*Description

OK Cancel

The favorite has been saved.

OK



## How to edit My Favorites –

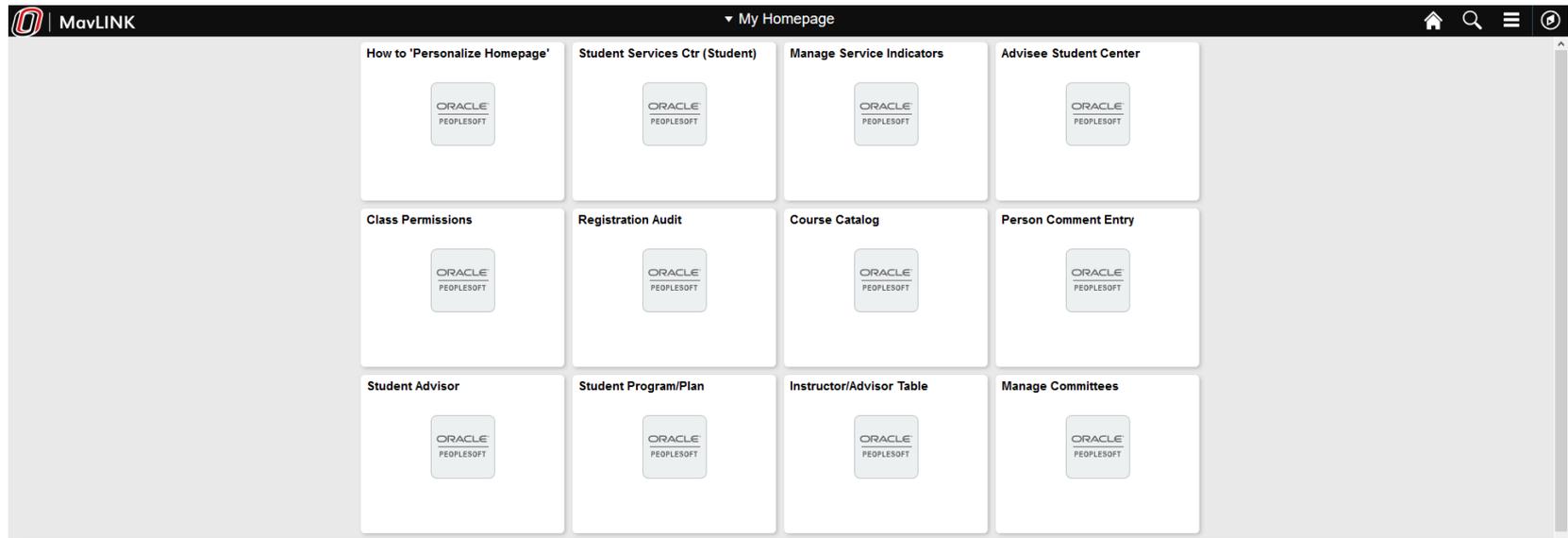
1. Navigate to My Favorites
2. Click on **“Edit Favorites”** 
3. Enter a Sequence number to order Favorites as desired; click **“Save”**
4. If wanting to **delete** a Favorite, click the minus icon next to the Sequence number and click **“Save”** 

The screenshot shows the MavLINK interface with the 'Edit Favorites' modal open. The modal contains a table of favorites with a 'Sequence number' column highlighted in red. The 'Save' button is also highlighted.

*Favorite	Sequence number	Last
Student Services Ctr (Student)	1	-
Class Search	2	-
External Education	3	-
Class Permissions	4	-
Term Activate a Student	5	-
Registration Audit	6	-
Quick Enroll a Student	7	-
Person Comment Detail	8	-
Student Advisor	9	-

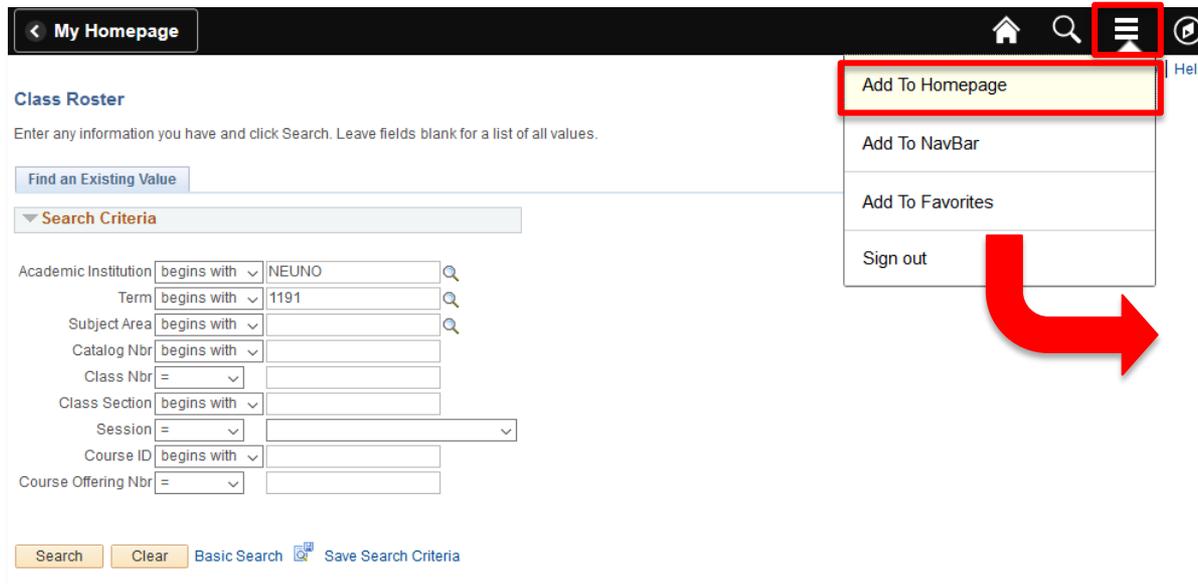


**Tiles** – Similar to Favorites, the user can setup tiles for PeopleSoft screens that they frequently use. These tiles display on the user's **My Homepage**. These tiles then take the user directly to the PeopleSoft screen listed.

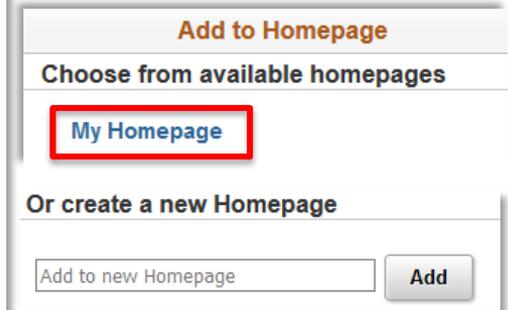


## How to add Tiles to My Homepage–

1. Navigate to a frequently used page
2. Click the Actions List Hamburger Menu
3. Click on **“Add to Homepage”**
4. Choose **“My Homepage”** or create a new Homepage
5. Click **“OK”**

The screenshot shows the 'My Homepage' interface. The 'Class Roster' page is visible, with a search bar and search criteria. The 'Add To Homepage' menu is open, showing options: 'Add To Homepage', 'Add To NavBar', 'Add To Favorites', and 'Sign out'. A red arrow points from the 'Add To Homepage' option to the next step.



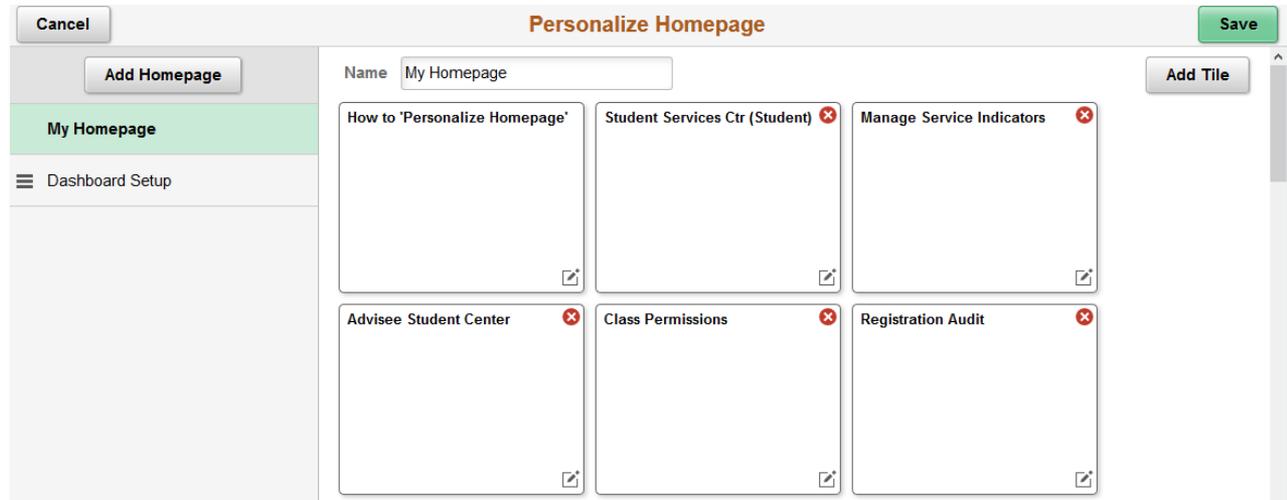
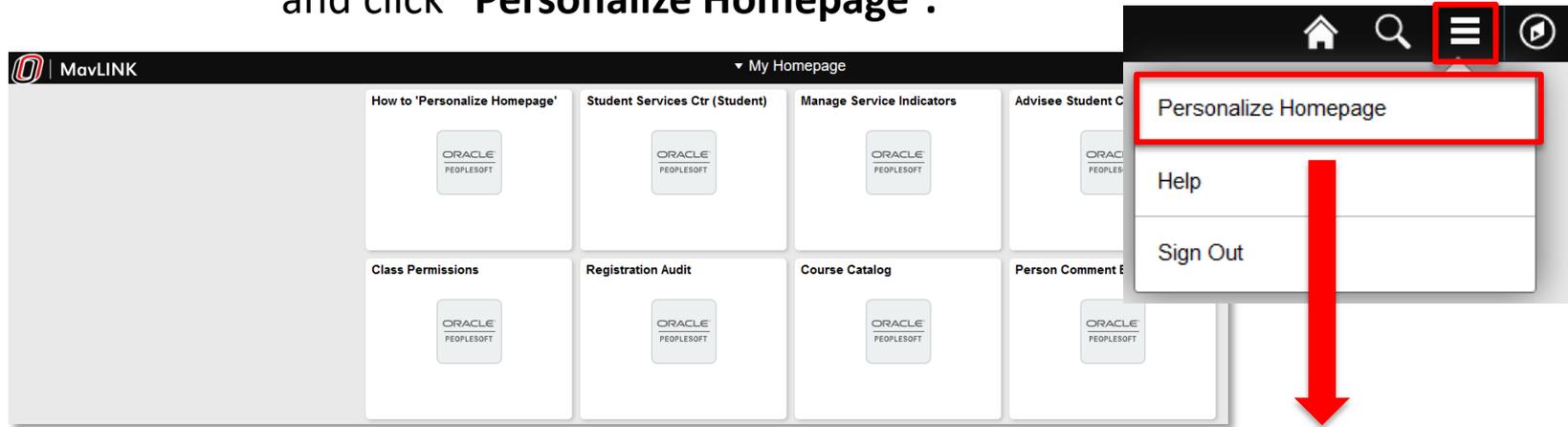
The 'Add to Homepage' dialog box is shown. It has a title 'Add to Homepage' and a subtitle 'Choose from available homepages'. The 'My Homepage' option is selected and highlighted with a red box. Below this, there is a section 'Or create a new Homepage' with an input field 'Add to new Homepage' and an 'Add' button.



The 'Add To' confirmation dialog box is shown. It has a title 'Add To' and a message 'Added 'Class Roster' to My Homepage Homepage'. The 'OK' button is highlighted with a red box.

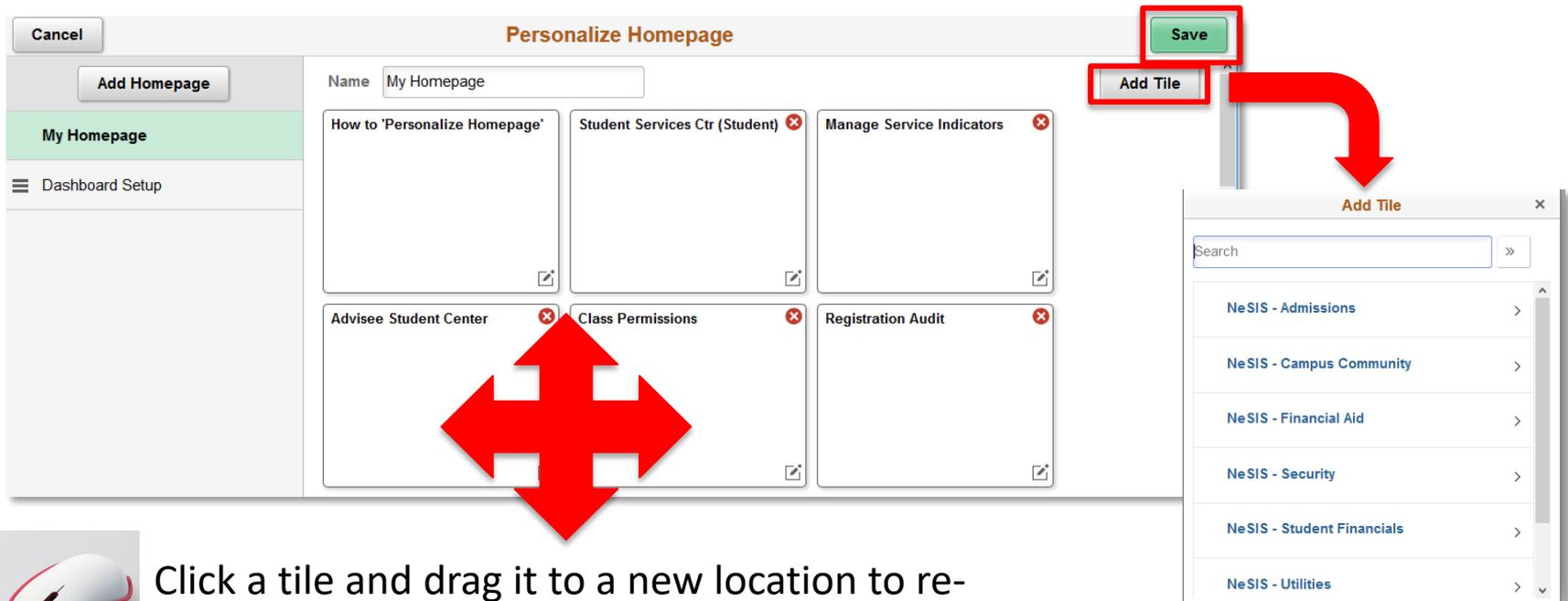


**Personalize Homepage** – Similar to Favorites, the user can edit the sequence in which tiles appear on My Homepage. From the My Homepage screen, click the Actions List/Hamburger Menu  and click **“Personalize Homepage”**.



## Personalize Homepage – Users can do the following on this page:

- Drag tiles (click tile to drag) to determine the order on which they appear on My Homepage
- Delete tiles using the  icon in the upper-right of each tile
- Add tiles using the **“Add Tile”** button in the upper-right and searching for screens
- Add a Homepage by clicking the **“Add Homepage”** button in the upper-left. (Some users might like to group similar/related screens together on separate homepages).




Click a tile and drag it to a new location to re-order how tiles appear on the My Homepage.