



Who do I talk to if I need help?

**HR Leadership
Team**

Steve Kerrigan

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Team	Topics	Name/Email
Benefits	<i>Health/Prescriptions/Dental/Vision/COBRA/Life Insurances</i>	Stacey Williams Jackie Six
	<i>Retirement Plans</i>	
	<i>General Benefits Questions</i>	
	<i>Life Events</i>	Jackie Six
	<i>FMLA</i>	
	<i>Employee & Dependant Scholarship Program</i>	Stacey Williams
	<i>Worker's Compensation</i>	eap@bestcareeap.org
Employee Relations/Organizational Development/Talent Acquisition	<i>Employee Relations Consultation - Policy Interpretation, Performance Management, Conflict/Concerns</i>	Rachel Radel Kristina Hoffmann
	<i>Rewards and Recognition</i>	
	<i>Performance Evaluations</i>	
	<i>Reduction in Force/Grant Expirations/Employment Terminations</i>	Kristina Hoffmann
	<i>Accommodations - ADA</i>	
	<i>Development- Training, FAST, New Employee Orientation</i>	Rachel Radel
	<i>Exit Interviews</i>	
	<i>Unemployment</i>	
	<i>Interview Requests</i>	
	<i>Recruiting, job posting, applicant management, background checks</i>	Ellie Luna
	<i>Requests for Offer, Offer Letters, Offer Consultation</i>	
	<i>Onboarding</i>	
<i>I-9's</i>	Ellie Luna I-9 Appointments: https://bit.ly/3Z16RLQ	
Compensation/Payroll/Records	<i>Classification/Salary Administration/Position Descriptions</i>	Lolita Schumacher Sophie Newman
	<i>Employment Verifications</i>	Chris Elston
	<i>Records Management</i>	Evelyn Gould
	<i>Payroll</i>	Melissa Eckstein
HRIS	<i>HRIS, SAP Security, HR Webpages, DocuSign</i>	Carolyn Carissimo

Name	Title	Email/Phone
Steve Kerrigan	Assistant Vice Chancellor for Human Resources	stevenkerrigan@unomaha.edu 402-554-3998
Stacey Williams	Manager, Benefits	unobenefits@unomaha.edu 402-554-3660
Jackie Six	Benefits Specialist	unobenefits@unomaha.edu 402-554-4830
Lolita Schumacher	Manager, Compensation, Payroll and Records	dgschumacher@unomaha.edu 402-554-2739
Sophie Newman	Compensation Specialist	sophienewman@unomaha.edu 402-554-3662
Evelyn Gould	HR Assistant, HRIS	egould@unomaha.edu 402-554-2553
Chris Elston	HR Data Specialist	christopherelston@unomaha.edu 402-554-3886
Melissa Eckstein	Lead Payroll Specialist	meckstein@unomaha.edu 402-554-2325
Rachel Radel	Manager, ER, Development & Talent Acquisition	rradel@unomaha.edu 402-554-3668
Kristina Hoffmann	Employee Relations Specialist	kristinahoffmann@unomaha.edu 402-554-2463
Ellie Luna	Talent Acquisition and Onboarding Specialist	eluna@unomaha.edu 402-554-8290
Carolyn Carissimo	Senior HRIS Administrator	ccarissimo@unomaha.edu 402-554-3661