GRADUATE ADMISSIONS PROCESS FOR INTERNATIONAL APPLICANTS

APPLYING AS AN INTERNATIONAL STUDENT

To expedite the processing of your application, you may upload unofficial course-by-course transcript evaluations/transcripts* and test scores with your application. This may decrease the amount of time required to process your application, and may result in your application being considered for admission more quickly.

* Applicants who have completed any undergraduate or graduate coursework at an international higher education institution outside of the United States may be required to submit a course-by-course transcript evaluation from World Education Services (WES), Educational Credential Evaluators (ECE), or Educational Perspectives. For further instructions on this requirement, please view the Graduate Catalog page for your program of interest; unless otherwise noted on the Admissions tab of the program page, the course-by-course transcript evaluation is required.

- The course-by-course evaluations or transcripts and degree certificates (with an English translation) must include coursework from every institution where college credit was earned.

- A score on the TOEFL, IELTS, Pearson Test of English (PTE), or Duolingo is required. Automatic waivers from this policy are granted for persons who have received a baccalaureate or other advanced degree from an institution in the United States, OR, for applicants who have received or will be receiving a baccalaureate or other advanced degree from a pre-determined country on the waiver list. While individual programs may require a higher score, the UNO Graduate Council has set a minimum score of 550 paper-based (pBT) TOEFL, 80 internet-based (iBT) TOEFL, 6.5 IELTS, 53 PTE, or 105 Duolingo. Please note that UNO only accepts TOEFL iBT scores from individual test dates, not MyBest scores.

The University of Nebraska does not discriminate based on race, color, ethnicity, national origin, sex, pregnancy, sexual orientation, gender identity, religion, disability, age, genetic information, veteran status, marital status, and/or political affiliation in its programs, activities, or employment.
Before uploading your documents make sure that everything is clear and easy to read, as only legible copies are accepted. If you have already submitted your application and wish to upload any missing application documents, please submit via email to gradschool@unomaha.edu.

If it is determined that an applicant has submitted false records or omitted information about previous school attendance, their application will be denied or admission will be rescinded.

If you are offered admission: All official course-by-course transcript evaluations/official transcripts and degree certificates, exam scores, copy of your passport, and the financial affidavit and accompanying bank statement are required before Visa (I-20) documents are issued and before you can register for classes.

If you have attended any institutions in the United States, official transcripts received directly from the issuing institution are accepted by mail, or electronically through Parchment or National Student Clearinghouse.

If an official course-by-course transcript evaluation for credits completed at an international higher education institution is required for your program, the evaluation must be sent to the Office of Graduate Studies directly from WES, ECE, or Educational Perspectives. Evaluations will be accepted from WES, ECE, or Educational Perspectives by mail, OR, if utilizing WES for your evaluation service we are able to accept the completed evaluation electronically through AccessWES, or through Parchment if you are using Educational Perspectives. If your program accepts official transcripts and degree certificates (with an English translation) in lieu of a third-party evaluation, in order to be considered official, we must receive the transcripts in a sealed envelope that is signed/stamped by the issuing institution.

Official scores (GRE, GMAT, TOEFL, IELTS, etc.) are to be submitted electronically, if available. If scores are unable to be sent electronically, please request that the scores be mailed to the address below. Please note that, in order to be considered official, we must receive scores directly from the testing organization.

Please see our contact information below:

UNO Office of Graduate Studies
6001 Dodge Street
Eppley Administration Building, Room 203
Omaha, NE 68182-0209
gradschool@unomaha.edu

ETS School Code: 6420
GMAT School Code: VWNW357

Details for uploading unofficial evaluations/transcripts and examination results:
• If you have attended University of Nebraska, the Office of Graduate Studies will obtain your transcripts from UNK, UNL, UNO, and UNMC.
• All course-by-course evaluations/transcripts and degree certificates are required for admission consideration, including community colleges and dual credit. Please note that transfer credit posted on a transcript from another institution is not accepted in lieu of transcripts from the institution(s) attended.
• The course-by-course evaluations/transcripts must be complete (not select courses).
• Each document must include the student name, name of institution, grades, and degrees earned. If the grading scale of the institution is available, be sure to include that information.
• You may upload unofficial course-by-course evaluations/transcripts before mid-year grades are posted in order to have your application considered for admission.
• Scan multiple page transcripts into one file before uploading.
• If your Social Security number appears on your documents, mark out all except the last four digits of the number before uploading to your application.

If you are experiencing difficulties with the application portal including: account/login information, uploading documents, managing recommendations, payment options, or other issues, please refer to the ApplyWeb Help Center.