



WHAT CAN I DO WITH A MAJOR IN **NONPROFIT ADMINISTRATION**

CAREER OPTIONS

Accounts Coordinator
Certified Nonprofit Professional*
Community Service Manager
Director*
Donor Relations Specialist
Fundraising Coordinator

Human Service Assistant
Marketing Coordinator
Membership Coordinator
Public Relations Manager
Volunteer Coordinator

*Certification/Advanced Degree Required

TRANSFERABLE SKILLS GAINED

Analytical skills
Communication
Problem-solving
Leadership skills
Interpersonal skills
Organizational skills
Teamwork

EMPLOYMENT AREAS

Nonprofit Organizations
Federal Agencies
Local/State Governments
Labor Unions
Historic Societies/Museums
Corporations
Universities/Colleges

INFORMATION WEBSITES

UNO Division of Continuing Studies	dcs.unomaha.edu
Occupational Outlook Handbook	goo.gl/K59Ea
Nonprofit Leadership Alliance	nonprofitleadershipalliance.org
National Organization for Human Services	nationalhumanservices.org
Idealist	idealist.org

EXTRACURRICULAR ACTIVITIES

Actively participate in the Nonprofit Omaha Student Alliance
Gain experience volunteering with nonprofit organizations
Complete an internship with a nonprofit
Consider completing the Nonprofit Management & Leadership Certification