

Driving and Motor Vehicles Policy

Appendix D – Private Rental Agency Vehicles and Related Insurance

Private Rental Agency Vehicles

Vehicle Rental in Omaha and areas Outside of Lincoln

All drivers renting vehicles in Omaha and areas outside of Lincoln on behalf of the University or its student organizations, shall obtain the rental vehicle from a University preferred rental provider (National Car Rental or Enterprise rent-a-car). Approved drivers should rent the vehicles in their name, stating they are associated with the University of Nebraska (University identification is requested) and the approved driver as the named driver. Under no conditions should the approved driver allow another person to operate the rental vehicle unless they are authorized by University Fleet Management.

Note: Decline all insurance offerings - rates include CDW and Liability Insurance coverage

Vehicle Rental Within Lincoln

All drivers renting vehicles in Lincoln on behalf of the University or its student organizations shall obtain the rental vehicle through University Fleet Management.
(In the event of an accident, departments not renting vehicles through University Fleet Management will be subject to the entire cost of vehicle repair or replacement.)

University of Nebraska - Preferred Big Ten Rental Car Provider

Enterprise & National Car Rental

Business Travel Contract ID: XZ78799

Non-business Contract ID: XZ78800

Phone Number 1-877-222-9058

[Summary & Rates](#)

Private Rental Vehicle Insurance

When renting vehicles from National or Enterprise Car Rental (contract ID XZ78799) decline all insurance offerings, as the rates under this contract include CDW (collision damage waiver) and liability insurance coverage.

When renting a private rental vehicle for University business from other rental car agencies, it is recommended drivers accept the SLP (Supplemental Liability Protection). The CDW (Collision Damage Waiver) should be accepted only when the vehicle will be operated on unimproved roads or the vehicle will be rented for one month or more. All other insurance offerings provided by rental car companies should be declined. When traveling internationally, always accept CDW, SLP, and any other insurance offerings as required by local laws. Student organizations should always accept the SLP.

The following table should be used to determine what coverage the renter should select when renting private rental vehicles from agencies other than National or Enterprise Car Rental, contact ID XZ78799. Note that National and Enterprise Car Rental are the preferred car rental agencies, and other car rental agencies should be used only when National/Enterprise is not available.

Type of Trip	Rental Period	Distance	SLP (Supplemental Liability Protection)	CDW (Collision Damage Waiver)	National or Enterprise Rental Car Insurance Offerings
Local travel at destination city	Daily	50 – 100 Miles per day	Recommended	Decline	Decline All
Local travel at destination city	One month or more	50 – 100 Miles per day	Recommended	Accept	Decline All
Interstate Highway	Daily	50 – 300 Miles per day	Recommended	Decline	Decline All
All situations	One month or more	All Distances	Recommended	Accept	Decline All
Unimproved Highways or Non-paved Roads	All times	All Distances	Recommended	Accept	Decline All
International Travel including Canada	All times	All Distances	Accept	Accept	Check before travel, generally drivers are advised to accept CDW and SLP when traveling outside the United States.
Within the United States, all recognized student organizations or non-UNL employee	All times	All Distances	Accept	Accept	Decline All

Personal accident insurance and personal effects protection insurance are NEVER reimbursable. For additional questions, please contact University Fleet Management at 402-472-2659.

University owned vehicles are not to be driven into or operated in Mexico.

Rental agency vehicles may be taken into Mexico only if prior arrangements have been made, additional insurance has been purchased for travels in Mexico, and the private rental company has approved their vehicle for travel in Mexico.

Note: Private rental vehicles rented in the university's name or donated for university business, with supplemental liability protection, and the collision damage waiver are allowed to transport non-university passengers.