

Management

CAREER OPTIONS

Administrator
Advertising Sales Manager
Business Manager
Compensation/Benefits Manager
Corporate Recruiter
Entrepreneur
Employment Lawyer*
Executive*

Human Resources Assistant Project Manager Public Relations Coordinator Purchasing Manager* Sales Manager

Training and Development Coordinator

*Advanced Degree/Certification Required

TRANSFERABLE SKILLS GAINED

Problem-Solving Communication Organization and Planning Skills Time Management Interpersonal Skills Promotional Strategy Skills Critical Thinking Skills Leadership Skills Promotional Strategy Skills

EMPLOYMENT AREAS

Corporations
Restaurants
Local/State Governments
Nonprofit Organizations
Retail Companies
Banks/Financial Institutions

Healthcare Organizations Real Estate Universities/Colleges Human Resources

INFORMATION WEBSITES

UNO College of Business Administration Occupational Outlook Handbook American Purchasing Society American Management Association Society for Human Resource Management cba.unomaha.edu/management bls.gov/ooh/management american-purchasing.com amanet.org shrm.org

EXTRACURRICULAR ACTIVITIES

Actively participate in the UNO Collegiate Entrepreneurs' Organization, Human Resources Association, Delta Sigma Pi and/or Phi Beta Lambda
Complete an internship and gain work experience in a relevant field
Join a professional organization as a student member
Develop leadership skills by pursuing officer roles in organizations

