

# Appointment of Courtesy Committee Member

Graduate Studies | University of Nebraska at Omaha



## INSTRUCTIONS

Use this form to nominate external faculty to serve as a voting member of your dissertation and or thesis committee. This completed form and a current copy of the Proposed Courtesy Member's CV must accompany either the completed Appointment of Dissertation Committee for the Doctoral Degree or the Appointment of Supervisory Committee for the Master's/EdS.

**A dissertation supervisory committee** must consist of a minimum of four graduate faculty members from any of the University of Nebraska campuses. One member must be from outside of the student's department/school. You may have one additional member of your committee from outside the University of Nebraska system.

**A thesis/thesis equivalent or EdS** must consist of a minimum of three graduate faculty members from any of the University of Nebraska campuses, at least two from the major department/school and one from another department/school. You may have one additional member of your committee from outside the University of Nebraska system. This form must be approved at least one semester prior to graduation.

- After obtaining the required signatures, submit the form to [gradschool@unomaha.edu](mailto:gradschool@unomaha.edu)
- You do not need to collect the Graduate Studies signature before submitting—the Graduate Studies signature will be added once the form is approved
- If you use DocuSign or another electronic signing service, please send the final completed form as a PDF. **Do not send DocuSign invitations to [gradschool@unomaha.edu](mailto:gradschool@unomaha.edu)**

## STUDENT AND PROGRAM

Student Name \_\_\_\_\_ NUID \_\_\_\_\_

Local Address \_\_\_\_\_

Degree and Major \_\_\_\_\_

## PROPOSED COURTESY MEMBER (current curriculum vitae must accompany the completed form)

Name \_\_\_\_\_

Institution \_\_\_\_\_

Degree and Major \_\_\_\_\_

## APPROVALS

*Signature, Supervisory Committee Chair* \_\_\_\_\_ *Date* \_\_\_\_\_ *Signature, Graduate Program Chair* \_\_\_\_\_ *Date* \_\_\_\_\_

*Signature, Department Chair/School Director* \_\_\_\_\_ *Date* \_\_\_\_\_ *Signature, Cognizant College Dean* \_\_\_\_\_ *Date* \_\_\_\_\_

*Signature, Office of Graduate Studies Representative* \_\_\_\_\_ *Date* \_\_\_\_\_