



Poster assistance from the Criss Library Creative Production Lab

Student Research & Creativity Activity Fair

Congratulations on all your hard work and research leading up to this point. Now it's time to organize and present that beautiful data with a beautiful poster. The CPL is here to help!

Already have a poster? [SUBMIT IT THROUGH OUR WEBSITE](#). Departments can pay directly with a 10 or 13 digit cost center number, or you can pay at pickup. Posters are done within 1 business day, and are \$2.00/sq ft. That's faster and wildly less expensive than anywhere else in Omaha. Plus, we print on [museum-grade archival matte paper](#).

Need direct help? *No appointment needed.* Our doors are open **9am to 6pm Monday through Thursday**, and **9am to 5pm Fridays**, even during spring break. We've got 5k screens on each of our media-station computers, with staff ready to guide you.

Questions? Email our team at unolibrarycpl@unomaha.edu and one of us will get you links to videos, guides, and tips particular to your needs.

Pro Poster Printing Tips

Both Canva and PowerPoint are great for making a poster.

- In PowerPoint [define your slide size](#) at the final print size *before* you start working.
- In Canva you can [resize the document with pro](#) or use a template.

While you get a 48x48 *maximum area* to place your poster during the event, you should be preparing a poster that fits *within* that space. The standard academic conference size is **36x48**, and UNO has some very handy templates linked [HERE](#) and [HERE](#). (That's \$24.50 per poster!)

Do you need more space for more data? The maximum poster size we can print for *this event* that still fits in the area is **44x48**. (That's \$29.95 per poster!)

Before submitting a poster, **it must be in PDF format** sized exactly as you expect it to print.

- Follow [Microsoft's instructions to export a PDF](#) from PowerPoint.
- You can use [Canva's instructions to export a PDF](#) as well.

This event is the largest volume of requests that the CPL processes each year. Submissions made after hours aren't checked until the following morning. While we are fast, it's not always possible to print the same day. Plan for a full business day turnaround. *Submit early!*

If you need some other form of visual aid, we have [3D Printing](#) and [Laser-Cutting](#) too!

[\[CLICK HERE TO SUBMIT A POSTER FOR PRINTING\]](#)