Sustainability is using resources wisely and engaging in actions that (1) are environmentally friendly, socially responsible, and financially feasible; and (2) benefit present and future generations.

**Purchasing Pup e-News**

**SUSTAINABILITY HERO**

83% of you say purchasing sustainable products should be a UNO priority.

**SIMPLE STEPS TO SUSTAINABLE PURCHASING**

- **Buy Recycled Paper**
  - Copy paper
  - Index tab dividers
  - Notebooks
  - Legal pads
  - Sticky notes
  - Index cards
  - Address labels
  - Large envelopes

- **Buy Recycled Plastic**
  - Toner cartridges
  - Binders
  - Tape

- **Buy Non-Toxic Products**
  - Avoid styrofoam. Use reusable containers. Use paper when disposable is absolutely required.
  - Avoid disinfectant wipes. Use microfiber cloths and soapy water. For disinfecting, consider diluted bleach.

**Share your green office story jwaters@unomaha.edu**

**Purchasing Pup e-News** is archived at nbdc.unomaha.edu/cbagreenteam/UNOpurchasepup

**Post Consumer Content**