EDUCATION ABROAD PRE-DEPARTURE CHECKLIST

Prior to departing for study abroad, you need to make sure that you have completed the following steps*:

☐ Applied for program in Via TRM

☐ Applied for passport (4-6 weeks processing time)

☐ Submitted official external application to your program/university

☐ Received official notification of acceptance

☐ Provided Education Abroad with a copy of your notification of acceptance from the program/university (upload in Via TRM)

☐ Applied for visa (passport and letter of acceptance from host institution are required to apply for visa)

☐ Received visa

☐ Purchased airfare

☐ Applied for housing abroad

☐ Received official confirmation of housing abroad

☐ Completed an Education Abroad Course Approval Form and submitted it to Education Abroad

☐ Used the Education Abroad Budget Planning Worksheet to identify a realistic budget

☐ Submitted the Education Abroad Financial Support Form to the Office of Financial Support and Scholarships (if you plan to use financial aid)

☐ Purchased UHCG insurance through the Education Abroad Office (if insurance is not included in your program, i.e. exchange programs, MAUI-Utrecht, direct enroll, and SACI)

☐ Attended the mandatory Education Abroad Pre-Departure Orientation

☐ Completed the Health Clearance Form with your Doctor/UNO Health Services (due 1 month prior to departure) and received any needed immunizations

☐ Completed the forms required in your Via TRM account

☐ Reviewed country-specific information from the CDC and US State Department

☐ Registered for the Smart Traveler Enrollment Program

☐ Notified Education Abroad of any last minute travel changes

*This list is not exhaustive and steps may not occur in this exact order.