Wednesday, April 8, 2015, 2 p.m., CEC 230/231

Present: Beard, Bernstein, Betanabhatla, Bragg, Carlson, Casas, Cast-Brede, Chao, Grams, Harden, Holley, Kwak, Kreiling, Lewis, Means, Ostler, Parnell, Scherer, Siy, Sollars, Stergiou, Tyma, Wileman, Woody, Woolf

Excused: Dick, Ebdon, Gershovich, Nordness, Ritter

Absent: Chen, Huq, Kelley-Gillespie, Mitchell, Morris, Stack

I. The meeting was called to order by President Scherer at 2:02 p.m.

II. The Minutes of March 11, 2015, were approved as written.

III. Officers’ Reports

A. President’s Report: Senator Scherer reported

1. External Issues:
   Resolution on SAM versus IPED—great help, cooperation and support from Chancellor Christensen, BJ Reed, Hank Robinson and Jenny Liu. Appreciate Lyn Holley’s help in editing the resolution as well.
   Major Problems at other universities regarding faculty governance and strained relationships between faculty and state governing boards and governors (Wisconsin, Louisiana, North Carolina, and California)

2. NU System Issues
   Board of Regents meeting on April 10.
   Chancellor Christensen hosted a luncheon for incoming Nebraska System President Dr. Hank Bounds on March 3 at UNO. Also attending were the Chancellor’s leadership team and the Presidents of the UNO Faculty Senate, Staff Advisory Committee, and Student Government. Dr. Bounds engaged participants in a positive and constructive dialogue.
   The installation of NU President Hank Bounds will take place in Fall 2015. He will officially be in his office April 13, 2015.
   Four NU Faculty Senate Presidents writing a resolution of appreciation to Interim President Linder and welcoming incoming Hank Bounds.
   All faculty senators and faculty are urged to write, call or e-mail members of the Appropriations Committee to speak on behalf of UNO and the NU system. Appropriations Committee members: http://news.legislature.ne.gov/app/ . Contact information is at end of these minutes in Appendix I.

3. Internal UNO Campus Issues:
   Update on Non-smoking/Tobacco-Free Implementation Task Force.
   Some colleges (College of Arts & Sciences) have begun drafting Professor Emeritus Policy
   AAUP has drafted a faculty workload assignment policy
   Victim Advocacy and Support Group update. Dan Shipp and President Scherer are collaborating on the concept of a victim services hub to refer students, faculty,
and staff to appropriate services.

Selection Committee for the position of Associate Vice Chancellor for Enrollment Management (Committee: Shipp, Owen, Benjamin-Alvarado, Hicks, Snyder, Goldsberry, Smith-Howell, Fiene, Robinson, Scherer). Four candidates being interviewed between April 2 and April 16.

Scherer has asked UNO administration for information about what language must be in faculty syllabi to comply with federal law, besides the statement already included regarding accommodations for students with disabilities via the Americans with Disabilities Act. We are also waiting to hear from EPAC and Deb Smith-Howell regarding Faculty Senate suggested revisions to the proposed blackboard language regarding Title IX language.

UNO Executive Website Committee is now on Phase VI of transitioning to the new website format. The Faculty Senate website will be transitioning during Phase VII which will occur during the fall of 2015.

4. **Internal Faculty Senate Issues:**

   Chancellor Christensen personal call to apologize for not being able to make it to the April Faculty Senate meeting as planned as he will be with the hockey team.

   - Student Survey – update
   - Adjunct Survey – update
   - Update on Drug & Alcohol Policy
   - Perceived course approval difficulty

   April meeting President Scherer will also have a resolution of appreciation for UNO Student President Regent Jordan Koch and Staff Advisory committee President Melanie Krings.

   Meeting with Chancellor Christensen (Lisa) and meeting with SVC BJ Reed (Lisa and Lyn) this week.

5. **Meeting with Chancellor:**

   Wants the collaboration, good will, and effort shown by Faculty Senate, Staff Advisory Committee and the Student Government to continue

B. **Secretary/Treasurer’s Report:** Senator Cast-Brede reported

1. **The EC&A met March 18, 2015.**

   - **Present:** Cast-Brede, Christensen, Holley, Reed, Scherer, Shipp, Sollars, Woody
   - **Absent:** Barnes, Castilow, Conley

   a. **Resolutions**

   The Chancellor acknowledged the following Resolutions completed at March 18, 2014, Faculty Senate Meeting:

   - **RESOLUTION 4186, 3/11/15:** Chancellor acknowledged **MS in Computer Science Education Degree**
   - **RESOLUTION 4186, 3/11/15:** Chancellor acknowledged **MS in Computer Science Education Degree**
   - **RESOLUTION 4188, 3/11/15:** Chancellor supports & will write a response **Revise and Separate Alcohol and Illicit Drugs Policies**
   - **RESOLUTION 4189, 3/11/15:** Chancellor acknowledged **Adjunct/Part-time Faculty Survey**

   b. **Topics Discussed**

   Overview: My understanding is that the overarching goal for the Senate is to enhance faculty co-governance and voice, therefore we need to secure and formalize ties so we are in the conversation. Faculty voice is the essence of student-centered education. I am getting strong encouragement from the incoming President of the NU system, our
administration and various constituents on campus about initiatives taken to strengthen ties across units and constituencies that support communication and collaboration, and expressions of interest in their continuation.

c. **External Issues:**

SAM vs. IPED: President Scherer will be working with Hank Robinson to craft language for a resolution supporting the use of the Student Academic Measures (SAM).

President Scherer, former UNO Faculty Senate Presidents, and many UNO faculty continue to be concerned about the use of The Integrated Postsecondary Education Data System (IPEDS) standards. The Student Achievement Measures (SAM) standards are much more appropriate for evaluating UNO students as they include many nontraditional and first generation students who transfer from community colleges and have different background experiences. The Student Achievement Measure (SAM) tracks student movement across postsecondary institutions to provide a more complete picture of undergraduate student progress and completion within the higher education system. SAM is an alternative to the federal graduation rate, which is limited to tracking the completion of first-time, full-time students at one institution.

“Nationally, more than one in five students who complete a degree do so at an institution other than the one where they started, according to a recent study by the National Student Clearinghouse Research Center. Yet the typical method for calculating graduation rates, as stipulated by federal legislation, counts only those students who enroll full-time and then start and finish at their first college or university.”

SAM is endorsed by the American Association of State Colleges and Universities, the American Council on Education, the National Association of Independent Colleges and Universities, the Coalition of Urban Serving Universities, the State Higher Education Executive Officers Association, the Education Delivery Institute, the State Higher Education Executive Officers Association, and the National Association of System Heads. The UNO faculty are encouraged to read further information on the SAM website at: [http://www.studentachievementmeasure.org/supporters](http://www.studentachievementmeasure.org/supporters).

The question is why does the federal government insist on continued use of IPEDS across all situations even when these standards are not always appropriate.

d. **Internal UNO Campus Issues:**

The Student Government President/Student Regent Jordan Koch, Faculty Senate President, Lisa Scherer, and Staff Advisory President Melanie Krings were invited to the Chancellor’s Cabinet to present resolutions from each of their organizations about smoking on campus. Following the presentation of each of the resolutions, the Chancellor’s Cabinet voted unanimously to establish a taskforce for the Implementation of a non-smoking and non-tobacco on campus. Membership includes: BJ Reed, Trev Alberts, Dan Shipp, Bill Conley (Administrative Chair), Jordan Koch (Student Government President and Student Regent), Lisa Scherer (Faculty Senate President), Melanie Krings (Staff Advisory Council President), Esther Scarpello (Human Resources), Charley Reed (University Communication), Jason Coleman (Wellness Coalition & Eta Sigma Gamma), Becky Vinton-Dorn (WELLCOM), Marshall Prisbell (faculty member), Ed Johnson (staff member), and Eric Velander (UNO student).

e. **Internal Issues:**
i. SVC Reed noted the formation of two new organizations at UNO that are in need of faculty representation: The UNO Diversity and Inclusion Cabinet and the UNO Spirit Committee. The Diversity and Inclusion Cabinet is being formed with the goal of unifying various scattered diversity to lead the campus toward achieving its diversity goals. The UNO Spirit Committee’s goal is to enhance the student, staff, and faculty involvement and passion around UNO events. Nominations are being sought among faculty who would make periodic reports to the Faculty Senate. SVC Reed supports the recommendations of President Scherer to these committees.

ii. Dan Shipp, in an effort to enhance communication and collaboration between the UNO Faculty Senate and newly configured Office of UNO Student Affairs, has appointed faculty to three significant elements in his organization (the UNO Orientation taskforce, Melissa Berke, the UNO LGBTQIA+ Taskforce, Jay Irwin, and the Wellness Coalition, Jason Coleman). Further, Dan has appointed Jonathan Benjamin-Alvarado as Student Affairs and Enrollment Management Administration Liaison to the Faculty Senate.

iii. Dan Shipp and President Scherer are collaborating on the concept of a victim services hub to refer students, faculty and staff to the appropriate campus office. This discussion is very preliminary.

iv. To secure a better connection between Faculty Senate and Business and Finance and as a result of discussions with UNO HR Director, Cecil Hicks, a faculty senator will be recruited to attend a monthly meeting with Cecil's leadership team.

v. The UNO website has been designed for external use. There is need for an internal design, an intranet, for use by current faculty, staff, and students. Website development is now on phase 6 and moving towards phase 7 which will look at internal operations.

f. Faculty Senate Standing Committees Update by President Scherer

1. Committee on Academic and Curricular Affairs: Senator Beard

Dr. Paul Barnes met with the committee to give us an update on the online course evaluations. Here were the main points:

- In regards to the window of time for evaluations to be open: faculty can log in and adjust the time at which evaluations are open; however, if they don’t log in and change the date range, the evaluations will default to the last 2 weeks of the semester.

- Additional questions: They are still working on this issues, but it seems that it will be owned by each College, and hopefully as a bank of questions from which each unit can choose. This probably will not be available for spring, but they’re working on it.

- Results of Electronic Evaluations will self-populate into Digital Measures starting this spring.

He also spoke to us regarding new guidelines concerning the internal academic review process led by the Academic Planning Council (APC). He shared new rubrics with us which were generated to help facilitate the writing process for faculty serving on those review committees. Our committee reviewed them and found them to be very helpful.

2. Committee on Educational Resources and Services: Senator Kwak

Interim Dean DeFrank asked the committee for feedback on engaging faculty on campus regarding the development of an open access policy for
the campus. Emory University describes an open access policy as “a rights-retention instrument, ensuring that members of the University Community may choose to post works of scholarship and to make them accessible to the world without charge.”

(http://guides.main.library.emory.edu/c.php?g=50081&p=324325)

The ER&S committee suggested that this was an important discussion but that more education needs to be done so faculty may more fully engage in the discussion. The committee recommended that the library develop an information sheet and visit individual departments, as well as present the information to new faculty during orientation.

Over 8,000 streaming videos are now available from Kanopy through Criss Library. The videos are from major educational producers such as California News Reel, PBS, Videatives, Learning Seed, and Stenhouse. Kanopy can be accessed from the library’s database A-Z list or from the Streaming Media guide at http://libguides.unomaha.edu/streamingmedia

3. Committee on Professional Development: Senator Sollars
   Finalized the adjunct faculty survey following full Faculty Senate review and feedback:
   https://unopsychoaz1.qualtrics.com/jfe3/preview/SV_eWIdRw3wBu2A3A1

4. The Rules committee met February 25th and continued work on development of a spreadsheet/web page to facilitate communication between the Faculty Senate and university committees.

5. Faculty Senate SPAGS Reports SPAGS (Strategic Priority Action Groups)
   a. Communication and Marketing: Senator Scherer
      Efforts to date:
      - Establishment of College Liaisons
      - Establishment of Monthly Dialogue with FS, SAC and SG Presidents
      - Meetings with BJ Reed in addition to already established meetings with John Christensen
      - Working with Rules Committee and SPAG to ensure better communication between faculty senate and university committees via the appointment of a faculty liaison to the faculty senate and an easier electronic method for submitting minutes.
      - President meetings and email correspondence with various Board of Regents
   b. Working on formalizing communication and collaboration ties with Student Affairs and Enrollment Services as well as with Business and Finance via Cecil Hicks and Human Resources
   c. Diversity: Senator Holley
      Efforts to date: Goals developed and Common Ground Support Resolution created and approved by the Faculty Senate.
   d. Workload and Workload Balance: Senator Harden
      Efforts to date: Distinguishing between workload assignment versus workload “accounting” with the latter being the primary concern of faculty—invisible work load due to outside of classroom teaching and service duties not being accounted for. Also in discussion with the Faculty, Personnel and Welfare Committee.
   e. Research and Creative Activity Support: Senator Morris
      Efforts to date: Discussions of travel support and increased number of personnel to help faculty identify and write grants. Scott Snyder in discussions with Deans of Colleges on this issue.
### 2014-2015 Resolution Action Table  
(Assignment Pending and Current Resolutions)

<table>
<thead>
<tr>
<th>Res. #</th>
<th>Date Senate Passed</th>
<th>Title</th>
<th>Admin Accept/Acknowledge</th>
<th>Sent for Senate Action</th>
<th>Denied</th>
<th>Deferred</th>
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<th>Final Action/Resolved</th>
</tr>
</thead>
<tbody>
<tr>
<td>4189</td>
<td>3/11/15</td>
<td>Adjunct/Part-time Faculty Survey</td>
<td>3/18/15</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Acknowledged</td>
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</tbody>
</table>
| 4188  | 3/11/15            | Revise and Separate Alcohol and Illicit Drugs Policies | 3/18/15                  |                        |        |          |             | • Chancellor supports & will write a response  
• Chanc. sent to VC Conley who sent back to Faculty Senate President. |
| 4187  | 3/11/15            | Major in Early Childhood Inclusive | 3/18/15                  |                        |        |          |             | Acknowledged          |
| 4186  | 3/11/15            | MS in Computer Science Education Degree | 3/18/15                  |                        |        |          |             | Acknowledged          |

**TO BE FOLLOWED UP**

<table>
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• Chanc. sent to VC Conley who sent back to Faculty Senate President. |
| 4185  | 2/11/15            | Regarding Establishing Clear and Communicable Policies for Emeritus Status | 2/18/15                  |                        |        |          |             | Acknowledged          |

**CARRIED FORWARD**

<table>
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<tr>
<td>4074</td>
<td>2/13/13</td>
<td>Criminal Background Checks at UNO</td>
<td>2/18/13</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Not supported. As with Resolution 4073, which I opposed, in part, because of its reference to all NU campuses, I also believe this to be a safety issue for which we have legal and fiduciary responsibility. In summary, the absence of some form of background checks for persons employed on campus seems in opposition to best practices.</td>
</tr>
<tr>
<td>4054</td>
<td>7/11/12</td>
<td>Determine Contractual Implications of Background Check Policy (w/participation of bargaining unit and Central Admin.)</td>
<td>9/6/12</td>
<td></td>
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<td></td>
<td>The chancellor acknowledges receipt of the resolution and has provided the legal opinion requested.* (UNO Faculty Senate is not satisfied with this response.)</td>
</tr>
<tr>
<td>2944</td>
<td>1/4/09</td>
<td>UCRCA Funding</td>
<td>1/21/09</td>
<td></td>
<td></td>
<td>X*</td>
<td></td>
<td>See Below</td>
</tr>
</tbody>
</table>
*4074* (From Chancellor Christensen via Nancy Castilow in an e-mail sent on 2/18/13: Not supported. As with Resolution 4073, which I opposed, in part, because of its reference to all NU campuses, I also believe this to be a safety issue for which we have legal and fiduciary responsibility. In summary, the absence of some form of background checks for persons employed on campus seems in opposition to best practices.)

*4054* (Legal Opinion): From: John C. Hewitt [mailto:jhewitt@clinewilliams.com] ; Sent: Tuesday, July 17, 2012 9:11 PM;

To: Ed Wimes; Subject: Background Checks.

Ed,

In a response to my email of July 14, you have indicated that at this time you anticipate that the “background check” at the University of Nebraska at Omaha will consist of the University reviewing public records (i.e., sex offender registry, criminal convictions, etc.) for applicants for employment. Based on the foregoing you have inquired whether such an approach would constitute a mandatory subject of bargaining.

The simple answer is that the University could, in my opinion, proceed to implement such an approach for applicants without any discussions. The obligation to bargain in good faith concerning mandatory subjects is generally limited to the current employees of an employer. There is generally no obligation to negotiate concerning prospective employees. Star Tribune, 295 NLRB 543 (1989).

If there remains any discussion about expanding such an approach to current employees, then the answer becomes more complicated. Nevertheless, I do not believe that the University would be required to bargain over the decision to review public records at its own cost and expense. As I indicated previously, this decision would likely be within the employer’s managerial discretion. However, I also believe that the University would be required to bargain over the “effects” of such a decision; such as (a) whether any information in a person’s criminal record would remain confidential; (b) whether certain employees would be exempted based upon length of exemplary work records; (c) the appeal rights of employees who claim that they have been incorrectly identified of having been convicted of a particular crime or who believe there are extenuating circumstances that would exclude their disqualification; and (d) the categories of offenses that would result in automatically exclusion from employment.

If you would like to discuss further, please do not hesitate to call.

John C. Hewitt; jhewitt@clinewilliams.com; CLINE WILLIAMS WRIGHT JOHNSON & OLDFATHER, L.L.P.; 1125 S.103rd Street, Suite 600; Omaha, Nebraska 68154; Phone 402.397.1700/Fax 402.397.1806

*2944* (From the EC & Admin Mtg 1/21/09: The Chancellor supports the concept in Resolution 2944 on funding an UCRCA budget line but opined we wouldn’t get it during the years of budgetary problems.) (6/10/09 Nancy Castilow wrote for Chanc. Christensen: “One clarification related to Res. 2944, dealing with ongoing support of the UCRCA budget. I said that I was open to the concept and supportive of continued funding of the UCRCA budget, albeit we would need to review its funding during times of budget constraints, as we do with other such programs. The decision to fund and how much to fund remains the purview of the Office of Academic Affairs. I did not opine that the UCRCA budget line would automatically see no funding during years of budgetary problems.”)

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2. **Budget Report:** Senator Cast-Brede gave the March 2015, Treasurer’s Report.

IV. **Executive Committee:** Vice President Holley reported

A. **Reminder Regarding Salvation Army Backpack Drive**

The UNO Faculty Senate will support the SAC eraser collection as part of the backpack drive for the Salvation Army with erasers being collected in the April Faculty Senate meeting.

B. The following three resolutions were moved for the Executive Committee and passed:

RESOLUTION 4190, 4/8/15: **Spirit Planning Committee**

BE IT RESOLVED that two names, Dale Eeley and Adam Tyma, have been forwarded to SVC BJ Reed, as Faculty Senate nominees, to serve on the newly formed Spirit Planning Committee.

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RESOLUTION 4191, 4/8/15: **Diversity Cabinet**

BE IT RESOLVED that two names, Beth Ritter and Suzanne Sollars, have been
forwarded to SVC BJ Reed, as Faculty Senate nominees, to serve on the newly formed Diversity Cabinet.

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RESOLUTION 4192, 4/8/15: Permanent Replacement for Education Senator

BE IT RESOLVED the UNO Faculty Senate welcomes David Carter as a Senator, to serve until May 11, 2016, completing the term of Nicholas Stergiou, whose resignation letter of March 18, 2015, was accepted with regret by the Executive Committee.

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President Scherer passed the gavel to President-Elect Robert Woody in order that she and Vice President Holley be able to provide answers to any questions senators might have about the following resolution.

RESOLUTION 4193, 4/8/15: On UNO Student Learning Assessment

WHEREAS UNO is an urban, metropolitan university which draws its diverse student body from a wide variety of backgrounds, preparation and resources,

WHEREAS the US Department of Education defines traditional students in higher education as those who enroll immediately after high school and attend full time,

WHEREAS the US Department of Education defines students who diverge from this pattern as nontraditional,

WHEREAS the majority of UNO’s students, like those of its major metropolitan university peers, does not conform to the traditional student profile,

WHEREAS the Integrated Postsecondary Education Data System (IPED) uses a six-year undergraduate graduation rate as a measure of educational quality, and this measure omits re-enrollment and completion rates for nontraditional students,

WHEREAS the need for a quality measure that is more inclusive of a nontraditional student population is demonstrated by the statistical profile of UNO’s undergraduate students which shows that:

-- 40% have transferred in from other educational institutions
-- 22% of 430 first-year UNO students indicated that they spend more than 30 hours a week to care for dependents.
--45% are first generation college students
--24% are students of color
--31% of freshmen and 57% of seniors work more than 20 hours per week off-campus, and
--86% do not maintain full-time enrollment throughout their degree program

WHEREAS the Student Achievement Measure (SAM) provides a more accurate picture of UNO’s re-enrollment and completion rates across all of its major student segments, and particularly of the nontraditional students,
WHEREAS IPEDS, which uses the typical method for calculating graduation rates, as stipulated by federal legislation, counts only those students who enroll full-time and then start and finish at their first college or university,

WHEREAS the SAM provides a more comprehensive overview of student outcomes and includes a greater number of students,

WHEREAS the SAM has been widely endorsed and sponsored by major organizations of higher education such as the American Association of State Colleges and Universities, Association of Public and Land-grant Universities, American Council on Education, and the Association of American Universities,

WHEREAS UNO’s faculty members care deeply about their students and admire the tenacity with which they overcome myriad obstacles in route to graduation,

WHEREAS the UNO faculty is concerned that financial resources could be allocated according to comparisons based on standards that inappropriately disadvantage metropolitan students

WHEREAS UNO is the only Urban Metropolitan University for undergraduate education in the state of Nebraska and any comparison of academic outcomes for UNO students is more appropriately made with students at other Urban Metropolitan Universities,

BE IT RESOLVED that the UNO Faculty Senate provides this information and requests the Board of Regents, the Post-Secondary Coordinating Commission, and the President and Central Administration of the University of Nebraska; the Governor and the Legislators of Nebraska; and the Nebraska members of the U.S. Congress and Senate to take note that due to the differences in the student populations served, measures of educational quality based on SAM rather than IPED standards and comparisons between UNO students and those from other Metropolitan Urban Universities serve as a more accurate and appropriate means to assess UNO student outcomes and ensure continued financial support for its students.

There were no questions and the resolution was passed. President-Elect Woody then returned the gavel to President Scherer.

V. Standing Committee Reports

A. Committee on Goals and Directions: Senator Holley reported the Committee met March 31, 2015.
Members Present: Senators Lyn Holley, Patricia Carlson, Beth Ritter and Carol Mitchell.
The following was transacted:
- Finalized recommendations of concerns that surfaced during discussions at the Faculty Senate Retreat and on the survey from the UNO Faculty.
- Identified priorities for each of the Standing Committees and Strategic Priority Action Groups.
- Considered the strategic impact of having a one year President of the Senate.
(Please see the priorities for each working group below.)
Assignment of “Concerns” based on results of the 2014 Survey of UNO Faculty by the UNO Faculty Senate

Standing Committees

Academic and Curricular Affairs
2 Academic standards/Quality of education (UNO Strategic Priority: Academic Excellence),
11 Collaboration, Interdisciplinary Issues,
20 Diversity (suggested priority for committee action),
24 Faculty Senate
29 Graduate Education Support (Campus Priority: Doctoral Education),

Educational Resources and Services
3 Adjunct/Part time faculty emphasis/issue,
5 Advising
28 Global initiatives (International Studies and students (Campus Priority)

Faculty Personnel and Welfare
7 Balance among research, teaching and service,
16 Compensation/salary,
18 Cost of UNO gym membership/Wellness Center (HPER cost),
25 Financial situation of UNO (suggested priority for committee action),
35 Merit pay/Annual Review process,
37 Micromanaging/busy work,
38 Military/Veteran issues,
41 Parking and shuttles,
42 Perceptions of fairness and unfairness

Goals and Directions
4 Administrative Leadership/Accessibility and support (suggested priority for committee action),
6 Athletics,
9 Business/for profit model (suggested priority for committee action),
12 Collaborating/Respect/Treatment within NU System,
14 Communication,
15 Community Engagement/Service Learning/Volunteering (UNO Strategic Priority),
17 Cost for students,
19 Department Chair/Dean Leadership and support

Professional Development
3 Adjunct/Part time faculty emphasis/issue,
30 Hiring practices

Rules (No assignment)

Strategic Priority Action Groups

Academic Standards
2 Academic Standards/Quality of Education (UNO Strategic Priority)
4 Administrative Leadership/Accessibility and support
B. Committee on Professional Development: Senator Sollars reported the Committee met March 30, 2015.
In attendance: Juan Casas, Harrison Means, Harvey Siy, Suzanne Sollars, Adam Tyma, Vincent Woolf
We reviewed preliminary results of survey distributed to non-tenured faculty. A single preliminary finding follows:

Open Ended question re: greatest hindrances?

Employment conditions n = ~ 105
Examples: not involved in department decisions, lack of community, lack of job security

Compensation: n = ~ 70
Examples: pay, parking, health benefits, professional development

Facilities n = ~ 46
Examples: no or multi-user office space, technology/computers

Training n = ~ 18
Examples: blackboard, orientation (to resources, general information)

A preliminary report of Summaries of Instructional Staff at Peer Institutions was distributed.

C. Rules Committee: The Rules committee met March 18, 2015, to populate University committees based on the Committee Service Preference Form sent to faculty earlier in the semester. Candidates have been selected and Rules is in the process of contacting candidates to ensure their willingness to serve.
VI. Other Faculty Senate Committees:

A. Ad Hoc College of Engineering Steering Committee: The Faculty Senate Executive Committee has accepted Prof. Emeritus Meredith Bacon’s resignation from this committee.

B. Ad Hoc Faculty Senate-Student Senate Survey of Students Group: Senator Scherer distributed an Executive Summary of the Survey, which was then discussed.

C. SPAGS (Strategic Priority Action Groups)

1. Communication and Marketing: Senator Scherer reported efforts to date:
   - Establishment of College Liaisons
   - Establishment of Monthly Dialogue with FS, SAC and SG Presidents
   - Meetings with BJ Reed in addition to already established meetings with John Christensen
   - Working with Rules Committee and SPAG to ensure better communication between faculty senate and university committees via the appointment of a faculty liaison to the faculty senate and an easier electronic method for submitting minutes.
   - President meetings and email correspondence with various Board of Regents
   - Working on formalizing communication and collaboration ties with Student Affairs and Enrollment Services as well as with Business and Finance via Cecil Hicks and Human Resources

2. Diversity: Senator Holley reported efforts to date:
   - Goals developed and Common Ground Support Resolution created and approved by the Faculty Senate

3. Workload and Workload Balance: Senator Harden reported efforts to date:
   - Distinguishing between workload assignment versus workload “accounting” with the latter being the primary concern of faculty— invisible work load due to outside of classroom teaching and service duties not being accounted for. Also in discussion with the Faculty, Personnel and Welfare Committee.

4. Research and Creative Activity Support: Senator Morris wrote efforts to date:
   - Discussions of travel support and increased number of personnel to help faculty identify and write grants. Scott Snyder in discussions with Deans of Colleges on this issue.

VII. Non-Senate Committee Reports

A. Parking Advisory Committee: Prof. Bobby Vasquez

Meeting date: 2/18/2015

I. Face-to-face meeting: February 18, 2015 3:00 PM (CPACS 208)
   Joshua Darr, Lisa Paskewitz, Bobby Vasquez, Stan Scheifer, James Ecker, Karen Kempkes, Emily Bradley, and Eric Velander

II. Summary of key issues discussed by committee:

   • Updates: Scheifer
i. MBSC Construction: projected start date: after classes end (May); projected time frame: 13 months
ii. Closing the visitor parking, but plan to bring them back after construction
iii. Alternative Shuttle route is in front of Eppley.
iv. There is a chance that Strauss will also have an addition on it (depending on funding); if so, part of the area will be closed for a longer period of time due to construction
v. Proposal: Take Lot A (north of Kayser/which is a student lot in the morning/open parking after 2:30) and make into a temporary visitor’s lot.
   • May put the meters in (as it is currently) or put in a pay kiosk (higher price parking)
   • Cannot allow visitor parking in the East garage because they don’t have the capacity to do it.
   • Probably won’t start until Fall 2015
   • Crossroad shuttles will be ending in May/Shuttles to the Area in August
   • All approved the recommendation
vi. Study and Proposal underway: adding a large parking structure on Pacific Campus (lot 7 & 8 student parking will be displace)
vii. In talks with city to do a traffic study for 67th St. to Pine & Pacific; currently 35mph: too fast; hoping to change to 25mph

Approval of the minutes
i. Take time after meeting to read and review minutes after meeting and email approval.

• New business: Ecker
i. Clarify the process of reporting: making sure everyone gets the information that they need
ii. Need to change/reword the Governance’s language:
   a. “Charge: The University Parking Advisory Committee shall be responsible for advising and assisting the Manager of Support Services in reviewing and recommending policies relative to the overall parking situation on the UNO campus. The areas of review and recommendation will encompass all aspects of the UNO Parking Rules and Regulations. The committee shall advise the Manager of Support Services. All recommendations for changes in the UNO Parking Rules and Regulations shall be submitted to the Chancellor for review and approval. The committee shall send its minutes to the Executive Assistant to the Chancellor. An annual report shall be submitted by the chairperson to the Executive Assistant to the Chancellor by June 30.”
   i. To make sure the reporting process is clear and there is a record of the minutes
   ii. Kempkes: provides oral reports to the Staff Advisory Council
   iii. Send the group’s minutes to a student parking representative?
   v. Kempkes: will work on wording and present at next meeting
   vi. ZimRide Program: social website for pairing up people on the same routes for rides to school; 85 postings (about 78 are faculty & staff)

B. UCAT: Nancy Meyers wrote

December 5, 2014
Members present: Robert Nash, David Peterson, Jooho Lee, Claudia Rauter, guest Holly Miller.
Members absent: Sara Myers, Shelby VanNordstrand, Robert Ottemann, Victor Winter
David Peterson chaired the meeting in Sara Myers absence.
The October 24, 2014 UCAT Committee Meeting minutes were approved as written.

Committee members present expressed their opinions and voted on the following
applications: (absent members VanNordstrand and Ottemann previously submitted their comments to committee for consideration)

TRAVEL:
- T011 – Blackburn – Approved for $800
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MATERIALS:
- M002 – Rosen – Approved for $986

DESIGNATED CONFERENCE:
Robert Nash moved to approve all 12 Designated Conference grant applications submitted by faculty. Claudia Rauter seconded the motion. Voted on and approved.

Following some discussion regarding the number of participants for the Designated Conference, it was requested to extend the deadline to Friday, January 9, 2015. The Center for Faculty Excellence will update and distribute promotional materials to reflect this change.

Meeting Minutes
January 23, 2015

Members present: Robert Nash, David Peterson, Claudia Rauter, Shelby VanNordstrand, Robert Ottemann, Victor Winter, guest Holly Miller.

Members absent: Sara Myers, JooHo Lee

Robert Ottemann chaired the meeting in Sara Myers absence.

Committee members present expressed their opinions and voted on the following applications:

TRAVEL:
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Holly Miller shared promotional information regarding the UCAT Speaker Fund event.

Meeting Minutes
March 6, 2015


Members absent: Sara Myers, JooHo Lee

Shelby VanNordstrand chaired the meeting in Sara Myers absence.

Committee members present expressed their opinions and voted on the following applications:
TRAVEL:
T016 – Casas – Voted on and approved for $800
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DESIGNATED CONFERENCE:
Paul Barnes shared highlights from the Performance Task Academy hosted by UCAT on February 27 and 28. Members received portfolios that were given to conference attendees.
Holly Miller shared promotional information regarding a UCAT Speaker Fund event in the communications department and additional e-mails were shared with the committee regarding other speaker fund grants.

C. University Committee on Research and Creative Activity (UCRCA): Dr. John McCarty

The committee met 13 March 2015.

Attendance:
John McCarty, Chair, College of Arts & Sciences - Natural Sciences
Danielle Battisti, College of Arts & Sciences – Humanities
Mark Wohar, College of Business Administration
Matthew Harden, College of Communication - Fine Arts & Media
Sofia Jawed-Wessel, College of Education
Peter Szto, College of Public Affairs and Community Service
Jamie Luhr, Student Representative
Harmon Maher, College of Arts & Sciences - Natural Science (08/01/13 - 07/31/16)

Ex Officio:
Elizabeth White, Coordinator – Internal Research Resources, Office of Research and Creative Activity

Information Covered at Meeting:
1. Minutes from the meeting of 13 February 2015 were approved.
2. The chair reported that the student and faculty applicants who were asked to revise or provide additional information had responded satisfactorily and have been recommended for funding.
3. Most of the meeting was devoted to discussing proposed changes to policies and guidelines. A list of proposed topics and changes to guidelines was distributed prior to the meeting. Issues discussed and outcomes:
   a. Add to student guidelines that for prior support they need to detail relationship between current proposal and prior support for UCRCA and GRACA awards. Same for faculty FIRE etc.? Proposed wording was distributed in the draft faculty and student guidelines for 2015-16. After discussion the proposed wording was approved with the addition of FUSE funding for students.
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   d. Find ways to better capture the discussion about each proposal and provide
feedback to applicants – including successful applicants (“committee recommends funding. However, as you move forward in seeking outside funding for this project the committee wanted to provide the following recommendations.”). Should we assign a scribe for each proposal who will try to capture the discussion and write up the feedback to each applicant? After discussion it was decided that we should follow the procedure from this year where the chair takes notes and encourages committee members to provide written comments to the chair. It is then the chair’s responsibility to synthesize those comments and the discussion and to provide feedback to applicants. This ensures that applicants receive consistent feedback and that the feedback focuses on the most important points for improvement.

c. We need to work out better guidelines for collaborative proposals. This point has been discussed repeatedly in recent years. After further discussion we decided that there is no single best approach and we would simply add wording to the faculty guidelines stating “Applicants are encouraged to discuss the structure of collaborative proposals with the chair of UCRCA prior to submission.”

d. Methods tend to be vague – should we give students more room to expand. Perhaps designate number of words for methods. We voted to increase the length of student proposals to 1500 words (from the current 1100 words) but to not designate the length of the methods section.

e. Should we take into account the amount of funding people have gotten in the past? After discussion it was decided that each applicant will be evaluated based on the proposal and their record of accomplishment as indicated in their CV but that the amount of funding in the past was not a factor by itself.

f. Assigned time – there are occasional problems with timing on this (e.g. getting money in November when it is too late to get a course release for spring). Should we add wording to guidelines asking faculty to think through timing and get chair approval before they ask for this – otherwise they may loose the money we award. Consider adding a spot to cover page where course buy out is listed requiring the chair and dean to indicate they are aware of the timeline before they sign. After discussion we decided there is not much we can do about this. We will explore adding wording to the MavGrants process to ask faculty, chairs, and deans to acknowledge the timing of the proposal if release time is part of the budget.

4. UCRCA meetings for next year are tentatively scheduled for the second Friday of every month in the mornings.

5. Our last meeting of the year is scheduled for April. Scott Snyder is scheduled to lead a discussion about the future role for UCRCA and we will elect a new chair for the 2015-16 academic year.

6. The meeting adjourned at 11:03.

VIII. Old Business

A. Title IX and Sexual Misconduct Policy. Months of work have produced for your consideration a final draft of language that will become mandatory for inclusion in all UNO syllabi in order for UNO to comply with changes in Title IX.

1. After introduction, discussion, and some amendment, Senator Cast-Brede moved, and Senator Holley seconded, the following to be forwarded to the Chancellor and university administration. Motion carried.

Language for Syllabus for Reporting Sexual Misconduct, to Forward for All Campus Use

Proposed Language for Syllabus regarding Title IX
Reporting Sexual Misconduct and Resources at UNO

The University of Nebraska at Omaha (UNO) seeks to provide an environment that is free of bias, discrimination, and harassment. If you have been the victim of harassment, misconduct, or assault, we encourage you to report this. If you report sexual assault, sexual misconduct or sexual harassment to a UNO faculty or staff member, by law she or he must notify UNO's Title IX Coordinator, Charlotte Russell (402-554-3490) about the basic facts of the incident. Students wishing to have a confidential conversation with a designated campus representative may contact UNO Counseling Services (402-554-2409) or UNO Ombudsperson, Dr. Shereen Bingham (402-554-4857).

For more information about campus resources at UNO, please go to the UNO Student Safety Website at: http://www.unomaha.edu/student-life/student-safety/index.php

2. The following language for Title IX Responsibilities for UNO Faculty was also discussed.

UNO faculty are committed to supporting our students and upholding gender equity laws as outlined by Title IX. Therefore, if a student chooses to confide in a member of our faculty regarding an issue of sexual misconduct, that faculty member is obligated by federal law to contact UNO's Title IX Coordinator. The Title IX Coordinator will assist the student in connecting with all possible resources both on and off campus.

B. UNO Constituency Safety & Well-being:

Better education, coordination and communication of information to all constituencies on how to facilitate the health, safety and well-being of ALL of its constituents:

1. Student Safety Website—very impressive but would like to see a Faculty and Staff Safety website
2. Confusion on resources for faculty staff (Ombudsmen, EAP person, Counseling, Behavioral Review Team, etc.). What information is confidential? What is not? Where to go?
3. BRT: Student Concerns—Student is the focal person or person of concern and faculty, staff and students can report here? If is the person of concern is a faculty or student, where does a faculty or staff person report? What are the mechanisms for dealing with the issue(s)?
4. Should a standing committee be tasked with following up on this—Faculty Personnel & Welfare?

C Update on Communities of Practice (COPS) discussion with administration:

Senators Scherer & Sollars have gathered information about COPS, which, this year, replaced Teaching Triangles, etc., without much faculty input. President Scherer negotiated several modifications to expand and clarify membership requirements which are now reflected on the COPS UNO website (e.g., only limit on number of members is that total funds for stipends not exceed $1,200.00 per year, part time faculty and graduate students may be members, but will not receive stipends.) Further negotiations are in progress regarding part-time faculty members being eligible for the $200 stipend.
IX. New Business

A. The following resolution was moved by Senator Holley and seconded by Senator Tyma. It passed unanimously.

RESOLUTION 4195, 4/8/15: Appreciation for Student Government President/Student Regent Jordan Koch

WHEREAS UNO Student Government President/Student Regent Jordan Koch has engaged Student Government with both the UNO Faculty Senate and the UNO Staff Advisory Council in groundbreaking collaborative problem solving;

WHEREAS she has worked tirelessly to facilitate voice of all three constituencies by, among other things, meeting regularly with other leaders and participating in timely and responsible sharing of information and developing an understanding of implications of existing and proposed policies;

WHEREAS she has provided inspired leadership to energize and accomplish several initiatives to improve life at UNO, not least by providing input about impact on students of Senate initiatives existing and proposed.

WHEREAS she has provided UNO with exceptionally complete and current information about students through collaborative design and implementation of a state-of-the-art survey of student appreciations and concerns, and has shown herself to be a resilient, good humored, and hardworking colleague;

THEREFORE BE IT RESOLVED that the UNO Faculty Senate commends and thanks Student Government President/Student Regent Jordan Koch for her unselfish and effective leadership and hard work to establish collaborative relationships and to lead initiatives that have and will benefit the University as whole.

B. The following resolution was moved by Senator Holley and seconded by Senator Casas. It passed unanimously.

RESOLUTION 4196, 4/8/15: Appreciation for Staff Advisory Council President Melanie Krings:

WHEREAS UNO Staff Advisory Council President Melanie Krings has engaged the Staff Advisory Council with both the UNO Faculty Senate and the UNO Student Government in groundbreaking collaborative problem solving;

WHEREAS she has worked tirelessly to facilitate voice of all three constituencies by, among other things, meeting regularly with other leaders and participating in timely and responsible sharing of information and developing an understanding of implications of existing and proposed policies;

WHEREAS she has provided inspired leadership to energize and accomplish several initiatives to improve life at UNO, not least by providing input about impact on staff of Senate initiatives, and

WHEREAS she has been a tireless advocate for professional development of
UNO staff so that staff may among other things provide better support to faculty and their students, and has in that process shown herself to be a wise, caring, sensitive and exceptionally organized and hardworking colleague;

**THEREFORE BE IT RESOLVED** that the UNO Faculty Senate commends and thanks Staff Advisory Council President Melanie Krings for her unselfish and effective leadership and hard work to establish collaborative relationships and to lead initiatives that have and will benefit the University as whole.

X. **The meeting adjourned** at 3:50 p.m. with announcements.

XII. **Announcements**

A. **EC&A Mtg:** Wednesday, April 16, 2015, 2 p.m., EAB 200 (Chancellor’s Conference Room)

B. **Faculty/Staff Awards Banquet:** Wednesday, April 29, 2015, 6:30 p.m. social, 7 p.m. dinner
   (All Faculty Senators and a guest were invited. RSVP is necessary. Contact Donna Hathaway if you have **not** received an invitation.)

C. **EC&C Mtg:** Wednesday, May 6, 2015, 2 p.m., ASH 196

D. **Faculty Senate Changeover Mtg:** Wednesday, May 13, 2015, 2 p.m., CEC 230/231

### Faculty Senate Meetings

(Usually 2nd Wednesday of month; 2 p.m.)

<table>
<thead>
<tr>
<th>DATE</th>
<th>PLACE</th>
<th>SPEAKER</th>
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<tbody>
<tr>
<td><strong>June</strong></td>
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<td><strong>July</strong></td>
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<td>August 20, 2014 (Retreat)</td>
<td>Mahoney State Park</td>
<td>Anne Steinhoff</td>
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<td>September 10: MBSC</td>
<td>MBSC</td>
<td>SVC BJ Reed</td>
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<td>October 8: CEC</td>
<td>CEC 201-205</td>
<td>Interim NU Pres. Linder</td>
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<td>December 10: (Prep Week) Commencement 12/20/14)</td>
<td>CEC 230/231</td>
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<td>January 14:</td>
<td>MBSC – Chancellor’s Room</td>
<td>Melanie Kings, President, SAC</td>
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<td>February 11: (Fieldhouse 250 – 2nd floor – Athlete Study Center)</td>
<td>AVC Dan Shipp; &amp; Lindsey Ekwereku (Asst. Athletic Dir. for Academics)</td>
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<td>March 11: (Spring Break 3/22-3/29/15)</td>
<td>MH/CBA 122</td>
<td>Melanie Kings, President, SAC</td>
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<td>April 8:</td>
<td>CEC 230/231</td>
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<td>May 13: (Commencement 5/8 &amp; 5/9/15)</td>
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**APPENDIX I:**

**Sen. Heath Mello, Chairperson**

- District 05
- Room #1004
- P.O. Box 94604
- Lincoln, NE 68509
- Phone: (402) 471-2710
Email: hmello@leg.ne.gov

Sen. Kate Bolz
- District 29
- Room #1120
- P.O. Box 94604
- Lincoln, NE 68509
- Phone: (402) 471-2734
- Email: kbolz@leg.ne.gov

Sen. Ken Haar
- District 21
- Room #1015
- P.O. Box 94604
- Lincoln, NE 68509
- Phone: (402) 471-2673
- Email: khaar@leg.ne.gov

Sen. Robert Hilkemann
- District 04
- Room #1115
- P.O. Box 94604
- Lincoln, NE 68509
- Phone: (402) 471-2621
- Email: rhilkemann@leg.ne.gov

Sen. Bill Kintner
- District 02
- Room #1000
- P.O. Box 94604
- Lincoln, NE 68509
- Phone: (402) 471-2613
- Email: bkintner@leg.ne.gov

Sen. John Kuehn
- District 38
- Room #1117
- P.O. Box 94604
- Lincoln, NE 68509
- Phone: (402) 471-2732
- Email: jkuehn@leg.ne.gov

Sen. Jeremy Nordquist
- District 07
- Room #2004
- P.O. Box 94604
- Lincoln, NE 68509
- Phone: (402) 471-2721
- Email: jnordquist@leg.ne.gov

Sen. John Stinner
- District 48
- Room #1406
- P.O. Box 94604
- Lincoln, NE 68509
- Phone: (402) 471-2802
APPENDIX II:

A. Parking Advisory Committee:  Prof. Bobby Vasquez

Meeting date: 2/18/2015

a. Face-to-face meeting: February 18, 2015 3:00 PM (CPACS 208)
   Joshua Darr, Lisa Paskewitz, Bobby Vasquez, Stan Scheifer, James Ecker, Karen Kempkes, Emily Bradley, and Eric Velander

b. Summary of key issues discussed by committee:
   • Updates: Scheifer
     viii. MBSC Construction: projected start date: after classes end (May); projected time frame: 13 months
     ix. Closing the visitor parking, but plan to bring them back after construction
     x. Alternative Shuttle route is in front of Eppley.
     xi. There is a chance that Strauss will also have an addition on it (depending on funding); if so, part of the area will be closed for a longer period of time due to construction
     xii. Proposal: Take Lot A (north of Kayser/which is a student lot in the morning/open parking after 2:30) and make into a temporary visitor’s lot.
        • May put the meters in (as it is currently) or put in a pay kiosk (higher price parking)
        • Cannot allow visitor parking in the East garage because they don’t have the capacity to do it.
        • Probably won’t start until Fall 2015
        • Crossroad shuttles will be ending in May/Shuttles to the Area in August
        • All approved the recommendation

xiii. Study and Proposal underway: adding a large parking structure on Pacific Campus (lot 7 & 8 student parking will be displace)

xiv. In talks with city to do a traffic study for 67th St. to Pine & Pacific; currently 35mph: too fast; hoping to change to 25mph

• Approval of the minutes
   ii. Take time after meeting to read and review minutes after meeting and email approval.

• New business: Ecker
   iii. Clarify the process of reporting: making sure everyone gets the information that they need

iv. Need to change/reword the Governance’s language:
   a. “Charge: The University Parking Advisory Committee shall be responsible for advising and assisting the Manager of Support Services in reviewing and recommending policies relative to the overall parking situation on the UNO campus. The areas of review and recommendation will encompass all aspects of the UNO Parking Rules and Regulations. The committee shall advise the Manager of Support Services. All recommendations for changes in the UNO Parking Rules and Regulations shall be submitted to the Chancellor for review and approval. The committee shall send its minutes to the Executive Assistant to the Chancellor. An annual report shall be submitted by the chairperson to the Executive Assistant to the Chancellor by June 30.”
i. To make sure the reporting process is clear and there is a record of the minutes
   ii. Kempkes: provides oral reports to the Staff Advisory Council
   iii. Send the group’s minutes to a student parking representative?
   v. Kempkes: will work on wording and present at next meeting
   vi. ZimRide Program: social website for pairing up people on the same routes for rides to school; 85 postings (about 78 are faculty & staff)

• New business: Kempkes
ii. New Chair for next semester (have in place before summer)
iii. Next meetings (CPACS 208):
   a. March 11 4-5pm
   b. April 8 4-5pm
   c. May 13 4-5pm (short meeting/necessary?)

Meeting Date: 3/11/2015

Old Business
i. January minutes approved/February minutes will be approve next meeting.
ii. Update: Annual report, meeting minutes, and stake holder reports
   • Still working on the verbiage on the governance
   • Annual report has not been done for a long time, but we are going to have one this year.
iii. Lot A
   • Lot A will be meters parking for visitors Fall 2015

New Business
i. Lots 7 & 8: West of Scott Residence Hall (Ecker)
   • Future expansion/fast track (start any time in the April)
   • Alternative parking: Lot 14 (Permits for Scott will be recognized)
   • People displaced by construction will be using nearby surface lots
   • Long-term parking for Scott Hall: parking garages (southeast of 72 & Pacific)
ii. Moving unpaid tickets to Student Accounts (Ecker)
   • Students are not getting their financial aid and permits because of unpaid tickets
   • Going to charge tickets to accounts so students can get funding and permits
   • 46% of student tickets go unpaid
   • Tickets are going to student accounts to avoid boots
   • Makes it cashless (efficient)
   • Want to do it with faculty and staff accounts (Mavlink accounts)
   • Holds are not placed on Faculty/Staff
   • UNL does monthly payroll deductions for parking tickets/fines
iii. Request for stop sign or speed bump between Lot U and T entrances for the East Parking Garage because many cars do not pedestrians in the crosswalk (Ana Carballal)
   • Scheduled to do a motion-activated flashing light to warn of crosswalk
   • Spot is a terrible location/recommended to not do a bump on a curve
   • Pacific Garage: add speed-softening designs & angled-street parking to slow traffic down
iv. Zim Drawings
   • Anyone who signed up was part of the drawing
   • 47/48 postings, but only 35 distinct individuals
   • Corporate went in and cleaned it up, so everyone had an equal chance

Announcements and Questions
i. Next Meeting: April 08 (CPACS 208) at 4pm
ii. Need to get the word out about new Arena parking

B. UCAT: Nancy Meyers
December 5, 2014

Members present: Robert Nash, David Peterson, Jooho Lee, Claudia Rauter, guest Holly Miller.

Members absent: Sara Myers, Shelby VanNordstrand, Robert Ottemann, Victor Winter

David Peterson chaired the meeting in Sara Myers absence.

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Members absent: Sara Myers, JooHo Lee

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C. UCRCA: Dr. John McCarty

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Matthew Harden, College of Communication - Fine Arts & Media
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Peter Szto, College of Public Affairs and Community Service
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Ex Officio:
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Faculty Senate Agenda – 5/13/15 - Page 24
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f. Methods tend to be vague – should we give students more room to expand. Perhaps designate number of words for methods. We voted to increase the length of student proposals to 1500 words (from the current 1100 words) but to not designate the length of the methods section.

g. Should we take into account the amount of funding people have gotten in the past? After discussion it was decided that each applicant will be evaluated based on the proposal and their record of accomplishment as indicated in their CV but that the amount of funding in the past was not a factor by itself.

h. Assigned time – there are occasional problems with timing on this (e.g. getting money in November when it is too late to get a course release for spring). Should we add wording to guidelines asking faculty to think through timing and get chair approval before they ask for this – otherwise they may loose the money we award. Consider adding a spot to cover page where course buy out is listed requiring the chair and dean to indicate they are aware of the timeline before they sign. After discussion we decided there is not much we can do about this. We will explore adding wording to the MavGrants process to ask faculty, chairs, and deans to acknowledge the timing of the proposal if release time is part of the budget.

4. UCRCA meetings for next year are tentatively scheduled for the second Friday of every month in the mornings.

5. Our last meeting of the year is scheduled for April. Scott Snyder is scheduled to lead a discussion about the future roll for UCRCA and we will elect a new chair for the 2015-16 academic year.

6. The meeting adjourned at 11:03.

Upcoming meetings: April 10, 2015, 10-11 a.m., Criss Library Faculty Study Lounge Conference Room.