

Faculty and Staff Newsletter

Fall 2020

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Dual Enrollment

Resources for Students

When your students enroll in UNO's Dual Enrollment program, they will be allowed access to some of the same services that our undergraduate students enjoy:

- **Library Services:** some of the services available to students are borrowing privileges, access to the online databases, access to the archives and the Creative Production Lab. For more information, you can share this link with your students: <https://libguides.unomaha.edu/dualenrollment>
- **Math Science Learning Center (MSLC):** due to the University's response to COVID-19, the MSLC is accessible via Zoom to students who are dual enrolled in Math or Science courses. Access is free of charge and no appointment is necessary. You can direct students to the [MSLC](#) for assistance.
- **Writing Center:** Dual Enrollment students enrolled in ENGL 1010/1020 have free access to [UNO Writing Services](#) and can make an online tutoring appointment by clicking [here](#). A UNO email is required to make an appointment. Please contact [Kelly Malone](#) with assistance in obtaining your UNO email address.
- **Computer Science Learning Center (CSLC):** students dual enrolled in computer science courses have free access to the CSLC. Please direct students to the [CLSC](#) for more information and to make an online appointment.

Dual Enrollment Website

Our [Dual Enrollment website](#) has a wealth of information dedicated to helping you and your students navigate the world of dual enrollment at UNO:

- [Instructional Videos](#) for students/parents on the enrollment process
- A [High School Representatives](#) site for instructors and DE Coordinators
- The [High School Directory](#) lists each school's courses, instructors, important dates and information pertaining to General Education Curriculum requirements
- The [Faculty Handbook](#) is another great resource for high school instructors

UNO Transcripts

Ordering transcripts online is the fastest way for students to have their transcripts sent from our UNO Registrar's Office to their intended university, college or employer. Students must have them sent directly from UNO in order for their transcript to be official. Receiving institutions will not accept a hand delivered transcript or a transcript that is mailed from the student.

Students can go to the [Registrar's Online Transcript service](#) on the UNO website **OR**

they can print off the [Dual Enrollment Transcript Request form](#) and follow the instructions to send transcripts

Outstanding Dual Enrollment Instructor Award 2019-20

Last May, we received many nominations for the Outstanding Dual Instructor award and it was difficult to narrow down the finalists. Also, because of the COVID-19 pandemic, we were unable to present the award during our Annual Dual Enrollment End of Year Luncheon. However, we are pleased to announce that **Karlie Hermesen from Papillion La Vista South High School is UNO's Outstanding Dual Instructor for the 2019-2020 academic year!** Fortunately, we were ultimately able to present the award in-person when Kelly Malone visited Papillion South at the beginning of the fall semester. Congratulations Karlie!



Pictured: Jeff Spilker, Papillion La Vista South principal, Karlie Hermesen, recipient of Outstanding Dual Instructor Award and education instructor at Papillion La Vista South, and Kelly Malone, assistant director, UNO Dual Enrollment program

Our other top two finalists received (by mail), the **Recognition of Excellence:**

- **Gary Groff**, Religion instructor at Omaha Central High School and now instructor at UNO
- **Christopher Goodrich**, Mathematics instructor at Creighton Preparatory School

Congratulations to Gary and Chris on receiving these awards!

We hope that next year, we can all be together for the 2021 Dual Enrollment Year End Luncheon and see who the 2020-21 Outstanding Dual Instructor will be! Please visit our [Recognition and Events](#) page for more information about the award.

High School Faculty Notes

Here are some friendly reminders as we think about the end of the semester approaching:

Check Course Rosters

Before the end of the Fall term, please take a few moments to do the following:

- Check for correct students enrolled in your course(s)
- Check that student names are spelled correctly
- Notify our office if there are items that need to be addressed

Submit Grades

On Friday, December 11, 2020, high school faculty may begin to submit grades for the courses that are completed for Fall 2020. **The deadline to enter grades into [MavLINK](#) is Friday, January 8, 2021.** Please be sure to plan accordingly to avoid any delay in reporting your student's grades via MavLINK.

If you would like assistance with entering grades, please feel free to use the [Grade Posting guide](#) available in the [Grading Policies/Procedures](#) section of our website.

Syllabi Review

Please continue to review and update your course syllabus to reflect what is being taught in your course as it aligns with the respective UNO Academic Department. If you need assistance with the template, organizing content, or have any questions about your course syllabus, please reach out to our office as soon as possible.

Instructor Resources

As a dual enrollment instructor, you have access to the following resources:

Library Access

High school faculty and their students who are enrolled in a UNO course have the same access to resources that an undergraduate student does! Please check the [Library Hours Schedule](#) for accessibility and to make an appointment online, if required:

- [Reserve a room](#)
- [Access to specific computer and/or software](#)
- [Loan Privileges](#) (books, media, computer accessories)
- [Creative Production Lab](#)

Canvas

High school faculty: Did you know there is a Learning Management System (LMS) set up for you and your colleagues? When you log into [Canvas](#), you are a part of a "class" of your peer educators to distribute course materials, collaborate on topics, seek input and share experiences. Take a look at all the [cool things you can do with Canvas!](#)

VidGrid

As a Dual Enrollment instructor you have access to all the technologies at UNO. One of those technologies is VidGrid. You can record your lectures, show demonstrations and send them to all of your students.

For more insight on VidGrid and other technologies visit unomaha.instructure.com/courses/1835/pages/technology-resources



General Education

Assessment and the Use of Canvas

During the 2020-2021 academic year, departments offering courses that fulfill Fundamental Academic Skills, Social Science, or Natural Science requirements should submit an assessment report to the General Education Committee for review by May 10, 2021.

As part of its ongoing work, the Committee simplified and streamlined some of the General Education [student learning outcomes](#), and also developed [common rubrics](#) for each of the General Education distribution requirements. While not required, the General Education Committee would like to encourage as many faculty as possible who are teaching General Education courses to assess the outcomes using [Canvas and the provided common rubrics](#).

Units/courses that assess General Education outcomes using the embedded common rubrics in Canvas will be able to submit a more limited assessment report to the Committee in accordance with the General Education [assessment guide](#). More information about assessment and using Canvas to assess General Education outcomes can be found [here](#).



Criteria for General Education Courses

Based on feedback from faculty and staff, the General Education Committee has clarified the criteria for how General Education courses are approved for, and remain a part of, the General Education curriculum.

Accordingly, the Committee updated the General Education [statement of intent](#), [expectations for General Education courses](#), and [requirements for assessment](#). The General Education Committee will use these guidelines during the upcoming year when reviewing new course proposals, and also during the assessment review process for existing courses.

U.S. Diversity Requirement

In the wake of widespread civil unrest across the country this past summer, the Office of General Education has brought together a new U.S. Diversity Subcommittee to help evaluate and make recommendations for potential changes to this part of the General Education curriculum.

The Subcommittee, which consists of students, faculty, and staff from across campus, has recently developed a campus-wide survey to help identify and assess needs within the U.S. Diversity requirement. Visit [here](#) for more information about this Subcommittee.



Transfer/Articulation

Guided Pathways

In pursuit of the Office of Academic Affairs' goals, UNO has pressed onward to promote initiatives and increase access to information that may support a more seamless transfer into one of UNO's many successful baccalaureate programs. Among the diligent work implemented by faculty and staff are the Guided Pathways that continue to bridge academically rich community/tribal college coursework and associate degrees to UNO.



Guided Pathways utilize institutionally agreed upon mechanisms, including but not limited to academic catalogs, Transfer Evaluation System (TES) equivalencies, and course recommendations by faculty and advisors at both the community college and at UNO. Altogether, these curated lists of course-by-course equivalencies are created with the goal to ensure students can maximize transfer and application of credit from community/tribal colleges to UNO degree programs.

Currently, there are over forty (43) supported Guided Pathways with regional community or tribal colleges with another forty-plus (46) under creation or review. In the months to come it is forecasted that over 25 be considered for creation and implementation in addition to the previously mentioned Guided Pathways (89). With increasing focus on access to excellent education, experiences, and opportunity, UNO seeks to continue expanding tools and resources to support transfer students in earning their bachelors degree.

To learn more about the academic Guided Pathways at UNO and/or to inquire about one being considered in a specific discipline, reach out to UNO's Curriculum & Transfer Specialist, [Colton Janes](#).



General Education and Dual Enrollment

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