

Sustainability is using resources wisely and engaging in actions that (1) are environmentally friendly, socially responsible, and financially feasible; and (2) benefit present and future generations.



Purchasing Pup e-News

83% OF YOU SAY PURCHASING SUSTAINABLE PRODUCTS SHOULD BE A UNO PRIORITY.

UNO

SUSTAINABILITY HERO

CHANGING PURCHASING PRACTICES AT UNO

- SAVES MONEY
- REDUCES WASTE
- IMPROVES HEALTH
- PROTECTS THE ENVIRONMENT

You look for recycled and non-toxic products when you buy for UNO..

You are reducing waste by developing a system for inventory control and making extra supplies available to other departments.

You have learned what green logos mean and how you can use them to guide your purchases.

You are ordering once a month or less—it pays to be organized and avoid impulse buying.

Your knowledge of sustainable purchasing has increased. (Visit the [Purchasing Pup newsletter archive](#) whenever you need a review.)

You are aware that the life cycle of products determines their true cost.

You know reusing supplies is a more sustainable choice—better than buying new recycled.



SIMPLE STEPS TO SUSTAINABLE PURCHASING

Buy Recycled Paper

- ☐ Copy paper
- ☐ Index tab dividers
- ☐ Notebooks
- ☐ Legal pads
- ☐ Sticky notes
- ☐ Index cards
- ☐ Address labels
- ☐ Large envelopes

Buy Recycled Plastic

- ☐ Toner cartridges
- ☐ Binders
- ☐ Tape

Buy Non-Toxic Products

- ☐ Avoid styrofoam. Use reusable containers. Use paper when disposable is absolutely required.
- ☐ Avoid disinfectant wipes. Use microfiber cloths and soapy water. For disinfecting, consider diluted bleach.



Purchasing Pup e-News is archived at nbdc.unomaha.edu/cbagreenteam/UNOPurchasePup

