OFFICE OF GRADUATE STUDIES

THESIS/DISSERTATION REQUIREMENTS AND RESOURCES

February 14 | March 12 | April 3
5:30–7:30 P.M. | 154 ASH

This workshop clarifies the process of starting a thesis or dissertation and includes where to find important forms, steps to take, and pitfalls to avoid. Additionally, providing the opportunity to have the required formatting guidelines explained.

OPEN HOURS FOR THESIS/DISSERTATION SUBMISSION

April 16 and April 17 | 5–7 P.M. | 154 ASH
April 18 | 3–5 P.M. | 154 ASH

Open hours are for students who will be graduating and need to upload their thesis or dissertation to ProQuest. We offer a quiet place to make final revisions and assistance with the uploading process.

ONE-ON-ONE FORMATTING APPOINTMENTS

Gabriela Duarte | 402.554.2505 | gduarte@unomaha.edu
203 EAB

If you cannot make one of the available workshop dates and are in need of guidance or information over the formatting guidelines as you submit your thesis/dissertation, please contact our office to schedule an appointment with Gabriela Duarte. Appointments are available for in-person, email, or phone in order to fit your schedule and meet your needs as you complete the final steps for graduation.

THE OFFICE OF RESEARCH AND CREATIVE ACTIVITY (ORCA)

Sophia Potter | 402.554.2286 | unoorca@unomaha.edu

The Office of Research and Creative Activity (ORCA) offers two funding programs for graduate students. Graduate Research and Creative Activity (GRACA) is a grant of up to $5,000 per student in support of faculty-mentored research or creative activity. The University Committee on Research and Creative Activity (UCRCA) funds up to $500 per graduate student for project-related materials, supplies, and operating costs.

For more information about both programs and to learn about graduate research and creative activity opportunities on campus, please visit: unomaha.edu/orca

LIBRARY SERVICES FOR GRADUATE STUDENTS

UNO’s Criss Library works hard to fulfill the UNO mission through dynamic services, highly qualified and adaptive personnel, unique and extensive collections, and accessible learning spaces and environments.

Interlibrary Loan & Document Delivery

Articles and book chapters available in the library can be scanned and emailed to you. Graduate students may borrow items or request copies of journal articles from other libraries. No fee is charged for materials requested via interlibrary loan.

Graduate Study Carrels – library.unomaha.edu/carrel-policy

All current graduate students are eligible to reserve a graduate study carrel to facilitate scholarly research using library resources. Each carrel has two overhead locking bin spaces, data port, one chair, and one shared locking file drawer. Carrels are assigned on a per-semester basis, and eligible users may renew them for subsequent semesters.

Creative Production Lab – library.unomaha.edu/cpl

A full media production lab, including 3D printing and scanning, large format printing and scanning, video and audio services, and laser cutting is available for all UNO faculty, staff, and students. Hardware such as cameras, tripods, and microphones are available for checkout.
GRADUATE STUDENT THESIS/DISSERTATION BOOT CAMP

January 19 | February 9 | March 9 | April 13
Dr. Travis Adams | 402.554.2946 | gtadams@unomaha.edu

Need time, space, and support making progress on your thesis or dissertation? Join the UNO Writing Center and a cohort of peers Saturday mornings for concentrated writing time. Space, breakfast, beverages, quiet, and some extra motivation will be provided. Limited space available. Register today to reserve your spot. Registration requires an email from a faculty member familiar with your thesis/ dissertation.

Registration Form – events.unomaha.edu/writingbootcamp

STAFF

Our staff consists of undergraduate consultants, graduate teaching assistants, post graduate consultants, retired faculty members, volunteers, and interns.

Locations and Hours (subject to change)

Monday – Thursday 9 A.M. – 8 P.M.
Friday 9 A.M. – noon | 150 ASH

Monday – Thursday 1 – 4 P.M.
Sunday 1 – 4 P.M. | Criss Library (2nd floor lobby)

Monday – Thursday 4 – 7 P.M. | 131 MH
Wednesday – Thursday 2 – 7 P.M. | UNMC (McGoogan Library)

GRADUATE STUDENT CONSULTANTS

The Office of Graduate Studies and the Writing Center partner to provide Graduate Consultants. Though these consultants’ focus is on graduate-level work, all of our consultants are trained to work with writers at any level. Graduate Consultants are identified by a * next to their names in our online schedule.

[ WRITINGCENTER.UNOMAHA.EDU ]

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