
MEMBERS EXCUSED: Hickman

MEMBERS ABSENT: Homer

President Krane asked for approval of the minutes from the December 14, 1994, meeting. Senator Carroll moved approval of the minutes; Senator Camp seconded. The minutes were approved.

President's Report

President Krane's report is attached.

Secretary/Treasurer's Report

Secretary/Treasurer Smith-Howell reported on the finances of the Faculty Senate.

Vice President's Report

None

Executive Committee Report

On behalf of the Executive Committee, Vice President Dwine moved the following:

3.1 Academic Integrity: Policy and Procedures (see Resolution 2073 below)
Under the Bylaws of the Board of Regents of the University of Nebraska (2.9 and 4.1(i)), the respective colleges have jurisdiction over procedural matters concerning academic dishonesty. Just as the task of inculcating values of academic honesty reside with the faculty, the faculty are entrusted with the discretionary authority to decide how incidents of academic dishonesty are to be resolved. If a faculty member suspects that a student has intentionally violated the principles of academic honesty, the faculty member shall initiate the following procedures, starting at step 1, continuing only as necessary to steps 2 or 3.

1. The faculty member shall request a meeting with each student involved. At the meeting, the faculty member should:
   * attempt to ascertain facts pertinent to the incident,
   * explain to the student the basis for the suspicion of academic dishonesty, and
   * give the student an opportunity to explain the matter satisfactorily.

If the student offers an unsatisfactory explanation, the faculty member describes what the penalty is for the offense, and explains the student's rights to mediation, as described in step 2, and appeal, as described in steps 3 and 4. Any penalty imposed by the faculty member, such as retaking the test or rewriting the paper or failure for the work or failure for the course, is limited to the course. If the student admits guilt and accepts the penalty, the faculty member may consider the case closed but will keep a confidential record of the action and retain pertinent materials until the end of the next regular semester following the student's receipt of the grade. [Possible addition: A, B, or C listed below] If a faculty member reports the incident to a department chair, a dean, the Registrar, or the Vice-Chancellor for Educational and Student Services, the faculty member shall inform the student.
2. If the faculty member and student cannot reach agreement, they may request the departmental chair to serve as a confidential mediator, exploring the student's intentions, the gravity of the suspected offense, and the appropriateness of the penalty. If the dispute is satisfactorily settled among the three parties, a record of the settlement provisions shall be retained by the chair. If either the chair or the faculty member chooses to report the incident to a dean or vice-chancellor, the student will be so informed and the report will be recorded as part of the settlement.

3. If the dispute cannot be mediated, or either the faculty member or the student did not wish the departmental chair to mediate, either party may request the dean of the college convene at the collegial level an appropriate standing committee with student representation or impanel a committee with student representation. For undergraduates, the collegial committee will be drawn from the instructor's college; for graduate students, the committee will be the one described in the general appeal procedures listed in the UNO Graduate Catalogue. The collegial committee will function with the procedural guarantees established under the Bylaws of the Board of Regents of the University of Nebraska (5.4) and the university's disciplinary procedures and sanctions. If the committee finds the student not guilty, the faculty member will award a grade for the student's work and course without prejudice, and all records related to the incident will be destroyed in the absence of an appeal. If the committee finds the student guilty, it will uphold the faculty member's proposed penalty and may impose a more severe sanction, as enumerated in the UNO student handbook. The dean will

- convey the committee's decision to the Vice-Chancellor for Educational and Student Services,
- retain the evidence and records of the dispute, in accordance with Board of Regents' policy on the retention of disciplinary records
- inform the student and faculty member of the committee's decision, and
- inform both parties of the right to appeal to the University Appeals Board.

4. In the case of undergraduates, either party may appeal the decision to the University Appeals Board, which will consider only 1) whether the right to due process has been violated, and 2) whether the sanction imposed by the collegial committee is appropriate for the offense. In the case of graduate students, the general appeal procedures for academic matters in the UNO Graduate Catalogue will be followed.

It is expected that all action above will be initiated promptly and conducted with deliberate speed.

The following additions to step #1 are offered for consideration by the Faculty Senate:

**Option A.** A penalty of F for the course must be reported to the department chair and to the registrar. Faculty may also report less severe penalties.

**Option B.** It is strongly recommended that a faculty member who imposes a penalty for academic dishonesty report the case to the department chair and to the Vice-Chancellor for Educational and Student Services.

**Option C.** A penalty of F for the course must be reported to the department chair and to the registrar. It is strongly recommended that a faculty member who imposes a penalty for academic dishonesty report the case to the department chair and to the Vice-Chancellor for Educational and Student Services.

**N.B.:** The Vice-Chancellor for Educational and Student Services has agreed to alter the composition of the Appeals Board from 4 students, 2 faculty, & 1 staff member to an equal number of students and faculty plus the one staff member.

Senator Carroll gave a synopsis of how the Academic Integrity: Policy and Procedures document was developed. The Senate had passed Resolution 2050 at the May 1994 meeting. An Ad Hoc Committee worked with the Vice Chancellor of Educational Affairs and the University's legal counselors to correct errors in Resolution 2050 and the above was developed.
President Krane pointed out that this document was designed for undergraduate students as the graduate college has its own policy and procedures. Senator File suggested to strike "to the University Appeals Board" from the fourth bullet under Paragraph 3 as the University Appeals Board is unnecessary. It was accepted as a friendly amendment.

Senator Chase referred to the last sentence of Paragraph 1: "the incident." He suggested replacing "any action taken" in place of "the incident." Reference was also made to change the same wording in Paragraph 2 to reflect uniformity. The changes were accepted as friendly amendments.

Senator Aschenbrenner moved and Senator Curtis seconded removing the word "strongly" in the second sentence and adding "of a grade other than "F" in the course after ", . . . a penalty" in the last sentence of Option "C."

A vote was taken to accept the amendment to Option "C."

The motion to amend Option "C" passed.

Senator Abdullah moved and Senator Camp seconded to add Option "C" to step 1 of motion 3.1.

A vote was taken.

The motion to insert Option "C" in step 1 passed.

Senator Dalstrom inquired whether or not departments that carry an alternative procedure are free to continue that procedure. President Krane referred the question to Senator Carroll who responded [considering Professor Lewis's, Law and Society, counsel] it would be disallowed as it would not be fair to the student as the student would not necessarily have representation on the department committee. It could be treated as a basis for appeal later on, and the case could only be officially heard once. Departments' procedures could still apply to grade appeals. This motion does not apply to grade appeals.

Debate followed.

The question was called and objected to.

A motion was made to close debate.

The motion passed 21 to 6.

RESOLUTION 2074

Academic Integrity: Policy and Procedures

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1. The faculty member shall request a meeting with each student involved. At the meeting, the faculty member should:

   * attempt to ascertain facts pertinent to the incident,
   * explain to the student the basis for the suspicion of academic dishonesty, and
   * give the student an opportunity to explain the matter
satisfactorily.

If the student offers an unsatisfactory explanation, the faculty member describes what the penalty is for the offense, and explains the student's rights to mediation, as described in step 2, and appeal, as described in steps 3 and 4. Any penalty imposed by the faculty member, such as retaking the test or rewriting the paper or failure for the work or failure for the course, is limited to the course. If the student admits guilt and accepts the penalty, the faculty member may consider the case closed but will keep a confidential record of the action and retain pertinent materials until the end of the next regular semester following the student's receipt of the grade. A penalty of F for the course must be reported to the department chair and to the registrar. It is recommended that a faculty member who imposes a penalty of a grade other than "F" in the course for academic dishonesty report the case to the department chair and to the Vice-Chancellor for Educational and Student Services. If a faculty member reports any action taken to a department chair, a dean, the Registrar, or the Vice-Chancellor for Educational and Student Services, the faculty member shall inform the student.

2. If the faculty member and student cannot reach agreement, they may request the departmental chair to serve as a confidential mediator, exploring the student's intentions, the gravity of the suspected offense, and the appropriateness of the penalty. If the dispute is satisfactorily settled among the three parties, a record of the settlement provisions shall be retained by the chair. If either the chair or the faculty member chooses to report any action taken to a dean or vice-chancellor, the student will be so informed and the report will be recorded as part of the settlement.

3. If the dispute cannot be mediated, or either the faculty member or the student did not wish the departmental chair to serve as a confidential mediator, exploring the student's intentions, the gravity of the suspected offense, and the appropriateness of the penalty. If the dispute is satisfactorily settled among the three parties, a record of the settlement provisions shall be retained by the chair. If either the chair or the faculty member chooses to report any action taken to a dean or vice-chancellor, the student will be so informed and the report will be recorded as part of the settlement.

4. In the case of undergraduates, either party may appeal the decision to the University Appeals Board, which will consider only 1) whether the right to due process has been violated, and 2) whether the sanction imposed by the collegial committee is appropriate for the offense. In the case of graduate students, the general appeal procedures for academic matters in the UNO Graduate Catalogue will be followed.

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A vote on the main motion as amended was taken.

The amended motion passed.
Standing Committee Reports

Committee on Personnel and Welfare Report

Chair File reported the committee is in the process of re-organization.

Committee on Professional Development Report

Vice Chair Hagen reported the committee has received responses to the questions submitted to the Vice Chancellor of Academic Affairs but there are still some unanswered questions. A committee report when all of the answers are received will be given to the Senate.

Committee on Academic and Curricular Affairs Report

Chair Carroll reported the committee had a joint meeting with the Educational Resources and Services Committee along with Tom Gouttierre, Dean of International Studies, Merry Ellen Turner, Director of International Programs, and Anne Ludwig, Academic Coordinator of ILUNO, in November to gather information for a response to Vice Chancellor Hoover's memo regarding "Admission of International Students." At its January 25th meeting, the committee will discuss what action to recommend.

The committee met with the Registrar. The Registrar explained the factors considered in selection of a printer for the Course Schedules, and noted that points raised by the faculty would be considered when renegotiating the printing contract.

Other topics before the committee are Excellence in Teaching Awards, letter grades, and use of transfer credit in calculation of honors.

Committee on Educational Resources and Services Report

Chair Aschenbrenner urged contributions to the Paul L. Beck scholarship fund.

Committee on Goals and Directions Report

Chair Dalstrom reported that at a meeting with the Chancellor, President Krane, Dean Bruning, and some other senators, the University's relationship to information technology was discussed. Also considering President Smith's comments on the Engineering College report, it appears some avenues for UNO development in this area are open. There is a broad level of interest in UNO's relationship to Omaha's position with the information super highway. Dalstrom has invited Dean Mary Bruning and Professor Bob Bernier to the January meeting of the Goals and Directions Committee. As the study of this process will extend beyond the 1994-95 academic year, Dalstrom suggested it be an on-going topic for the 1995-96 Senate.

Committee on Rules Report

Chair Nash reported two requests have been made of the Faculty Senate: 1) that the Faculty Senate evaluate the UNO policy which does not allow for minus grades and 2) that in current negotiations for faculty salaries, attention be paid to faculty who are paid significantly less than is usual for their rank. No. 1 was assigned to the Academic and Curricular Affairs Committee and No. 2 was assigned to the Personnel and Welfare Committee. President Krane asked the respective committee chairs to prepare draft responses for the Faculty Senate Executive Committee.

Other Committee Reports

Senator File, the Faculty Senate's representative on the Parking Committee, reported that
the Parking Consultants' report has been submitted to the Chancellor, but he has not formally accepted it. Once the Chancellor has accepted the report, it will be available in the Library. One recommendation in the report was for faculty parking spaces at the West end of campus.

**Old Business**

None

**For the Good of the Order**

General discussion followed.

**New Business**

None

The meeting ended at 4:05 p.m.

Respectfully submitted,

Deborah Smith-Howell
Secretary/Treasurer

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