Wednesday, December 14, 2016, 2 p.m., CEC 230/231


Excused: Brennan, Kelley, Kreiling, Ni

Absent: Anderson, Nordness

Guest: Student Government President/Regent Patrick Davlin

I. The meeting was called to order by President Woody at 2:01 p.m.

II. The Minutes of November 9, 2016, were approved as written.

III. Officers’ Reports

A. President’s Report: Senator Woody reported to UNO faculty:
   December 1, 2016
   
   As this month begins, I know that every faculty member is intent on completing the planned course materials, conducting and grading examinations, and targeting some time with family and friends. I wish everyone well with fulfilling this schedule.

   In response to a Faculty Senate resolution, the Senior Vice Chancellor, B. J. Reed, has initiated a Task Force on Adjuncts et al. (note the word “adjuncts” is defined broadly). I will serve as Chair, and members will be Ken Dick (Interdisciplinary Informatics), Elliott Ostler (Teacher Education), Rebecca Fahrlander (Sociology), Lynn Harland (Assoc. Dean, CBA), Peter Madsen (Music), Hank Robinson (Institutional Effectiveness), Deborah Smith-Howell (Assoc. Vice Chancellor), and Gina Toman (Asst. Dean, CPACS). In November, the Task Force got underway and plans to meet once a month until a report has been prepared. To date, the charge and objectives have yet to be finalized, but logically issues impacting both the University and adjuncts will be examined. As appropriate, there will presumably be suggestions that will go to the Senior Vice Chancellor and the Faculty Senate for consideration. Comments from faculty on this matter are encouraged and should be emailed to Sue Bishop (sbishop@unomaha.edu), coordinator for the Faculty Senate.

   As you are probably aware from the various articles and announcements, President Hank Bounds has constituted a search advisory committee for hiring a new UNO Chancellor. There are several committee members from the faculty, including myself. In meeting with the NU President and Provost (Susan Fritz), I was impressed by their strong commitment to achieving diversity (defined by numerous factors) in committee membership. I believe that the final decision does, in fact, assure processes with diversity.
My involvement with the NU administration has convinced me that there will be efficiency in the search. That is, President Bounds and his colleagues do not delay or waste time; they get the job done.

Although the search committee’s functions and decisions are confidential and all authoritative communications will come from the President, I will keep the UNO faculty and staff informed as appropriate. From what has been said, the hope is that a new Chancellor will take the UNO helm by the start of the 2017 academic year, which is in accord with Chancellor Christensen’s proposed schedule.

As you probably know, President Bounds has detailed the need for “great fiscal restraint, including a university-wide hiring freeze” and asked “units to limit travel, operations, and other purchases that are not mission critical or absolutely necessary.” Subsequently, it has announced “a hiring freeze for all campuses on any open or currently posted positions that are funded in total or in part with state-aided funds, and are not deemed mission critical.” [With tongue in cheek, one administrator quipped, “Everything can’t be ‘mission critical.’”] For faculty, there will be ramifications, but the administrative support for faculty involvement for shared governance gives, I believe, reasonable evidence that there will be effective dealings with the financial issues. There is good reason for the faculty to find solace in the consistent and continuing support from the State of Nebraska government, the Board of Regents, and the NU and UNO administrations.

On 11-18-16, the four Presidents of the NU Faculty Senates met with President Bounds, and were provided details on the budget situation. However, the budgetary analysis and final decisions have not been completed. President Bounds is planning several methods for accommodating the necessary management of finances due to a reported budget crunch. He was emphatic that he will do everything possible to preserve the academic mission, meaning that fiscal restraints and reductions, if necessary, will preferably attach to other sectors of the campuses. From his comments, it is clear that he has a powerful background for dealing with and resolving financial conundrums.

The Faculty Senate continues to monitor the considerations regarding possibly replacing Blackboard with Canvas. There has been a series of training sessions in Canvas (which I attended). Since thus far there have been relatively few persons trained in Canvas, presumably any determination of adopting Canvas will result after a greater number of participants are surveyed.

The Faculty Senate, through the committees, is concerned about “summer creep” (expecting faculty to be available for increased uncompensated time during the summer months). Moreover, the prized increase in programs and enrollment justifies concern about greater uncompensated time throughout the academic year as well, which has led to the term “academic creep” and linking it to the heavy reliance on adjuncts. This is an ongoing issue and I will inform the faculty as related ideas, intentions, and actions emerge.

On a personal level, several faculty sources have told me how they sense there is unity between the administration and faculty. I share that viewpoint, and on behalf of the Faculty Senate, I wish to commend Chancellor John Christensen and Senior Vice Chancellor B. J. Reed (and their staff members) for the unequivocal support of faculty matters. This positivism most certainly benefits UNO and, consequently, all constituents.

Finally, I offer best wishes to everyone for a joyous Holiday Season.

At this point in the meeting, President Woody told the Senate that he had to leave the meeting.
early to meet with NU President Bounds, and would like the President-Elect election to take place now. As there was no objection:

IV. Old Business

A. **Faculty Senate President-Elect** (Nominations & Election): Senator Eesley nominated Senator Grams. She accepted. As there were no other nominations, Senator Grams was elected by acclamation.

The Senate then returned to its regular order.

B. **Secretary/Treasurer Report:** Senator Eesley reported

1. **EC&A:** There was no November Mtg.

2016-2017 Resolution Action Table
(Action Pending and Current Resolutions)

<table>
<thead>
<tr>
<th>Res. #</th>
<th>Date Senate Passed</th>
<th>Title</th>
<th>Admin Accept</th>
<th>Sent for Senate Action</th>
<th>Denied</th>
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<tr>
<td>4278</td>
<td>11/7/16</td>
<td>Replacement of A&amp;S Senator</td>
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<td>4200</td>
<td>5/13/16</td>
<td>Development of Task Force to Examine the Role of Part-time Faculty in the University of Nebraska at Omaha’s Strategic Mission</td>
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2. **Treasurer’s Report:** Senator Eesley gave the November 2016, Budget Report.

V. **Executive Committee:** Senator Grams

**PENDING**

A. **Grading Policy Change for “F” “FW” Grades** (Policy draft 11/02/15 by Financial Support and Scholarships Office, updated 11/15/15.) (Another issue to note is verification of attendance.) *(Fall 2016 w/ Senator Grams and Executive Committee)*

B. **Regulated Data** *(to EC&A agenda 10/2016)*

C. **Retain Data** on Blackboard, etc., for at least 3 years. *(EC&A agenda 12/21/16)*

D. **Summer Work:** The EC&C asked that the matter of service in summer months be added to the September EC&A agenda to start discussion with administration. Most faculty have 9-month/academic year contract, so on-going service on university committees, task forces, etc. which meet during the summer months is, as yet, unpaid. (See also standing committees working on aspects: A&CA, FP&W 8/17/16.)

E. **How to Encourage Faculty to Serve on Faculty Senate** *(12/7/16 sent to G&D)*
F. FYI: Faculty Senate/College Election Statistics Memo sent.
G. FYI: UNO Public Safety Document (Director, Charlotte Evans (12/7/16 Senator Elder volunteered to work on this.))

VI. Standing Committee Reports

A. Committee on Educational Resources & Services: Senator Eesley reported that the Committee did not meet in November.

**PENDING:**
1. Class Scheduling/Classroom Space (to ER&S, 10/14/15)
2. Blackboard/Canvas (to ER&S 8/17/16) There were questions about a possible move to Canvas from Blackboard, and the testing process of Canvas.

Karen Hein will be invited to discuss FCE/API and matters related to the discussion of adopting Canvas vs. Blackboard. ER&S will also invite a Canvas expert from UNL, such as the UNL Faculty Senate President, and Bret Blackman, Chief Information Office, Information Services to discuss the topic further.

- **Request for Blackboard Information to be Retained:** (to ER&S 11/2/16)
  Email Received 11/1/16:
  I suggest we consider asking that “gradebook” information be retained on Blackboard (and Canvas if we switch) for 3 years. It is currently saved for 2 years (6 semesters including summer semesters). Faculty are “strongly encouraged” to save grade information for 3 years. The online gradebook included in Blackboard is a convenient and secure location to have the information stored. Yes, we can download the information and save it, but then we need to worry about keeping it secure to comply with privacy laws and policies, whereas it is already secure on Blackboard.

3. Disability Letters, etc. (to ER&S 8/17/16) To reorganize how disability letters are sent out. Rather than one letter per student have one letter listing students for each faculty member. There should be a follow-up with information/instructions so faculty know how to apply accommodations.

4. Digital Measures Update w/Candice Batton: (to ER&S 11/3/16)

5. Speaker for International Programs: 12/14/16 or 1/11/17 Faculty Senate Mtg.?

  Sent to Educational Resources & Services Committee to decide if a presentation is necessary or if this information can be put in writing and sent to the Senators (11/2/16).

B. Committee on Faculty Personnel and Welfare: Senator Elder reported the Committee met November 30, 2016.

Present: Bing Chen, Marshall Prisbell, Pauline Brennan, Barry Ford, John Noble, Griff Elder

Absent: Jessiline Anderson (excused)

1. The committee passed the following resolution unanimously (except John Noble did not vote, as he had not yet arrived). Senator Elder moved the following resolution for the Committee. The resolution passed unanimously.
RESOLUTION 4279, 12/14/16: Grievance Committees Summer Compensation

WHEREAS grievance hearings conducted by the Academic Freedom & Tenure Committee, the Faculty Grievance Committee, and the Professional Conduct Committee are unpredictable and when they are initiated must adhere to a strict time-line, which can mean that they extend into the summer when faculty are no longer under contract;

WHEREAS the University of Nebraska Omaha depends upon faculty participation in such grievance hearings;

WHEREAS other participants in such grievance hearings such as legal counsel and administrators are compensated for their time;

THEREFORE BE IT RESOLVED that the Faculty Senate recommends to the UNO administration that the faculty members on the Academic Freedom & Tenure Committee, the Faculty Grievance Committee, and the Professional Conduct Committee all be compensated at an hourly rate comparable with what the University pays the other participants in the hearings when service on these committees extends beyond the 9 month academic year.

Faculty Senate President Woody handed the gavel to Vice President Grams and left to meet with NU President Bounds. Senator Elder completed his committee report:

2. We discussed a resolution pending in Student Government that would require faculty to post syllabi and grades through Blackboard (or Canvas when it is adopted). Since the resolution was only pending, we took no action. We simply recorded some concerns:
   a. Any such requirement needs to respect the norms and practices of the various disciplines. For example, in performance-based classes (e.g. orchestra, band) individual grades are not based upon assignments, which makes the requirement difficult to implement.
   b. Any such requirement would need to be implemented at the department/program/school level and thus should be viewed as a recommendation made to chairs and directors.
   c. There would need to be an exemption for independent studies, Honors theses, directed readings, practicums, and capstone experiences.
   d. An exemption should be made for small classes, or classes where there is peer grading.

We expect that other concerns will be raised if/when the resolution is examined further.

3. We discussed the recent rise in flu shot costs on campus, and decided not to pursue the issue further.

PENDING:
1. UNO Constituency Safety & Well-being: (in Faculty Personnel & Welfare, 5/15)
   Senator Scherer reported better education, coordination and communication of
   information to all constituencies on how to facilitate the health, safety and well-
   being of ALL of its constituents:
   a. Student Safety Website—very impressive but would like to see a Faculty and
      Staff Safety website
   b. Confusion on resources for faculty staff (Ombudsmen, EAP person,
      counseling, Behavioral Review Team, etc.). What information is confidential?
      What is not? Where to go?
   c. BRT: Student Concerns—Student is the focal person or person of concern and
      faculty, staff and students can report here? If is the person of concern is a
      faculty or student, where does a faculty or staff person report? What are the
      mechanisms for dealing with the issue(s)?
      • On 10/12/16 this topic will be postponed until March 2017.
2. Green Card Green Card expenses for international hires.
   • We have decided to postpone this issue until January when Joy Chao comes
     off of FDF and returns to the committee. We need her experience to help us
     understand this topic.
3. Summer Creep/Summer compensation (8/17/16 to FP&W; other aspects to
   A&CA and EC&C) Request compensation for 9-month faculty involved in
governance (e.g. Faculty Senate Committee chairs, members of judicial
committees: AF&T, FG, PC) when required to serve during the summer.
Committee will collect and prioritize list.
   • Resolutions will be formulated for December EC&C meeting.
4. Wellness Initiative concerning HPER fees and possible consultant. (8/17/16 goal
   of FP&W)
5. Bias Assessment Response Team
   Sent to the Faculty Personnel & Welfare Committee to decide if a presentation is
   necessary or if this information can be put in writing and sent to the Senators.
   (Sent to FP&W 11/2/16).

C. Committee on Goals and Directions: Senator Ostler reported the Committee
   meeting was held by distance this month being as it was the fifth Wednesday of the
   month and there were some schedule conflicts. Members responded to actions related
to the pending items from earlier this year and last academic year. The committee
voted to strike #2 of the pending items and follow up on the others with more
information by contacting the Faculty Senators (no longer on the F.S.) who initiated
the actions. G&D members have also been actively making contacts with the UNO
committees as Liaisons and have initiated several contacts with individual college
Deans.

Pending:
1. Facilities Planning & Faculty Representation (Sent to G&D 2/10/16)
   As important and continuous decisions are made regarding facilities and facilities
planning on campus, we would like to see more faculty involvement in these
plans, and be allowed frequent opportunities to engage in discussion with
administration about facilities planning. The one committee the Faculty Senate is
aware of is the University Committee on Facilities Planning, which meets once a
year. The University Committee on Technology Resources, Services & Planning
meets more frequently, but its primary focus is on the technology needs of the campus.

2. **Ad Hoc Survey Group (both Faculty & Student) – Ongoing:** Sent to G & D on 5/4/16. *(dismissed by G&D 12/7/16)*

3. **Ad Hoc Faculty Senate Strategic Plan Writing Group:** Sent to G&D on 5/4/16.

4. **Unit Based Recruiting.** Units/faculty being involved in recruiting at unit level. Sent to G&D 8/17/16.

**D. Committee on Professional Development:** Senator Adams reported the Committee met November 30th with Russ Nordman, Vincent Woolf, Victor Winter, Julia Boron, Jinlan Ni, and Travis Adams (all present!!). We worked on two agenda items:

1. **Our concern about intellectual property.** We talked our way through four documents that describe policies related to intellectual property (Regent Policies, Board of Regents Bylaws, the union Collective Bargaining Agreement, and a flow chart Senator Victor Winter made). Via discussion, we decided that while at present the policies seem clear (in that they do not contradict) we have concerns about how familiar faculty are with the policies and whether or not relevant documents reflect the work faculty do in 2016. In order to continue our investigation of these concerns, Senator Winter agreed to combine relevant sections of these documents. We’ll work to compare language and identify next steps in our January meeting.

2. **We continued our discussion of the Faculty Development Leave Policy,** comparing documents (the FDF application, the UNO FDF Policy from 1994, and the relevant section from the Regents Policy document 4.2). Given our discussion of these document, we identified concerns with sections 4.2.3 # 4-6 of the Regents Policies, as well as lack of language that makes clear what the “rules” are governing this process (there seems to be no set of explicit criteria), and the lack of language about if or how FDF decisions can be appealed. Senator Travis Senator Adams agreed to compile relevant sections of these documents into a more easily navigable form. We’ll work to compare language and identify next steps in our January meeting.

**PENDING:**

1. **Nebraska Applied Research Institute (PD 10/2016):** We are interested to learn more about the newly formed Institute and how the institute supports faculty research across disciplines (or if it is particularly focused on select disciplines/lines of inquiry).

2. **Faculty Professional Development Leave policies/procedures (PD 10/2016):** Given a growing number of questions and concerns about Faculty Professional Development Leave policies/procedures, our committee will be gathering information (policies/procedures) at all levels (regents, university, colleges, departments) and comparing those documents in order to explore questions, including:
   a. Can faculty get a full year of leave if waiting until 12 years of service instead of at 6 years?
   b. What are the earning restrictions while on leave (sabbatical)?
   c. What documents govern how leave is prioritized/awarded?
d. What are the criteria for leave across colleges/departments? How consistent are these?

e. Who all reviews and/or weighs in on these decisions?

f. What language does the AAUP contract have regarding leave/sabbatical?

3. Ownership of Research/Creative Activity/Intellectual Property (PD 10/2016): Concerns have been raised about the ownership of research/creative activity/intellectual property, particularly with regard to software, but we are exploring this issue broadly, with the following questions:

   a. What policies/practices describe intellectual property?

   b. How does ownership of intellectual property work with “new” technologies, like the Digital Commons?

   c. How or to what extent are royalties/fees received from books, research, or creative activities impacted?

   [Because Victor Winter raised this issue but was not at our meeting, we are asking him to speak more about this at our next meeting. Depending on where this goes, we may need to talk with administrators from a range of offices as well as the Dean of the Library]


   At the October 12, 2016 meeting of the Faculty Senate, the Rules Committee was charged with developing a process to include information on nominees for any committee where election is by an all-faculty vote. The only faculty committee that requires an all-faculty vote is the Academic Freedom and Tenure Committee. The Rules Committee recommends the following additions to the election process:

   • Any changes made to the election process for the Academic Freedom and Tenure Committee should also be extended to the other two faculty “grievance” committees: Faculty Grievance Committee, and Professional Conduct Committee. Those two committees are elected by a vote of the full Faculty Senate.

   • Candidates for any of these three committees will be given the option of providing a brief statement, not to exceed 150 words, summarizing their qualifications for serving on the committee in question.

   • The candidate statements will be made available on the Senate’s website prior to elections.

   This process was approved at the 12/7/17 EC&C meeting.

PENDING:

1. Develop a process to include information on nominees, for any committee where election is by an all-faculty vote. (Dismissed by EC&C 12/7/16)

F. Committee on Academic & Curricular Affairs: Senator Miller reported the Committee met November 30, 2016.

   Present: Ken Dick, Laura Grams, Stu Bernstein, Burch Kealey and Holly Miller
   Absent: Jodi Kreiling (on leave)

   There were two items on the agenda.

   1 The committee was tasked with reviewing the Leonard and Shirley Goldstein Center for Human Rights proposal. All members read the proposal and were impressed with the merits of the concept. A discussion ensued and the following four questions were the outcome:
a. Have other colleges that teach courses focused on human rights been informed of the proposed Center and are they supportive?
b. Will the proposed minor be promoted to students in all colleges?
c. On page 6 of the proposal, the section labeled “Partnerships with Businesses and Community Organizations”, all the examples listed are 501C3 organizations. Are there also businesses that have been identified as potential partners?
d. Will there be any rental fees charged to the proposed Center for being located in the CEC?

Senator Miller agreed to send these question to Keristiena Shenouda, our contact for this request. The answers will be shared at the next committee meeting. If all are satisfied with the responses, a resolution for the full senate is the next step in this process.

2. The committee continued their work on the UNO Academic Integrity Procedures and Policy. We discussed the information that committee members brought from each college, to verify that the proposed campus wide procedures and policy will not conflict with current college practices. If a student fails a class due to cheating, clear guidelines need to be in place to address a faculty member’s request for a penalty with a “first incident” and also to know when a report to Student Affairs is required. Senator Laura Grams drafted a flow chart for this process and committee members offered input and provided alternate wording suggestions. An amended flow chart will be drafted and sent first to committee members for their approval and then sent to Candice Batten, Phil Covington and seven selected faculty members from across campus for their input. Results will be reviewed at the January committee meeting.

PENDING:
1. Request for Faculty Working Committee for Definition/Discussion of Student Academic Integrity (from Candice Batton) (to A&CA 1/6/16)
2. Review of Center for Human Rights (to A&CA 11/1/16)

VII. Other Faculty Senate Committees

A. Faculty Senate Budget Advisory Committee: Prof. E. Johnson, Maher, O’Hara reported the Committee (BAC) met November 11, 2016, and discussed the current forecasted shortfall in State revenues and the broadly phrased responses from the UoN System and from the UNO Administration. At this juncture given how broadly phrased were those two administrative responses (i.e., hiring freeze and travel freeze unless mission critical) the BAC did not see an actionable item for the BAC. Thus, our only action was to elect Michael O’Hara as Chair.

VIII. Non-Senate Committee Reports

A. Alumni Association Board: November 22, 2016
   Board Members in Attendance: Scott Durbin, Laurie Ruge, Randy Stevenson, Shari Munro, Brian Allison, David Brisson, Shonna Dorsey, Monique Farmer, Michelle Gerhardt, Maureen Graziano, Adam Marek, Tina Scott-Mordhorst, Penny Parker, Gabe Romero, Steve Schmitz, Enid Schonewise, Gary Seitz, Scott Vlasek, Patrick Davlin, Lee Denker
   Guests: Senior Vice Chancellor B.J. Reed, Mike Bird
Others: Anthony Flott, Elizabeth Kraemer, Steven Summers, Meri Kennedy

Call to Order:
Scott Durbin called the meeting to order at 4:35 p.m.

Approval of August 2016 Minutes:
The minutes of the August 2016 meeting were reviewed. Penny Parker motioned to approve the minutes as presented. Gabe Romero seconded and the motion carried.

President’s Report:
Lee Denker notified the board that the annual Board Basketball Night has been scheduled for January 14, 2017 with more information to come closer to the date. Denker reminded the board of the goal for 100% participation from the board on annual gifts to the university, included in the packet was a contribution card for the UNO Fund. He also noted that the UNO Citation for Alumni Achievement Award is being awarded to Barbara Weitz at the upcoming December commencement ceremony.

Programs Update: Anthony Flott reminded the board that the last UNO Magazine recently went out, Journeys, the next issue will revolve around working for a living and described some of the concepts behind that theme. Flott mentioned that UNO Alumni Association received three awards in communications through C.A.S.E. (Council for Advancement and Support of Education). He gave an update on the website redesign that will mirror UNO’s webpage and notified the board of new flags that are being used for Show the O.

Elizabeth Kraemer recapped programs and events that have taken place since the last meeting including, staff serving lunch to faculty, staff and student during Durango Days, UNO Alumni Scholarship Swing, Young Alumni Academy, Golden Circle speakers, Thompson Center Open House, Alumni Night of Honor and sponsoring a booth at both hockey games the weekend of Homecoming. Kraemer also notified the board of upcoming events which include Mavs on the Move in both Denver and Arizona and a UNO Hockey Pre-game event that is scheduled for March.

Old Business:
UNO Integrated Advancement: Durbin provided a brief history behind the UNO Integrated Advancement plan and gave an overview on different meetings that have occurred since the last board meeting.

Engagement Plan: Lee Denker and Mike Bird presented their findings of the research they found during both the internal and external reviews. Bird gave a quick recap of their site visits to University of Washington (UW) and University of British Columbia (UBC) to meet with their advancement teams that both implemented a similar transition over 10 years ago. Denker reviewed key observations and next steps to the board. Denker then opened the floor to discussion. After discussion Denker mentioned that as new information comes in he will communicate to the board.

Organizational Tax Status: Shari Munro mentioned that in the new agreement the UNO Fund donation were transferred to the University of Nebraska Foundation (NUF), since UNO Alumni Association (UNOAA) no longer has these donations coming in it no longer qualifies as a 501c3. Munro stated that KPMG has been brought in to help consult on different options for UNOAA to consider. A committee has been formed of board members, UNO and NUF staff to review all possibilities and make a decision on how to effectively move forward without jeopardizing the purpose and mission of the association. Munro mentioned she is available to help answer any questions and that she would keep the board informed as information comes available.

New Business:
Financial Review: Munro reviewed the September 30, 2016 financials.

2015-2016 Audit Schedule: The audit is currently underway and will present the findings at the next meeting scheduled for February.

Updates:

UNO Alumni Scholarship Swing: Kraemer reported that sponsorship was down for the UNO Alumni Scholarship Swing but still raised $32,000 for alumni scholarships. Kraemer mentioned that UNOAA will be revamping this event and anyone interested in helping to contact her directly.

NU Foundation: Bird mentioned that Joel Gehringer, Campus Director for Marketing and Annual Campaigns at NUF will attend an upcoming board meeting to go over all of the changes that have taken effect since the UNO Annual Fund has transitioned into the UNO Fund.

Students: Patrick Davlin reviewed the August report stating that no issues so far have come to him from the tobacco-free campus policy or the new student center. Davlin reported that the homecoming changes they implemented this year have received positive feedback and that Student Government is working hard on a number of projects including, a resolution of support for increased accessibility in Maverick Village, introduction of halal meals for Muslim students in MBSC food court, addition of a mural to the running track in HPER, work with the library to introduce 24/7 access during finals week and “Green Office Certification” presented to various offices around the UNO campus. Davlin also mentioned that he has been asked to take part in the Chancellor Search Advisory Committee.

UNO: Senior Vice Chancellor B.J. Reed shared a comprehensive update on UNO news including President Bounds announcing the search committee for Chancellor Christensen’s replacement. A listening session is scheduled for November 29 at Milo Bail Student Center to gather input from students, faculty, staff and shareholders. Reed addressed the budget shortfall that was recently announced and that the university has formed a committee and will be meeting at the beginning of 2017. A focus for the university has been made with international studies where they are restructuring programs and services, which will be a conjoined effort with UNMC. The university plans to revise their current strategic plan for the campus and will be holding forums shortly to get started. Reed also reminded the committee of all the changes happening on Scott Campus including; new housing, Mav Landing, parking garage and First Data building.

B. University Committee for the Advancement of Teaching (UCAT)
The Committee met December 2, 2016.
Members present: Brian McKevitt, Jack Zerbe, Claudia Rauter, Mike Messerole, Jim Shaw, guest Karen Hein

Committee member, Mike Messerole chaired the meeting in the absence of Leah Pietron.

Following discussion, Jim Shaw moved to reallocate the remaining $9,000 travel funds to curriculum development. Brian McKevitt seconded the motion. Voted on an approved.

Curriculum Development Grant Application Review:

- Ramazan Kilinc – approved for $800
- Danielle Battisti – approved for $800
- Ryan Wong – approved for $760
- Meghan Salsbury – approved for $800

Chairperson, Leah Pietron resigned her position and the committee recommended
Mike Messerole as the new UCAT committee chair.
Since no travel funding is available, the January, February, and March UCAT committee meetings are unnecessary and any business that arises will be conducted via e-mail.

IX. As Old Business was taken care of earlier in the meeting, and there was no New Business, the meeting adjourned at 2:53 p.m. with Announcements.

X. Announcements
A. EC&A Mtg: Wednesday, December 21, 2016, 2 p.m., EAB 200
B. EC&C Mtg: Wednesday, January 4, 2017, 2 p.m., ASH 196
C. Faculty Senate Mtg: Wednesday, January 11, 2017, 2 p.m., CEC 230/231

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<td><strong>EC&amp;C Meetings</strong></td>
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<td>(Usually 1st Wednesday of month)</td>
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<td>June 1</td>
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<td>*July 6 (July 4th is on Monday)</td>
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<td>December 7 (Prep Week 12/5-10/2016)</td>
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<td>January 4th (Semester begins 1/9/17)</td>
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