Members: M. Bacon, Cast-Brede, Harden, Holley, Morris, Parnell, Scherer, Sollars

Excused: Kwak, Mitchell

I. The meeting was called to order at 2:04 p.m. by Vice President Holley.

II. The Minutes of August 6, 2014, were approved as written.

III. Officers’ Reports

A. President’s Report: Senator Scherer asked that the President’s report be held until later in the meeting. The EC&C agreed.

B. Written Acknowledgements for Resolutions: N/A

<table>
<thead>
<tr>
<th>Res.#</th>
<th>Date Senate Passed</th>
<th>Title</th>
<th>Admin Accept</th>
<th>Sent for Senate Action</th>
<th>Denied</th>
<th>Deferred</th>
<th>In Progress</th>
<th>Final Action/Resolved</th>
</tr>
</thead>
<tbody>
<tr>
<td>4134</td>
<td>3/12/14</td>
<td>Initiating Emeritus Status Policies and Procedures</td>
<td>3/18/14</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>SVC BJ Reed: “I have asked James McCarty to look at a revised Emeritus policy that we can bring to Faculty Senate/Deans and other key stakeholders hopefully by August or September.”</td>
</tr>
<tr>
<td>3033</td>
<td>5/12/10</td>
<td>Instruction on the Ethical Use of Print and Online Sources in Academic Papers</td>
<td>5/27/10</td>
<td></td>
<td></td>
<td>X*</td>
<td></td>
<td>*Chancellor acknowledges that the subject matter is primarily an Academic Affairs issue and has asked Vice Chancellor Hynes to respond as appropriate.</td>
</tr>
<tr>
<td>3013</td>
<td>3/10/10</td>
<td>Recommended Plagiarism Policy</td>
<td>3/18/10</td>
<td>4/21/10</td>
<td></td>
<td></td>
<td></td>
<td>-Returned to Faculty Senate for additional language consideration as discussed at the 3/17 meeting with administration. -Relative to the minor language changes on</td>
</tr>
</tbody>
</table>
**3033** (From Chancellor Christensen via Nancy Castilow in an e-mail sent on 5/27/10: “While he is supportive of Res. 3033, he acknowledges that the subject matter is primarily an Academic Affairs issue and has asked Vice Chancellor Hynes to respond as appropriate.”) **3013** (From Chancellor Christensen via Nancy Castilow in an e-mail sent on 3/11/10) “The chancellor said the first resolution” (3013) “needs to be considered by Terry” (Hynes) . . . ) (From Chancellor Christensen via Nancy Castilow in an e-mail sent on 4/21/10: Relative to the minor language changes on 3013 (Plagiarism), the chancellor indicates that he would like Academic Affairs to share the policy with the academic deans at an upcoming meeting.)

**2944** (From the EC & Admin Mtg 1/21/09: The Chancellor supports the concept in Resolution 2944 on funding an UCRCA budget line but opined we wouldn’t get it during the years of budgetary problems.)(6/10/09 Nancy Castilow wrote for Chanc. Christensen: “One clarification related to Res. 2944, dealing with ongoing support of the UCRCA budget. I said that I was open to the concept and supportive of continued funding of the UCRCA budget, albeit we would need to review its funding during times of budget constraints, as we do with other such programs. The decision to fund and how much to fund remains the purview of the Office of Academic Affairs. I did not opine that the UCRCA budget line would automatically see no funding during years of budgetary problems.”)


IV. Standing Committee Reports

A. Committee on Academic and Curricular Affairs: Senator Parnell reported the Committee members were to give their opinion on online evaluations and we will meet Paul Barnes and Hank Robinson on September 24 to ask questions and discuss faculty feedback on online evaluations.

B. Committee on Educational Resources and Services: Senator Cast-Brede reported the committee decided to see what arose at the next Faculty Senate before setting our projects.

She also mentioned they would be researching the replacement of Research Triangles and Teaching Circles with Communities in Practice, the question of where does Distance Ed tuition go, and also other items from the Faculty Senate Strategic Planning process.

C. Committee on Faculty Personnel and Welfare: Senator Harden reported the committee has decided to see what arose at the next Faculty Senate before setting our projects. (No Report)

Vice President Holley passed the gavel to Chair of the Cabinet Sollars in order to give the following report:

D. Committee on Goals and Directions: Senator Holley reported a meeting was Wednesday, August 27, 2014. There were four of the six members present. Two members sent reasons for their absence and were excused.
A Doodle Poll is being created so that we can determine the best time for the committee to meet since there are class conflicts on Wednesdays at 3:00 PM.

Issues for the Committee to address this academic year will be determined at the next meeting. The Committee will use the Faculty Senate’s Strategic Plan final results as a guide so that we are not duplicating efforts of other committees and so that we are attending to the Committee’s responsibilities.

The next meeting date will be determined after the results are received from the Doodle Poll.

Senator Sollars passed the gavel back to Senator Holley.

E. Committee on Professional Development: Senator Sollars reported the committee met August 27, 2014.
Topic: Future directions for committee.
Discussion: Potential areas for committee work (explore the work of the Center for Faculty Excellence; dimensions of course evaluations in reference to peer institutions; institutional changes that have happened in the past 3-5 years and assessment of benefits/costs; adjunct concerns).

F. Committee on Rules: Senator Morris moved that the following 10 resolutions, as a block, be passed to the full Senate next week. The EC&C agreed.

1. RESOLUTION 4149, 5/14/14: University Committees (a-j) (completed 9/2014)

BE IT RESOLVED, that the following be appointed to University Committees as designated:

h. University Committee for the Advancement of Teaching (UCAT)

BE IT RESOLVED, that the following names go forward as three-year appointments, for members completing their terms, from 07/1/14 through 06/30/17 to the University Committee for the Advancement of Teaching (UCAT):

___Claudia Rauter____, A&S (B: Natural Sciences), to replace Melanie Bloom;
___Jooho Lee_______, CPACS, to replace Carol Ebdon.

2. RESOLUTION 4148, 5/14/14: Campus Committees (a-i) (completed 9/2014)

BE IT RESOLVED, that the following be appointed to Campus Committees as designated:

a. Academic Planning Council (APC)

BE IT RESOLVED, that the following names go forward as the Faculty Senate's representatives to the Academic Planning Council from the Committee on Academic and Curricular Affairs and the Committee on Goals and Directions each for a one-year term from 7/31/14, through 8/1/15:

Laura Grams, from the Committee on Academic and Curricular Affairs,
3. **RESOLUTION: UCAT Replacement**

**BE IT RESOLVED** that the following faculty member go forward to complete Theresa Stanton's three-year term (July 1, 2012 through June 30, 2015) to the University Committee on the Advancement of Teaching (UCAT):

Victor Winter, IS&T.

4. **RESOLUTION: University Committee on Athletics**

**BE IT RESOLVED** that the following faculty member go forward to temporarily replace Dan Hawkins on the University Committee on Athletics for Fall 2014:

Abby Bjornsen.

5. **RESOLUTION: Academic Freedom & Tenure Committee**

(For Faculty Senate nomination. The ballot will be mailed to the UNO Faculty. Results will be announced at October 2014 Senate meeting.)

**BE IT RESOLVED,** that in accordance with Article 6.5.2 of the Faculty Senate Bylaws the following nominees for the Academic Freedom and Tenure Committee are brought forward by the Rules Committee for senate nomination. The ballot will be presented to the UNO Faculty.

Two tenured faculty members will be elected from the following four nominees to serve three-year terms from October 16, 2014, through October 15, 2017, to replace Joe Brown and Nancy Kelley Gillespie, whose terms will expire:

- tba
- Carey Ryan
- Rami Arav
- David Carter.

6. **RESOLUTION: Faculty Grievance Committee**

**BE IT RESOLVED,** that in accordance with the Faculty Senate of the University of Nebraska at Omaha Bylaws, Article VI.5.1, Faculty Grievance Committee, the following faculty members are brought forward by the Rules Committee for ballot election by the senate.

Two Associate Professors will be elected from the following four nominees to replace Candice Batton and Ana Carballal, whose term will expire, for a three-year term from September 16, 2013, through September 15, 2017:

- John Noble
- Karen Rolf
- Franklin Thompson III
- Jodi Kreiling.

And one member of the Faculty Senate **Faculty Personnel and Welfare**
Committee will be elected from the following two nominees to replace Stan Wileman, whose term will expire, as the Faculty Personnel and Welfare Committee representative for a one-year term from September 16, 2014, through September 15, 2015:

Moshe Gershovich
Avery Mazor.

7. RESOLUTION: UNO Professional Conduct Committee

BE IT RESOLVED, that in accordance with the Faculty Senate of the University of Nebraska at Omaha Bylaws, Article VI.5.3, Professional Conduct Committee, the following faculty members are brought forward by the Rules Committee for ballot election by the senate.

BE IT RESOLVED, that one representative must be elected by ballot vote to serve a three-year term from September 16, 2014, through September 15, 2017, to replace outgoing member, Melissa Berke, whose term will expire. In accordance with Section 1.1 of the University of Nebraska at Omaha Professional Conduct Committee's Rules and Procedures, the following two nominees (all tenured faculty ranked assistant professor or above) are brought forward by the Committee on Rules for ballot election by the full senate as follows:

Rex Cammack,
Carolyn Gascoigne.

The newly elected representatives will also serve as alternates for three-years from September 16, 2015, through September 15, 2018.

Melissa Berke will continue serving as alternate (replacing Joe Bertinetti) for three-years, from September 16, 2014, through September 15, 2017, per Resolution 4011.

AND

BE IT RESOLVED, that one representative must be elected by ballot vote to complete a three-year term through September 15, 2016, to replace outgoing member, Christiana Bratiotis, who has not yet received tenure. In accordance with Section 1.1 of the University of Nebraska at Omaha Professional Conduct Committee's Rules and Procedures, the following two nominees (all tenured faculty ranked assistant professor or above) are brought forward by the Committee on Rules for ballot election by the full senate as follows:

Robert Woody,
______________________________________.

The newly elected representative will also serve as alternates for three-years from September 16, 2016, through September 15, 2019.

8. RESOLUTION: Temporary Replacement on Parking Advisory Committee
BE IT RESOLVED, that Ana Carballal is unable to serve for Fall 2014, on the Parking Advisory Committee, and needs a temporary replacement:

Karen Falconer-Al-Hindi, to temporarily replace Ana Carballal for Fall 2014.

9. RESOLUTION: Excellence in Teaching

BE IT RESOLVED that as Catherine Co is on Paid Professional Leave for 2014-2015, a permanent replacement will be needed to complete her term (8/1/12-7/31/15) on the Excellence in Teaching Committee:

Phani Tej Adidam, CBA, to replace Catherine Co.

10. Resignation of Faculty Senator from CFAM

On August 28, 2014, Senator Sharon Sobel sent the following e-mail:

Hi Sue,
I guess this got lost in the shuffle...I am resigning as CFAM rep to the Senate. I had informed Dean Baker but forgot to notify the Senate!
Sorry for the late notification!
Professor Sharon Sobel, MFA
Department of Theatre

RESOLUTION: Resignation of CFAM Senator Sharon Sobel

BE IT RESOLVED that the Executive Committee of the Faculty Senate accepts the resignation of CFAM Senator Sharon Sobel. Her term continues until May 11, 2016, and __________________ will replace her.

V. Other Faculty Senate Committees:

A. Faculty Senate Budget Advisory Committee: Prof. Johnson, O’Hara, Ward

B. Ad Hoc MOOCs Committee: Prof Winter and P. Smith (President Scherer)

C. Ad Hoc College of Engineering Steering Committee: Past-President M. Bacon

VI. Non-Senate Committee Reports

A. UCRCA: Senator Harden reported the next meeting is September 12, 2014.

B. UCAT: Prof Sara Myers reported the committee met August 29, 2014.

Members present: Robert Ottemann, Shelby VanNordstrand, Sara Myers, Robert Nash, David Peterson, Jooho Lee, Claudia Rauter, guest Holly Miller, guest Paul Barnes.

2014-2015 Themes
The themes for the 2014-2015 academic year remain the same as the prior year. The committee feels that the existing themes do serve all disciplines at UNO.

Members discussed changes required to the applications. David Peterson and Sara Myers agreed to finalize and submit requested changes.
Dr. Paul Barnes informed the committee that the budget for the 2014-2015 year will be $45,000, with additional funds available from the prior year. The funding will be as follows:

<table>
<thead>
<tr>
<th>Grant Type</th>
<th>Amount</th>
</tr>
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<tbody>
<tr>
<td>Curriculum Redesign/Materials Grants</td>
<td>$17,000</td>
</tr>
<tr>
<td>Travel Grants</td>
<td>$15,000</td>
</tr>
<tr>
<td>Designated Conference (CLA)</td>
<td>$10,000</td>
</tr>
<tr>
<td>Speaker Fund</td>
<td>$ 5,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$47,000</strong></td>
</tr>
</tbody>
</table>

Paul Barnes informed committee members of the CLA+ (Performance Task Academy) conference. Following some discussion, it was decided to contact the speaker and arrange for a CLA+ conference on-site sometime in February 2015. Specific details to be discussed further at the September 2014 UCAT meeting. It was requested the conference be scheduled for a Friday/Saturday, possibly at Mammel Hall.

The Speaker Fund Grant was discussed regarding application deadline, submittal process, etc. Details of the Speaker Fund as well as other UCAT grants will be posted on CFE/UCAT website when finalized.

Next Meeting: September 26, 2014 – 10:30 a.m. – Kayser Hall room 514

C. University-wide Fringe Benefits Committee: Prof. Erickson reported the University-wide Fringe Benefits Committee will next meet on September 25, 2014.

VII. New Business

A. Faculty Personnel & Welfare was asked to research the new Alcohol Policy which was e-mailed to all faculty earlier this summer.

B. Academic & Curriculum Committee was asked to research ACE.

Automated Course Evaluation (ACE): Frequently Asked Questions

UNO is implementing a new process for collecting and managing course evaluations. While Automated Course Evaluation (ACE) changes the way UNO manages the process, the course evaluation questionnaire remains unchanged.

1. Why did the university change to an automated course evaluation system?

   In courses using the new process, students have broader opportunities to reflect on their experience and provide meaningful feedback.

   ACE provides an environmentally responsible alternative to paper forms and directly supports UNO’s Sustainability Master Plan. The new system greatly reduces the cost and labor required to complete and process evaluation results.

   ACE’s built-in reporting options deliver more comprehensive and timely analyses of evaluation results to faculty. ACE ensures student feedback remains anonymous.

2. What is the timeline for the transition to ACE?

   Following a pilot in summer 2014, a select group of colleges will adopt ACE for the fall 2014 term. The remainder of the campus will complete the transition during the spring 2015 term.

3. How does ACE work?

   When the evaluation period opens, emails will notify students that links for each of their courses have been added to their Blackboard account. Reminder emails will be sent to the student until every evaluation is completed or the evaluation window has closed.

   After final grades have been submitted for the term, faculty gain access to cumulative course evaluation results through their Blackboard accounts.
4. **What is the evaluation period using ACE?**
   Generally speaking, the evaluation period will open for two weeks. Evaluations will close at 11:59 PM on the Sunday before finals week.

5. **What happens when fewer than three students are enrolled in a class?**
   Student feedback is collected, but no report is generated for the faculty member until at least four evaluations are submitted from additional sections of the same course. Faculty will then receive a summary report. This assures student anonymity remains intact, while allowing faculty to receive important feedback from courses with small enrollment.

C. **Communities of Practice** will be sent to the Professional Development Committee to research.

*At this point in the meeting President Scherer proceeded with her President's Report.*

D. **Post-Retreat Strategic Planning Update**

**Draft of Strategic Planning**
   1. Draft of strategic plan and EC&C input/feedback/next steps
   2. Input of faculty senate on strategic plan via FS Executive Committee and Goals and Direction Committee
   3. Organization of next faculty senate meeting-planning of agenda (this is critical!) including possibility of breaking into strategic priority action groups (SPAGS)
      a. Communication and Marketing (monthly e-mail letter to faculty) = Lisa Scherer
      b. Diversity = Lyn Holley
      c. Academic Standard, Qualities of Education = Juliette Parnell
      d. Workload and Workload Balance = Matt Harden
      e. Research and Creative Activity Support = Amy Morris
   4. Dissemination of survey results to entire faculty

**Surprises**
   We want to eliminate these surprises in the future. Is this lack of communication issue or lack of co-governance issue? Why strategic planning is so vital and establishing faculty liaisons to faculty senate (committee and college liaisons and clear cut expectations and importance of regular communication updates to faculty senate). In addition, we need continued dialog with the administration regarding the importance of faculty senate co-governance, another strategic planning issue.

**Example of Recent Surprises**
   1. Textbook reorganization in Bookstore
   2. Removal of hard copies of materials without asking departments if they want to house the materials (chemistry issue) and the bigger issue of funding for library, one of our most precious resources impacting our academic excellence and student centered mission
   3. Online course evaluations for all courses
   4. Apparent death of teaching circles and research triangles and something new in its place with September due date and little advanced communication or explanation to faculty

E. **Faculty Senator Liaison for Each College**
(Came up as Bob Woody sent out an email to CAS faculty on faculty senate). We need to determine who is serving in this role for which college and how they can best coordinate with me and the executive committee of faculty senate, ESPECIALLY as I really close to having Sue send out the results of the survey to ALL faculty and that really should have come first with my brief email blast BEFORE Bob’s blast. More to the point he is self-selecting himself as the CAS rep and if there are other people wanting to do this, how do we handle this?

F. **Faculty liaison to the Faculty Senate:**

   Need to communicate to the non-faculty senate committees that they need to appoint a faculty liaison to the faculty senate and need to determine the best form for the template. I spoke to Sue about my thoughts about the having an official faculty senate liaison update (don’t call them reports! 😊). I drafted a template for the initial report of what we need and a monthly report. Note, not everything gets done with meetings so I tried to account for that and make the form simply; also, there needs to be monthly report even if they didn’t meet in any form.

G. The Educational Resources & Services Committee was tasked with composing a resolution regarding removal of materials from the Criss Library without faculty input.

VIII. **The meeting adjourned** at 4:02 p.m. with announcements.

IX. **Announcements**

   A. **Faculty Senate Mtg:** Wednesday, September 10, 2014, 2 p.m., MBSC Chancellor’s Room

   B. **EC&A Mtg:** Wednesday, September 17, 2014, 2 p.m., EAB 200 (Chancellor’s Conference Room)

   C. **EC&C Mtg:** Wednesday, October 1, 2014, 2 p.m., ASH 196