HONORS INTERNSHIP

An internship for Honors credit is intended for sophomore and higher class rank students in the University Honors Program who desire the practical experience of an internship. Students must complete the Honors Internship requirements outlined below in order to be awarded Honors Internship credit. Honors offers a dedicated Honors internship course, HONR 3970, for such credit. Internships should be approved by the Honors Program Director.

Mechanics:
The internship may be a paid or unpaid position arranged by the student, and it must be a worthwhile educational experience for the student. An on-campus and off-campus contact person or advisor is recommended.

If in business, the internship should be at the mid to upper management level; in a government agency, an educational institution, or other non-business oriented position, the internship should allow the student significantly more than clerical and/or minor routine experiences. It is hoped each student will have one person to whom she/he is responsible and who will then evaluate the intern. This individual would serve as a liaison with the University Honors Program.

Each institution or firm has the right to make the final decision regarding which students, if any, will intern with them. Likewise, each firm or institution will evaluate the student intern in the same way it evaluates its own personnel in terms of "performance appraisal." Ultimately, we would like the institution or firm to answer the question "Would you hire this student?"

The Honors internship may be taken for three credit hours per semester, depending upon the number of hours a student works, up to a maximum of 6 earned credits total during an undergraduate career. The range of hours per week is from 20 to 30. The working arrangement and hour agreement will be approved by the student, the firm or institution involved, and the University Honors Program Director; a minimum of 300 logged hours is required.

The internship should provide experiential learning; there may be a traditional academic presentation that will offer self-evaluation, evaluation of the work experience, and evaluation of the theoretical preparation of the student. Students are required to submit a weekly electronic form logging their work and experience. Students are also required, by the last class day of the semester, to submit a 20 page double spaced reflective paper, which may draw from weekly logs and should provide an overview of the work undertaken, experience gained, and consider how the internship has enhanced the academic experience of the student.

The grading process will be a result of the weekly journals, input of the “performance evaluation,” a paper, and the supervisory personnel involved. Student and supervisor/employer should be aware of the responsibilities involved.

Questions should be directed to Dr. Morrison at lxmorrison@unomaha.edu

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