Wednesday, August 15, 2012, 10 a.m. Mahoney State Park

Present: Adcock, M. Bacon, N. Bacon, Bragg, Casas, Harder, Kelly, Kriz, Kwak, Mahoney, Maring, Means, Melanson, O’Neil, Petrov, Prisbell, Scherer, P. Smith, R. Smith, Surface, Tiller, Wileman, Williams, Winter, Woody

Absent: Chao, Guo

Excused: Beard, Huq, Mei, Morris, Rech, Richter-Egger, Roland, Stack, Toller

Guests: Russ Smith, Director, Office of Institutional Effectiveness; BJ Reed, Vice Chancellor for Academic & Student Affairs

I. The meeting was called to order at 10:20 a.m.

II. The Minutes for the following three months, were approved as written:
   A. May 9, 2012
   B. June 6, 2012
   C. July 11, 2012

III. Officers’ Reports

   A. President’s Report: Senator P. Smith reported:

      1. Senate President Met with the Chancellor on July 24, 2012.
         a. Reviewed Senate discussion concerning background checks. The Chancellor will get a legal review/opinion related to the process being considered for background checks. He discussed the need for being responsive related to this issue and that it would be better to err on the side of caution. He suggested that lack of action could have fund-raising implications.
         b. The Chancellor agrees with the Senate view related to making sure online/distance delivery of instruction is an important issue. Dr. Christensen stressed that there are many related issues when considering this policy, including facilities planning, enrollment growth/projections, and even the total economic climate.
         c. Enrollment management continues to be an area of focus for the entire University. A critical component includes gathering data to aid in the planning for both recruitment and retention. Dr. Christensen is encouraged by the continued work of Noel-Levitz to meet the need of UNO’s growth initiatives. He also is encouraged by the interest and involvement of the Faculty Senate in this initiative.

      2. Executive Committee & Administration met on July 18, 2012.
         Members present: Reed, Conley, Anderson, Melanson, Bacon, Castilow, Rech, Smith
         Senate President’s items:
• Background Check Policy. Background check policy was reviewed. Dr. Bacon explained the rationale behind the Senate resolution. Additional legal advice/opinion will be sought.

• Athletic Committee. In recent months, the Athletic Committee has lost some of its emphasis. Associate Athletic Director Mike Kemp has forwarded a need for this committee to be actively involved, especially considering UNO’s move to Division I Athletics. Janice Rech has been contacted as the Chair of the Rules Committee to see who current members are and whether additional faculty representative are needed. Dr. Reed gave examples of how other institutions have faculty members engaged behind the scenes with athletic teams, monitoring practice, travel, and even attending athletic events.

• Parking Update. Bill Conley discussed the need to do more to make sure people are using the permits they purchase. He stressed that there will be some inconveniences, especially with new facility construction and lighting renovations currently under way. Dr. Bacon requested that consideration be given to closing only part of a structure level at a time. Mr. Conley suggested that making improvements require that they be made an entire level at a time. Also, if there are situations in which the changes and renovation inconveniences are a hindrance for those with physical limitations, exceptions can be made. (Senators would like this subject to be brought up again at the EC&A. They are troubled about liability aspects of the new changes. It was also mentioned that, at the 2011 Senate Retreat, the Chancellor told the Senators, at least 3 times, there was “no parking problem” at UNO.)

Chancellor’s items:

• UNO Band. Dr. Reed discussed the changes that will be made to Caniglia Field, and their impact on the UNO Band. The Band will have access to the field this fall, but as the transition to a soccer field take place, other accommodations will need to be made.

• Dr. Reed reminded us of the official groundbreaking for the Biomechanics Research Facility and the Community Engagement Facility to be held October 24.

• Dr. Reed discussed changes in workload designation for part-time faculty members. He discussed considerations of moving three-hour courses from .25 to .20 equivalence. He stated that this would better reflect actual workload especially considering the amount of committee work and additional commitments made by full time faculty members. This issue will be studied from a number of perspective’s including who and how many are impacted, what other institutions do, and the impact on benefits and other related costs. Any changes will not be made until the spring 2013 semester. (The Senate requested that this subject be brought up again at the next EC&A meeting. There was concern that this might become a “slippery slope.” There was also concern that this topic should involve the AAUP, as the AAUP negotiates wages and working conditions.)

• Bill Conley updated the Executive Committee on the Biomechanics and Community Engagement projects, planned PKI renovations, and campus signage.

• Dr. Reed discussed progress in the Enrollment Management initiative including the availability of data by department and new personnel related to enrollment management and marketing.

• Mollie Anderson updated the Committee on the changes in payroll management and the implementation of the Employee Plus One initiative.
Round table:
- Dr. Reed encouraged us to contact the Department of University Relations if we have items of public interest.
- Dr. Bacon suggested the UNO do a better job marketing the University locally especially considering the efforts by other institutions in our area.


4. Written Acknowledgements for Resolutions:
An e-mail from Nancy Castilow, on August 1, 2012, regarding Resolution 4054: 
_I’ve spoken to the chancellor. He chooses to not give a written response at this time until we have had the opportunity to discuss the legal opinion with the Faculty Senate Exec.at our next meeting as these discussions may have some bearing on the final wording of the resolution._

<table>
<thead>
<tr>
<th>Res.#</th>
<th>Date Senate Passed</th>
<th>Title</th>
<th>Admin Accept</th>
<th>Sent for Senate Action</th>
<th>Denied</th>
<th>Deferred</th>
<th>In Progress</th>
<th>Final Action/Resolved</th>
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<tbody>
<tr>
<td>4054</td>
<td>7/11/12</td>
<td>Determine Contractual Implications of Background Check Policy</td>
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<td>3079</td>
<td>3/9/11</td>
<td>Shared Governance</td>
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<td>CARRIED FORWARD</td>
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<tr>
<td>3073</td>
<td>1/12/11</td>
<td>Employee Plus One Benefits</td>
<td>1/25/11</td>
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<td></td>
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<td></td>
<td>Not supported. Chancellor’s Comment: “While I continue to be an advocate for shared governance, I will not support 3079, as I am unable to support any resolution which defines the role and responsibilities of the University’s governing board, the office of the chancellor, or other administrator, which is outside the purview of the Faculty Senate.”</td>
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<tr>
<td>2944</td>
<td>1/4/09</td>
<td>UCRCA Funding</td>
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*3079 (From Chancellor Christensen via Nancy Castilow in an e-mail sent on 4/15/11): Not supported. Chancellor’s Comment: “While I continue to be an advocate for shared governance, I will not support 3079, as I am unable to support any resolution which defines the role and responsibilities of the University’s governing board, the office of the chancellor, or other administrator, which is outside the purview of the Faculty Senate.”*
*3073* (From Chancellor Christensen via Nancy Castilow in an e-mail sent on 1/24/11: This is a university issue, not a campus issue. The senate can choose to forward to Varner Hall for further action or consideration.)

*3033* (From Chancellor Christensen via Nancy Castilow in an e-mail sent on 5/27/10: “While he is supportive of Res. 3033, he acknowledges that the subject matter is primarily an Academic Affairs issue and has asked Vice Chancellor Hynes to respond as appropriate.”) *3013* (From Chancellor Christensen via Nancy Castilow in an e-mail sent on 3/11/10) “The chancellor said the first resolution” (3013) “needs to be considered by Terry” (Hynes . . .). (From Chancellor Christensen via Nancy Castilow in an e-mail sent on 4/21/10: Relative to the minor language changes on 3013 (Plagiarism), the chancellor indicates that he would like Academic Affairs to share the policy with the academic deans at an upcoming meeting.)

*3013* (From Chancellor Christensen via Nancy Castilow in an e-mail sent on 3/11/10) “The chancellor said the first resolution” (3013) “needs to be considered by Terry” (Hynes . . .). (From Chancellor Christensen via Nancy Castilow in an e-mail sent on 4/21/10: Relative to the minor language changes on 3013 (Plagiarism), the chancellor indicates that he would like Academic Affairs to share the policy with the academic deans at an upcoming meeting.)

*2944* (From the EC & Admin Mtg 1/21/09: The Chancellor supports the concept in Resolution 2944 on funding an UCRCA budget line but opined we wouldn’t get it during the years of budgetary problems.) (6/10/09 Nancy Castilow wrote for Chanc. Christensen: “One clarification related to Res. 2944, dealing with ongoing support of the UCRCA budget. I said that I was open to the concept and supportive of continued funding of the UCRCA budget, albeit we would need to review its funding during times of budget constraints, as we do with other such programs. The decision to fund and how much to fund remains the purview of the Office of Academic Affairs. I did not opine that the UCRCA budget line would automatically see no funding during years of budgetary problems.”)

B. **Treasurer’s Report:** Senator M. Bacon presented the 2011-2012 End of the Year Budget Report and the July 2012 Budget Report.

IV. **Standing Committee Reports** (No Reports)

V. **Non-Senate Committee Reports** (No Reports)

The Senate took a break at 10:55 a.m. for the 3 presentations and lunch.
The meeting resumed at 3:25 p.m.  
There was no Old Business, so the Standing Committees were asked to break out at 3:30 p.m. to:

- Schedule Meetings for this next year  
- Elect Vice Chairpersons (if necessary)  
- Decide on Initiatives for the committee  

At 4 p.m. the meeting resumed with reports from the committees.

VI. **New Business**

A. **Committee on Academic and Curricular Affairs:** Senator Petrow reported the goals for the coming year: We will study the rules surrounding departments’ use of dual enrollment funds. We are interested in exploring whether those rules should be relaxed, and if they should, how this might happen.

B. **Committee on Educational Resources and Services:** Senator Maring reported the committee elected Robert Smith as Vice Chairperson. The three main initiatives the E R & S committee will focus on this session will be best practices in online education, reviewing the UNO Tech Fee Proposals (John Fiene will visit the committee), and administering the Paul Beck Scholarship in the Spring.

C. **Committee on Faculty Personnel and Welfare:** Senator Melanson reported the Principle Issue Discussed: Set Agenda for upcoming academic year.
This year we plan to investigate:
1) The proposal to reduce adjunct appointments from .25 FTE to .20 FTE. As part of this investigation, we hope to meet with B.J. Reed, Senior Vice Chancellor.
2) The status of campus safety and emergency preparedness. As part of this investigation, we hope to meet with Paul Kosel, Manager of Campus Security.
3) Whether it would be possible for new full-time hires to receive first paychecks prior to the end of September of their first year of employment. As part of this investigation, we hope to meet with a representative of human resources and John Erickson, the faculty representative on the University-Wide Committee on Fringe Benefits.
4) What pre-emptive financial alternatives might be available for faculty who want to ensure that they will have sufficient means to pay for COBRA coverage of covered family members should they have to go on long-term disability. As part of this investigation, we hope to meet with a representative of human resources and John Erickson, the faculty representative on the University-Wide Committee on Fringe Benefits.
5) The availability of short-term drop-off parking near buildings (particularly the library) and the increasing costs of parking. As part of this investigation, we hope to meet with Jim Ecker, Manager of Parking.

D. Committee on Goals and Directions: Senator Kelly reported the committee resolved at the Fall Faculty Senate Retreat to continue addressing the state of articulation agreements between UNO and local community colleges (e.g., Metropolitan, Iowa Western, Buena Vista). As a first step, with the help of Russ Smith, the Director of the UNO Office of Institutional Effectiveness, we are tracking data on student performance to assess areas such as the following:
1. Progress of transfer students from each community college (class performance, graduation, etc.)
2. Progress of community college transfer students vs. other UNO students (4-year UNO students, transfer students from other 4-year institutions, etc.) in the above areas
3. Progress of community college transfer students within different majors/disciplines at UNO.

E. Committee on Professional Development: Senator Kriz reported the committee decided to meet at either 2:00 or 2:30 on the last Wednesday of each month, depending on availability of a couple of members who teach on some Wednesdays. Our first meeting will be August 29 at 2:00, room TBD. Bob Woody was elected the vice-chairperson of the committee. After a long discussion, we decided to focus our work this year on the Development of a Substantive and Efficient Technological Infrastructure. Under this general focus we will specifically look at:
- Staffing of the IS function both in central administration and in colleges/departments;
- Resources available for the development of technologically based courses; and
- A better communication infrastructure for the availability of help in IS related services.
We foresee having many guest speakers at our meetings, including someone from political science to talk about their online program, John Fiene or Lanyce Keel, someone from Athletics to discuss their scheduling, Jeremy Lipschultz and/or Angie
Eikenberry to talk about social media and teaching, and perhaps someone from our online competitors to discuss their course development process.

F. Committee on Rules: Volunteers from standing committees completed most of the following Resolution, which was moved for the committee. It then passed.

RESOLUTION 4042, 5/9/2012: Campus Committees (a-i):

BE IT RESOLVED, that the following be appointed to Campus Committees as designated:

a. Academic Planning Council (APC)

BE IT RESOLVED, that the following names go forward as the Faculty Senate's representatives to the Academic Planning Council from the Committee on Academic and Curricular Affairs and the committee on Goals and Directions each for a one-year term from 05/9/12, through 05/8/13:

____ tba______, from Committee on Academic and Curricular Affairs

Tom Bragg, from Committee on Goals & Directions.

h. Strategic Planning Steering Committee

BE IT RESOLVED, that one member of the 2012-2013 Faculty Senate Goals & Directions committee will be appointed to the Strategic Planning Steering Committee for a one-year term from 05/9/12, through 05/8/13:

Meredith Bacon.

VII. The meeting adjourned at 4:10 p.m. with announcements.

VIII. Announcements

A. Faculty Breakfast: Thursday, August 16, 2012, UNO, 7:30 a.m.
B. EC&A Mtg: There is no meeting scheduled for August 2012.
C. EC&C Mtg: September 5, 2012, 2 p.m., ASH 196
D. Faculty Senate Mtg: September 12, 2012, 2:15 p.m., MBSC Chancellors Room