

Nadira Ford-Robbins

Curriculum Vitae

SKILLS & ABILITIES

- Gallup-Certified Strengths Coach
- Over 15 years of experience working with students in K—16 education, in addition to Graduate/Doctoral level
- Ten years+ experience working with grants (grant funding, reporting, and writing)
- Secured \$750,000 in the TRIO SSS Grant via working on grant committee
- More than 12 years of experience working in social work, having an intimate understanding of NDHHS
- Over 10 years of experience working collaboratively in Higher Education and preparing students for access to college through academic success coaching
- Effective coach with superb training & presentation skills regarding team building, professional development, crisis management, and problem-solving
- Experience developing partnerships with Deans, Directors, Faculty and Administration
- Several leadership positions within the non-profit and community service sector of Omaha
- Servant Leader on research committees aiming to improve pedagogies and on-campus experiences for diverse populations and adult learners
- Successful tracking and reporting of program objectives and achievements

EXPERIENCE

University of Nebraska at Omaha, Omaha, NE

2018—Present

Assistant Director—Health Careers Resource Center

2020—Present

Lead Advisor—Health Careers Resource Center

2018—2020

- Coordinate day-to-day operations of the Health Careers Resource Center
- Conduct advising of Pre-Health students and the esteemed UHOP Scholars based upon Pre-Professional curriculums
- Train office staff, peer advisors, and other full-time advisors
- Coordinate with other advising centers, in addition to participating in the advising council
- Supervise staff and student workers
- Host health career recruitment events for health professional college partners

Adjunct Faculty—US 1010 & WGST 3020

2019—Present

- Teach undergraduate students in both seminar and online lecture formats in the topics of Gender & Leadership and Critical Thinking regarding core competencies of critical thinking and problem-solving, as it pertains to leadership (WGST 3020) and as it pertains to the first-time freshman experience (US 1010)

Omaha Public Schools-Burke High, Omaha, NE

2013—Present

Drill Team Coach-Marching Bulldogs & Baby Bulldogs (Part-Time)

- Recruit and coach a team of dancers and drummers in marching, precision, dance, and drumming skills
 - Provide school spirit and entertainment for the student body during half-time shows, assemblies, and pep rallies
 - Maintain the team budget and order uniforms/supplies for the team
 - Secure fundraising and donations for the team
 - Conduct community engagement via community service and performance for youth organizations & schools
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Nebraska Methodist College, Omaha, NE

2012—2018

Adjunct Faculty—Healthcare Collaboration & Leadership

2017—2018

- Teach online undergraduate nursing and health professions students the core competencies of leadership and tactics on how to effectively collaborate across the healthcare field, which calls for synthesis of such topics as emotional intelligence, assertiveness, conflict engagement, gender dynamics, feedback delivery, and systems theory in advanced writing and speaking projects.

Coordinator of Academic Success

2015—2018

- Provide academic coaching as a Gallup-Certified Strengths Coach to college students in pursuit of healthcare careers, advocating for their ultimate success in education
- Coordinate disability services and conduct accommodations intake for students in compliance with ADA
- Manage the Testing Center to include scheduling exams and proctors, and assisting with proctoring
- Organize on-campus and online tutoring and Supplemental Instruction
- Design and facilitate Peer Tutor and Supplemental Instruction training and workshops
- Hire and supervise over 90 Tutors and SI Leaders
- Train faculty and staff on ADA Compliance with Section 504/508 as it pertains to student needs
- Facilitate in-class presentations to students regarding study skills, test-taking strategies, time management, and prioritization

Project Coordinator—Upward Bound

2012—2015

- Prepared first generation, low income high school students for admission to college working exclusively with students at Burke High School and the St. Luke Teen Center
- Provided tutoring, mentoring, workshop facilitation through after-school programming
- Coordinated the Summer Program, planned college visits/field trips/cultural events, and end of the summer trip
- Provided academic advising for program students and alumni in pursuit of secondary education

Wright Career College, Omaha, NE

2012—2012

Director of Career Services

- Managed the Department of Career Services assisting students and graduates with finding employment in their field of study, while coordinating on-campus career fairs and preliminary plans for graduation ceremonies
- Implemented career development practices regarding interviewing skills, résumé writing, mock interviews, professional dress, etc.
- Established the inaugural advisory board for the Omaha campus in order to build employer partnerships and build an advisor relationship regarding best practices in the disciplines of business administration, information technology, medical assisting, and personal training
- Created student internship opportunities and built a job lead network for student employment
- Instituted employer relationships for recruitment of Wright students
- Conducted class presentations on résumé writing and interviewing skills

Omaha Housing Authority, Omaha, NE

2009—2011

Resident Employment Coordinator

- Implemented the Employment Services Program assisting residents with finding employment through job skills training and assessments
- Coordinated career fairs and secured job partnerships with area employers, while conducting presentations for employers, residents, students, and co-workers
- Taught and facilitated the Life Skills class/certificate program in addition to developing the Life Skills curriculum empowering first-generation students to successfully pursue higher education
- Conducted grant reporting for departmental services, and prepared program reports for Board of Commissioners

EDUCATION

Master in Organizational Leadership (MOL)

College of Saint Mary, Omaha, NE

May 2010

Bachelor of Science: Speech Communication (Interpersonal Communication)

Minor: Psychology

Dean's List - 2 semesters

University of Nebraska at Omaha, Omaha, NE

May 2006

Post Graduate Certificates/Certifications

- Certified-Gallup Strengths Coach, *Gallup Inc. Strengths Center, Omaha, NE, September 2017*
 - *Certified 2018-Present*
- College Life Coaching, *Florida State University-College Life Coaching Institute, Tallahassee, FL, June 2016*
- Annual Giving, *University of Nebraska-Omaha, Omaha, NE, 2014*
 - *Partial fulfillment-certificate in fundraising management*
- Grant Writing, *University of Nebraska-Omaha, Omaha, NE, 2013*
 - *Partial fulfillment-certificate in fundraising management*

Awards & Recognition

- 40 Under 40, *Midlands Business Journal* (2020 recipient)
- Awesome Advisor of the Month, *University of Nebraska at Omaha*, (September 2019)
- Gold Level Award, Teaching Excellence, *Nebraska Methodist College* (May 2018)
- DOVE Award for Excellence, *Nebraska Methodist College* (February & March 2018)
- Staff of the Year Nomination, *Nebraska Methodist College* (May 2017)
- Women of Color in Leadership Legacy Award-Mentoring, *NCBW Inc.* (October 2016)
- Community Leader Award/Hall of Fame, *Burke High School* (May 2015)
- Exemplary Leadership Award, *University of Nebraska at Omaha-Multicultural Affairs* (2006)
- Omicron Delta Kappa Leadership Honor Society, *University of Nebraska at Omaha-UNO Circle* (September 2005)
- Goodrich Scholar, *University of Nebraska at Omaha* (2002—2006)

Committee & Community Involvement

- UNO Young Alumni Academy 2017—2018, *University of Nebraska-Omaha*
- Women's Fund Circles Leadership Team 2015—2018, *Women's Fund of Omaha*
- Western Iowa & Nebraska Association of Higher Education and Disability 2015—2018, *WINAHEAD*
- NWHEL Committee Member 2015—2016, *Nebraska Women in Higher Education Leadership*
- Equipping Leaders Instructor 2015—2016, *Global Leadership Training Institute, Ambassadors Worship Center*
- ACE Program Improvement March 2015—March 2016, *Nebraska Methodist College*
- Vision 2025 Research Team: Diversity Committee Chair 2013—2016, *Nebraska Methodist College*
- TRIO Student Support Services Grant Writing Committee 2014—2015, *Nebraska Methodist College*
- Young Gifted and Black Girl Conference Table Host March 2014, *Metropolitan Community College*
- Community Investment Review Team 2013—2016, *United Way of the Midlands*
- Board of Directors-Secretary/Communications Chair 2012, *Banister's Leadership Academy*
- Nursing Community-Based Advisory Board 2010—2018, *Nebraska Methodist College*
- Delta Sigma Theta Sorority Inc. 2006—Present, *Gamma Xi and Omaha Alumnae Chapters*
 - Central Region Reactivation Committee Co-Chair, 2020-Present
 - Inaugural Delta PEARL Leadership Development Member, 2019—2020
 - Inaugural 2nd Vice President, 2018—2020
 - Arts & Letters Chair, 2016—2018
 - Membership Intake, 2008, 2010, 2015 & 2017
 - Scholarship Committee, 2016—2018
 - Jabberwock Pageant Co-Chair, 2009 & 2017
 - Advisor Certification 2016: Gamma Xi Advisor
 - Juneteenth Parade Chair/Step Team Co-Chair, 2015
 - Project ACE Committee Chair, 2012—2014
 - Jabberwock Pageant Committee/Choreographer, 2007 & 2008
 - May Week Co-Chair, 2008
 - Founders Day Committee 2007

Presentations

- “It’s the Connection For Me: Staying Connected in a Virtual Environment” Co-Presented with Taylor Gelling, Mike Madrigal-Gutierrez, Summer Mueller, and Stefanie Neumann, *UNL AAA 2021 Conference*
- “Kitchen Table Talk: Community Health Initiative addressing disparities in African-American women” Co-Presented with Michelle Simpson, Marla Styles, and Marqus Walker, *Delta Sigma Theta Sorority, Inc. PEARL Program*
- “Study SIMPLER” Co-presented with Kim Hall MSN, RN, Lisa Johnson, Ph.D., Kathy Dworak LIMHP, & Craig Zimmer, Presentation to ACE Program Students, *Nebraska Methodist College, March 2018/March 2017/March 2016*
- “ADA Compliance and Creating a Culture of Inclusion”, Presentation to Adjunct Faculty Orientation, *Nebraska Methodist College, January 2018*
- “Americans with Disabilities (ADA) Panel Discussion,” Co-presented with Dr. Eric Kyle & Lindsay Snipes, JD, Presentation to College, *Nebraska Methodist College, April 2017*
- “Overcoming Adversity”, *Presentation to Goodwill Industries YouthBuild Program, Goodwill, February 2015*
- “University 2025: Diversity & Inclusion Trends for Incoming Students”, Presentation to NMC Cabinet, *Nebraska Methodist College, 2013*
- “Choosing a College Major” Presentation to Upward Bound Students-Sophomore Seminar, *Nebraska Methodist College, April 2014*
- “History of Stepping” Presentation to Teen Center Students, *St. Luke United Methodist Church, January 2013*
- “Financial Literacy” Presentation to Upward Bound Students-Saturday College Program, *Nebraska Methodist College, December 2012*

Trainings & Webinars

- NACADA Annual Conference, June 2020
- Academic Advising Association Annual Conference, NACADA Nebraska Colleges & Institutions, Feb. 2019, 2020, 2021
- Gallup Strengths Summit, Gallup Inc. Omaha, NE, July 2018 and June 2020
- 12th Annual Nurse Educator Conference, Southeast Community College (Lincoln, NE) June 2018
- WINAHEAD Spring 2018 ADA Compliance Training, Central Community College (Grand Island, NE) May 2018 (UDL, Accessibility Compliance)
- Sexual Assault Awareness Among Students in Higher Education, Nebraska Methodist College, April 2018
- WINAHEAD Fall 2017 ADA Compliance Training, Union College (Lincoln, NE), October 2017 (Bridging the Gap of Disability Services Across Campus)
- Gallup Strengths Coach-Accelerated Training, Omaha, NE, September 2017
- Association on Higher Education and Disability (AHEAD) Annual Conference, July 2017
- WINAHEAD Spring 2017 ADA Compliance Training, University of Nebraska-Kearney, May 2017 (Trending and Emerging Issues including Pregnancy, and Title IX)
- OnCourse National Conference, Anaheim, CA, April 2017
- College Life Coaching, Florida State University-Tallahassee, FL, June 2016
- Active Learning & Student Engagement Symposium, NASPA & Nebraska Methodist College, January 2016
- WINAHEAD Fall 2015 ADA Compliance Training, Northeast Community College (Norfolk, NE), October 2015 (Assistive Technologies and Case Studies)
- Supplemental Instruction-Train the Trainer, University of Missouri Kansas City, April 2015
- Gang Intervention & Awareness Training, OPD Gang Specialist-Chevist Johnson, January 2014
- Youth Work Methods Series: Active Learning & Ask-Listen-Encourage, *Collective for Youth*, October 2013
- Council for Opportunity in Education (COE) 32nd Annual Conference, Chicago, IL, September 2013
- Mo-Kan-Ne Annual Conference (TRIO Programs), Kansas City, Mo, April 2013
- Webinar: Launching an Academic Success Coaching Model in Advising, September 2017
- Webinar: Accessibility/Literacy Software, Read&Write, July 2017
- Webinar: IT Accessibility Landscape and Strategies Update, Educause, April 2017
- Webinar: Barriers and Facilitators to Completion of an Undergraduate Nursing Program, National College Learning Center Association (NCLA), January 2017
- Webinar: Preparing Students with Autism Spectrum Disorder (ASD) for College and Success, Dr. Peggy Mitchell Clarke, July 2015