



EDUCATION ABROAD PRE-DEPARTURE CHECKLIST

Prior to departing for study abroad, you need to make sure that you have completed the following steps*:

- Applied for program in Via TRM
- Applied for passport (4-6 weeks processing time)
- Submitted official external application to your program/university
- Received official notification of acceptance
- Provided Education Abroad with a copy of your notification of acceptance from the program/university (upload in Via TRM)
- Applied for visa (passport and letter of acceptance from host institution are required to apply for visa)
- Received visa
- Purchased airfare
- Applied for housing abroad
- Received official confirmation of housing abroad
- Completed an Education Abroad Course Approval Form and submitted it to Education Abroad
- Used the Education Abroad Budget Planning Worksheet to identify a realistic budget
- Submitted the Education Abroad Financial Support Form to the Office of Financial Support and Scholarships (if you plan to use financial aid)
- Purchased UHCG insurance through the Education Abroad Office (if insurance is not included in your program, i.e. exchange programs, MAUI-Utrecht, direct enroll, and SACI)
- Attended the mandatory Education Abroad Pre-Departure Orientation
- Completed the Health Clearance Form with your Doctor/UNO Health Services (due 1 month prior to departure) and received any needed immunizations
- Completed the forms required in your Via TRM account
- Reviewed country-specific information from the CDC and US State Department
- Registered for the Smart Traveler Enrollment Program
- Notified Education Abroad of any last minute travel changes

***This list is not exhaustive and steps may not occur in this exact order.**