



EDUCATION ABROAD PRE-DEPARTURE CHECKLIST

Prior to departing for study abroad, you need to make sure that you have completed the following steps*:

- ☐ Applied for program in *MavsAbroad Portal*
- ☐ Applied for passport (6 - 8 weeks processing time)
- ☐ Submitted official external application to your program/university
- ☐ Received official notification of acceptance
- ☐ Applied for visa (passport and letter of acceptance from host institution are required to apply for visa)
- ☐ Received visa
- ☐ Purchased airfare
- ☐ Applied for housing abroad
- ☐ Received official confirmation of housing abroad
- ☐ Completed an Education Abroad Course Approval Form and submitted it to Education Abroad
- ☐ Used the Education Abroad Budget Planning Worksheet to identify a realistic budget
- ☐ Submitted the Education Abroad Financial Support Form to the Office of Financial Support and Scholarships (if you plan to use financial aid)
- ☐ Purchased AIG insurance through the Education Abroad Office (if insurance is not included in your program, i.e. exchange programs, MAUI-Utrecht, direct enroll)
- ☐ Completed the online Education Abroad Pre-Departure Orientation in Canvas
- ☐ Attended the mandatory in-person Education Abroad Pre-Departure Orientation
- ☐ Completed the Health Clearance Form with your Doctor/UNO Health Services (due 2 *months* prior to departure) and received any needed immunizations
- ☐ Completed the forms required in your *MavsAbroad Portal account*
- ☐ Reviewed country-specific information from the CDC and US State Department and registered for the Smart Traveler Enrollment Program
- ☐ Notified Education Abroad of any last minute travel changes

***This list is not exhaustive and steps may not occur in this exact order.**