

# Graduate Lecturer Recommendation

Graduate Studies | University of Nebraska at Omaha

## INSTRUCTIONS

The criteria for a Graduate Lecturer as approved by the Graduate Faculty is as follows:

1. Have completed at least two years of full-time work experience relevant to the discipline to be taught, this may include teaching, research, professional experience, or any combination.
2. Hold the terminal degree normally accepted for academic employment in the discipline or have achieved some extraordinary accomplishment as determined by the Graduate committee of the nominee's department or inter-department area." (*Graduate Faculty Minutes, February 21, 1974, Motion 282*). The appropriate terminal degrees and the extraordinary accomplishment are contained the Graduate Faculty Credential Form adopted by the program and on file in the Office of Graduate Studies and Office of Academic Affairs.

**NOTE:** Graduate Lecturers are not Members of the Graduate Faculty—all Members are appointed by the Board of Regents whereas Graduate Lecturer designations are only special permission to teach specific courses for graduate credit for a period up to (4) years, with option for renewal.

**NOTE: Graduate Lecturer status must be approved prior to a final letter of offer for the first time teaching a course.**

- After obtaining the required signatures, submit the form to [gradschool@unomaha.edu](mailto:gradschool@unomaha.edu)
- You do not need to collect the Graduate Studies signature before submitting—the Graduate Studies signature will be added once the form is approved
- If you use DocuSign or another electronic signing service, please send the final completed form as a PDF. **Do not send DocuSign invitations to [gradschool@unomaha.edu](mailto:gradschool@unomaha.edu)**

\_\_\_\_\_ is recommended to teach the following graduate course(s):  
*Nominee's Name*

| Course Number | Course Title | Scheduled Term |
|---------------|--------------|----------------|
| _____         | _____        | _____          |
| _____         | _____        | _____          |

## ACADEMIC PREPARATION AND TEACHING EXPERIENCE

Highest Degree \_\_\_\_\_ Institution \_\_\_\_\_ Award Date \_\_\_\_\_

Describe how the nominee's credentials align with the program criteria established in the program's Graduate Faculty Credential Form:

- ☐ Appropriate Terminal Degree in an acceptable field, **OR**
- ☐ Experience deemed equivalent to academic credentials (please describe in detail how this nominee's credentials meet your described graduate faculty credentials, attach description if needed)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Please attach the nominee's curriculum vitae.**

## APPROVALS

\_\_\_\_\_  
*Signature, Graduate Program Committee Chair* *Date* *Signature, Department Chair/School Director* *Date*

\_\_\_\_\_  
*Signature, Cognizant College Dean* *Date* *Signature, Office of Graduate Studies Representative* *Date*

Appointment Expires: \_\_\_\_\_