The criteria for a Graduate Lecturer as approved by the Graduate Faculty is as follows:

1. Have completed at least two years of full-time work experience relevant to the discipline to be taught, this may include teaching, research, professional experience, or any combination.

2. Hold the terminal degree normally accepted for academic employment in the discipline or have achieved some extraordinary accomplishment as determined by the Graduate committee of the nominee’s department or inter-department area.” (Graduate Faculty Minutes, February 21, 1974, Motion 282). The appropriate terminal degrees and the extraordinary accomplishment are contained the Graduate Faculty Credential Form adopted by the program and on file in the Office of Graduate Studies and Office of Academic Affairs.

NOTE: Graduate Lecturers are not Members of the Graduate Faculty—all Members are appointed by the Board of Regents whereas Graduate Lecturer designations are only special permission to teach specific courses for graduate credit for a period up to (4) years, with option for renewal

Note: Graduate Lecturer status must be approved prior to a final letter of offer for the first time teaching a course.

[Table]

**Nominee’s Name**

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<tr>
<th>Course Number</th>
<th>Course Title</th>
<th>Scheduled Term</th>
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Academic Preparation and Teaching Experience:

Highest Degree: __________ Institution: __________________________ Award Date: __________

Describe how the nominee’s credentials align with the program criteria established in the program’s Graduate Faculty Credential Form.

Appropriate Terminal Degree in an acceptable field: _______

OR

Experience deemed equivalent to academic credentials (please describe in detail how this nominee’s credentials meet your described graduate faculty credentials, attach description if needed)

Please attach the nominee’s vitae.

Approval Signatures:

Graduate Program Committee Chair 

__________________________ Date

__________________________

Departmental Chair / School Director 

__________________________ Date

__________________________

Cognizant College Dean 

__________________________ Date

__________________________

Dean of Graduate Studies 

__________________________ Date

Appointment Expires: ______________________

Updated June, 2024