I. The meeting was called to order by the Cabinet Chair, Senator Shroder, at 2:05 pm.

II. The minutes of the February 6, 2002, meeting were approved as submitted.

III. Officers Reports

A. President’s Report: Senator W. Bacon presented the following reports:

1. Board of Regents, February 22-23, 2002

2. Chancellor’s Council, February 28, 2002

3. Executive Committee and Administration, February 20, 2002

B. President’s Announcements:

1. Chancellor’s written response to Senate Resolutions was reviewed.

2. Faculty Senate Election Results: The following fourteen (14) faculty members have been elected to serve three-year terms from May 8, 2002, through May 11, 2005:

   College of Arts & Sciences (8)   Chris Allen
                                      Jonathan Benjamin-Alvarado
                                      G. Griffith Elder
                                      Bruce Garver
                                      Joan Latchaw
                                      Harvey Leavitt
                                      Harmon Maher
                                      Wai-Ning Mei

   College of Business Administration (1)   Darryll Lewis

   College of Education (2)   James Akers
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Josie Metal-Corbin

College of Fine Arts (1)  Mary Caroline Simpson
College of Public Affairs & Community Service  Karl Kosloski
External Faculty (1)  tba
(Election to be held in March as per By-Laws)

3. Retiring Senators: The following senators will complete their term of service during the 2001-2002 academic year and will be honored with a plaque at the May 1st, Awards Banquet:

Wally Bacon  05/11/99 - 05/08/02
Joong-Gun Chung  05/11/99 - 05/08/02
Ann Coyne  05/11/99 - 05/08/02
George Engelmann  05/11/99 - 05/08/02
James Fawcett  09/13/00 - 05/08/02
Richard File  05/11/99 - 05/08/02
James Hagen  05/10/00 - 05/08/02
Melodee Landis  05/11/99 - 05/08/02
Carol Mitchell  05/11/99 - 05/08/02
Brigette Ryalls  08/01/01 - 05/08/02
Jack Shroder  05/11/99 - 05/08/02
Franklin Thompson, III  05/11/99 - 05/08/02
Christopher Tuan  05/11/99 - 05/08/02
Steven Williams  05/09/01 - 05/08/02
Solomon Zhao  05/10/00 - 05/08/02

C. Secretary-Treasurer’s Report: In the absence of Secretary/Treasurer Bruckner, Senator Shroder presented the February 2002 budget report.

IV Standing Committee Reports

A. Committee on Academic and Curricular Affairs: Senator N. Bacon

1. Senator Bacon reported that the committee met on February 27, 2002. Those present were: Nora Bacon, Melodee Landis, Carol Mitchell, Jody Neathery-Castro, Brigette Ryalls, Ethel Williams. Mark Goldsberry gave
the committee more data on the performance of students who transfer math and English credit from MCC, but his report did not reach the committee until two days before the meeting. So this matter has once again been postponed. Since the data also called attention to a surprisingly high rate of failure in Math 1310 and 1320, we will ask two members of the math department to join us at our next meeting for discussion of this pattern.

2. Senator Bacon moved the following three resolutions:

a. **Resolution regarding deadline for selecting the CR/NC option**

   Whereas students considering the CR/NC option should make this decision based on a clear understanding of what a course entails,

   Whereas gathering adequate information about the course may well require two class meetings (in other words, for most evening classes, two weeks),

   Therefore be it resolved that the deadline for choosing the CR/NC option be changed to Tuesday of the third week of class.

   Motion passed.

b. **Resolution regarding due date for grades**

   Whereas the registrar has proposed that the university set a single due date for grades, recommending that the date be set seven calendar days (excluding university shutdown days) after the last scheduled final exam,
Whereas this proposal is simpler and more convenient than the current system of staggered due dates for grades,

Therefore be it resolved that the due date for grades be set seven calendar days (excluding university shutdown days) after the last scheduled final exam.

Motion passed.

c. **Resolution regarding repeated courses:**

Whereas the faculty senate has affirmed (in resolution 2604) that when a student repeats a course, the most recent grade is the most accurate assessment of his or her mastery of current course material and thus the grade most appropriate to calculate into the GPA,

Whereas the faculty senate has further affirmed (in resolution 2607) that for the special case of graduation with honors, every grade awarded should be included in the calculation,

Whereas students who have been unsuccessful in a course should be permitted to persist in seeking mastery of the course material,

Whereas students who have satisfactorily completed a course should be discouraged from repeating it more than once if, by doing so, they take seats needed by other students,

Whereas the Registrar should be given unambiguous direction regarding catalog copy in this respect,

Therefore be it resolved that the section in the undergraduate catalog now headed “Removal of ‘D’ or ‘F’ Grades from Grade Point Average” be revised as follows:

**Repeating Courses**

1. If a student with a grade of D+ or lower repeats the course, he or she may register through early registration.
2. If a student with a grade of C- or higher opts to repeat a course, he or she may register through early registration only once (that is, for one repeat). For any subsequent repeat, the student may enroll only during the first week of class and with the permission of the instructor.
3. Letter-graded courses must be repeated for a letter grade, and credit/no credit courses must be repeated for credit/no credit.
4. All courses and grades will continue to be a part of the student’s permanent academic record (transcript).
5. When determining eligibility for graduation with honors, every grade awarded is computed into the GPA.
6. For all other purposes, only the most recent grade earned in a course is computed into the GPA.

Motion passed.

B Committee on Educational Resources and Services: Senator O’Connell

1. Minutes of February 27, 2002 Meeting. Present: Andrew Smallwood, Tom Bragg, Laura Schuelte, Peter Wolcott, Bonnie O’Connell. The chair issued reminders of the forthcoming April 5 deadline for the Paul Beck Scholarship campaign. Peter Wolcott then reported on the last meeting of the Distance Education Task Force whose goals are to create strategic plans, one for the UNO campus and another for the University system. Discussion concerning a definition of distance education lead the description as courses with technology mediated interaction not dependent on a specific site. Eventually, it’s believed that a hybrid mode of delivery will evolve wherein courses utilize on site staff and facilities while interacting through computer and video networks. The task force also acknowledges the need to address student services issues, such as advising, lotus notes training, orientation, etc. It is also concerned with how the distance education policy and impetus will continue after the task force dissolves. Committee members then discussed and refined a resolution pertaining to administrative procedures and guidelines for the Dean search process. The committee continued with further discussion on establishing search guidelines and procedures pertaining to the appointment of Department Chairs. It was agreed that an investigation of campus policies by colleges and departments was necessary due to varying procedures dependent upon internal advancement or external hiring. The committee will pursue this issue for the remainder of the 2002 spring term. February 27, 2002, meeting.

2. On behalf of the Committee on Educational Resources and Services, Senator O’Connell moved the following resolution regarding Dean Searches::

   WHEREAS UNO faculty feels that the role, responsibilities, and impact of faculty on the Dean search committees is unclear;

   WHEREAS the Board of Regents by-laws and guidelines regarding Dean searches are brief and vague leading to a variety of interpretations and inconsistent application from one Dean search to the next;

   WHEREAS the office of the Vice Chancellor for Academic Affairs has not consistently followed the guidelines for the composition and conduct of the search committee or disseminated the guidelines to committee members; and

   WHEREAS an inclusive and transparent search process encourages faculty participation;

   BE IT RESOLVED that the Faculty Senate of the University of Nebraska at Omaha urges that:

   the Vice Chancellor for Academic Affairs develop procedural guidelines for the selection and conduct of the Chair and members of the Dean search committees,
such search guidelines define the role and responsibilities of the Chair and the search committee members as well as the legal and generally accepted steps in the search process, implemented search guidelines be followed consistently,

and Dean search committees be coordinated out of the office of the Vice Chancellor for Academic Affairs.

Motion passed.

C. Committee on Faculty Personnel and Welfare: Senator Shroder

1. Minutes of Senate Committee on Faculty Personnel & Welfare meeting of 27 February 2002. J. Shroder, J. Fawcett, R. Carlson attended. Committee members discussed and refined a resolution pertaining to part time faculty. The resolution follows. Mike Malone will be asked to come to next committee meeting to discuss means to obtain better access to information on food in the student center for reasons of health and religion. Discussion was held as to whether or not to look further into the situation in Black Studies to see whether or not we could be of any greater help to the faculty of that department. Concluded that we will consider the documents provided by Chair Chrisman, Dean Henricks, and Chancellor Belck. Also discussed the less-than-optimal situation with part-time faculty and concluded that in these times of financial stress not much could be done although the issue needs more discussion, and perhaps fresh approaches. And discussed the situations emerging with International Studies, Afghanistan Studies, and the China Program in that too limited faculty oversight and input has the potential to produce problems that need to be addressed. Further information will be sought and discussions will continue.

2. Senator Shroder moved the following resolution on behalf of the committee:

Part-Time Faculty:

Whereas, part-time faculty are an important resource for UNOmaha especially for teaching evening general education service courses, and

Whereas, current UNOmaha staff employees are often qualified to teach in administrative units other than units of their primary appointment and historically have formed an important population for recruiting part-time faculty, and

Whereas, University of Nebraska Executive Memorandum No. 19 states “…no overload assignment shall provide income in excess of twenty percent (20%) of the staff member’s base salary…”, and thus uses base salary as a limiting factor in determining teaching opportunities for UNOmaha staff in teaching for administrative units other than units of their primary appointment, and

Whereas, the policy stated in University of Nebraska Executive Memorandum No. 19 is blatantly unfair and discriminatory toward lower paid UNOmaha staff employees who are
potentially allowed to teach less than higher paid UNOmaha staff employees,

Be it resolved, UNOmaha Faculty Senate urges part-time instructors in administrative units who are university staff employees in other university units be treated the same and subject to the same guidelines and policies as part-time instructors who are not university employees in other university units, and

Be it further resolved, the UNOmaha Faculty Senate urges modification of Executive Memorandum No. 19 so that overload assignments are not governed based on salary percentage.

The motion passed.

D. Committee on Goals and Directions: Senator Hagen

1. February 27, 2002 meeting. Attending: Steven Williams, James Hagen. As there was no quorum the Executive Committee reported: (1) Martha Bruckner as a member of the Senate Budget Advisory Committee seemed to indicate that that committee would/should meet before the next (March) Senate meeting and perhaps she could provide some information relevant to the idea of a standing finance committee. (2) Joyce Crockett, ITS, and her group have arranged a way to survey the faculty through blackboard. As a test of the system a survey on graduation was prepared. The survey was attached to the report. (3) Leah Cross, Sr. Systems Analyst (lcross@mail.unomaha.edu): The count of all graduating seniors with an 12/21/02 exam regardless of time gave a total of 92. Removing those meeting at other afternoon times and with TTh classes gave as the remainder 61. (4) From Clair M. Fleener, (cfleener@mail.unomaha.edu), Response to Resolution 2608 was that there are a variety of reasons the university holds commencement ceremonies on Fridays. Among these are the following:-Sensitivity to religious denominations who recognize the start of Sabbath as 12:00pm midnight on Fridays. -Higher participation from students, parents, faculty and staff. -Cost savings to the university due to reduced overtime expenses. -Relatively low number of population who are inconvenienced with the Friday time frame. Recognizing there are other options, the group took the item under advisement for further discussion in the Faculty Senate Executive meeting of February 20. Report from Jim Welch, Director - Milo Bail Student Center, 554-3303. On costs of graduation and security 1)Rental of the Civic Auditorium: $ 3,000 per event, 2)Salary expense, Saturday ceremony versus Friday ceremony: $ 1,200 - $ 1,300 in additional overtime dollars for Office/Clerical Staff per event.

E. Committee on Professional Development: Senator Engelmann

1. The committee met briefly on Feb. 27, 2002: to discuss the question of representation of the UNO Faculty Senate, as a member organization, at meetings of the Academic Freedom Coalition of Nebraska (AFCON). Based on his attendance of the February meeting, Senator Blair noted that AFCON has a number of ongoing activities that require continuity. Based on his suggestions the committee recommends that the president of the senate appoint a representative to AFCON from senate. The representative should be prepared to attend AFCON meetings, which are held monthly in Lincoln throughout the academic year. Senator Blair also observed that while UNL is represented in AFCON by a number of member organizations such as the UNL chapter of the
F  **Committee on Rules:** Senator File moved on behalf of the committee the following resolution regarding *replacements on the University Committee on Research*:

1. **BE IT RESOLVED:** that the following names go forward as three year appointments, from August 1, 2002, through July 31, 2005 on the University Committee on Research:

   John McKenna (English) - Humanities position - replacing Jeremy Lipschultz
   Art Diamond (Economics) - Business Administration position - replacing Sufi Nazem
   Jeannette Seaberry (Counseling) - At-large position - replacing Donald Greer

   The motion passed.

G. **Committee on Professional Development:** Senator Engelmann

1. The committee met briefly on Feb. 27, 2002, to discuss the question of representation of the UNO Faculty Senate, as a member organization, at meetings of the Academic Freedom Coalition of Nebraska (AFCON). Based on his attendance of the February meeting, Senator Blair noted that AFCON has a number of ongoing activities that require continuity. Based on his suggestions the committee recommends that the president of the senate appoint a representative to AFCON from senate. The representative should be prepared to attend AFCON meetings, which are held monthly in Lincoln throughout the academic year. Senator Blair also observed that while UNL is represented in AFCON by a number of member organizations such as the UNL chapter of the AAUP, the faculty senate is the only body at UNO that is a member.

V  **Non-Senate Committee Reports**

A. **American Association of University Professors (AAUP):** Senator Gregory Sadlek

1. As the AAUP/Faculty Senate Liaison, Senator Sadlek reported that the Executive Committee met on 12 February 2002 and 26 February 2002. The main items of business were (1) on-going grievance activity related to Black Studies, (2) the administration's request to re-open the current contract to allow a roll-back of the negotiated 6% faculty raises for next year, (3) the administration's request to pay less than the contracted rate for under-enrolled summer courses, and (4) a faculty questionnaire in preparation for next year's collective bargaining. The questionnaires are completed and will be going out to the faculty in the very near future. On 28 February 2002, the entire chapter of the AAUP met to discuss a response to point #2 above. The consensus at the meeting seemed to be in favor of the position of the negotiating team, which is not to reopen negotiations.

VI  **Old Business:** None

VII  **New Business:**

A. Richard File moved the following resolution: **Regarding Martha Bruckner**
Whereas Martha Bruckner is an esteemed colleague and friend;

Whereas Martha Bruckner has worked diligently and tirelessly for the benefit of the University of Nebraska at Omaha and the Faculty Senate;

Whereas Martha Bruckner has accepted a challenging position outside the University;

Therefore, be it resolved that the Faculty Senate of the University of Nebraska at Omaha thanks Martha for her years of dedicated service, and wishes her success in her new endeavors.

B. Senator Hagen moved the following resolution: Survey of Graduate Day/Time/Place

Whereas a number of issues regarding the location, day, and time of the University’s graduation ceremony have arisen,

Whereas these issues have raised the possibility of altering the final exam schedule,

Whereas the preferences of students and faculty regarding these issues are largely unknown,

Be it resolved that a survey of the faculty via Blackboard will be conducted on behalf of the Senate by the Goals and Directions Committee.

VIII Announcements:

A. March 13 Faculty Senate Meeting to take place at the Chicano Awareness Center (4821 S. 24th Street). Bus will leave MBSC at 2:15 pm SHARP, and return by 3:45 pm.

B. Executive Committee (includes Cabinet Chair) and Administration meeting: March 20, 2 p.m. EAB 200

C. Awards Banquet: May 1, 2002, 6:30 p.m. cocktails, 7 p.m. dinner, place tba.

IX The meeting was adjourned at 3:50 pm.