UCAT Curriculum Development and Instructional Materials
GRANT APPLICATION
2016-2017

The University Committee for the Advancement of Teaching (UCAT) is pleased to offer curriculum development opportunities to faculty for 2016-2017. Grants can be used to support significant curricular development activities related to either new course/curriculum creation or course/curriculum revision. Additionally, the committee will accept applications for the purchase of pedagogical and/or classroom materials that are essential to either a new or existing course.

All full-time faculty members are eligible to apply. Grant applications are due to your college representative by February 3, 2017 and the final application is due to UCAT (submit to unofacdev@unomaha.edu) by February 17, 2017. Applications received after the deadline will not be considered.

2016 – 2017 UCAT College Representatives

<table>
<thead>
<tr>
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<tbody>
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Notes

- All applications MUST be reviewed by your UCAT college representative and the final applications submitted to UCAT via e-mail to unofacdev@unomaha.edu.
- You may elect to receive funds for materials (e.g. books, software licenses) for either course development or classroom instruction, receive funds as a lump-sum salary “overload” or summer stipend, or a combination of both. Note: stipends will require standard tax deductions.
- Routine course maintenance (changes to syllabus for new textbook edition, CCMS data entry, etc.) will not be considered for funding.
- Applications submitted to the full UCAT committee will not be returned for revision and resubmission; poorly described, incomplete, or unclear applications will be rejected.
- Applications submitted to the UCAT committee must be typed. Any hand-written applications will not be accepted.
- Budgets should be as complete and accurate as possible.
Sample applications and the rubric used by the committee to review applications is available at the UCAT Curriculum Development Grant webpage http://www.unomaha.edu/faculty-support/teaching-excellence/ucat-folder/curriculum.php. Please review before submitting your grant application to your UCAT representative.

Faculty may only receive one UCAT Curriculum Development grant per academic year.

If your proposal is accepted, you are responsible for submitting two separate reports including:

- An initial report of 2-3 pages describing the work completed as a result of the curriculum development funding will be due by August 31, 2017.
- A final report of 2-3 pages describing the implementation of your curriculum development project, including learning outcomes and student feedback, is due at the end of the semester in which the new or revised course is offered.
Applicant Information

Name ___________________________ Faculty position: ______________________

Campus phone: ____________________ Office address: ______________________

E-mail: ____________________________

Department/School: __________________ College: _______________________

If team, please complete the following:
Team Leader(s):

Team Members:
(graduate students may be members of the team but cannot be the primary recipients of UCAT funding)

Have you received a UCAT Curriculum Development Grant in the past? ______ Yes ______ No
If yes, please describe in less than 250 words how your UCAT funding has affected your teaching and/or students’ learning experiences.

Signature of Department Chair/School Director: ______________________________

Date Submitted to UCAT Representative: ______________________________

Curriculum Development Information

Course(s) Name and Number:

Please mark appropriate line: _____ New Course Proposal _____Significant redesign of existing course or curriculum
Budget
(List Requests at left; add more lines as necessary)

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<tr>
<th>Request</th>
<th>Amount</th>
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<tr>
<td>Stipend</td>
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<td>Development Materials</td>
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<td>Classroom Materials</td>
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<td><strong>TOTAL</strong></td>
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**Less other funding** (specify sources and amounts)

________

**TOTAL UCAT REQUEST** $________
(maximum UCAT award is $800)

Rationale for the Grant Proposal

For curriculum development, applicants should carefully and clearly establish the rationale for type of funding requested. For stipends, describe the proposed activities clearly, addressing both the scope of the activities, the action steps you will take, and expected outcomes. Explain specifically how you expect your curriculum development activities will enhance the teaching/learning environment at UNO and when you expect to offer the curriculum developed as part of this grant. For materials purchases related to course development/redesign, provide an explicit list of materials, the cost per item, the rationale for purchasing particular materials (e.g., Why a particular brand? Why a certain amount?), as well as a discussion of how such materials will enhance the development activity.

For classroom materials purchases, applicants should carefully and clearly establish the rationale for the grant. As with materials purchases related to course development/redesign, applications must provide an explicit list of materials, the cost per item, the rationale for purchasing particular materials (e.g., Why a particular brand? Why a certain amount?), as well as a discussion of how such materials will enhance the teaching/learning experience. Applicants will be expected to have sought funding from department, college and/or other relevant entities before submitting an application for material purchases to UCAT.