Osborne Gallery Policy

Criss Library offers <u>gallery space</u> for the exhibition of artwork, crafts, and collections of unique, interesting, or historically significant items. All exhibits are free and open to the public.

Criss Library encourages exhibitions of painting, photography, sculpture, crafts, etc., for civic, cultural, educational, and recreational purposes. Recurring reservations will not be accepted; exhibit space is made available on an equitable basis to individuals or groups with respect to the individual who reserved the gallery space first. If insurance coverage is required by the exhibitor, it is the responsibility of the exhibitor to obtain and purchase such coverage. Criss Library reserves the right to reschedule an exhibit as university needs arise and will work with the visiting exhibitors to make this adjustment as easy as possible.

Criss Library will promote the exhibitor and exhibited items through various marketing channels including digital announcements, social media, print materials, signage, and on university websites. Exhibitors are responsible for creating and sending graphics that fit Library specific standards or sharing graphic elements with the Communications Specialist for content creation. Otherwise, the Communications Specialist will create graphics using web available images. The library will regularly monitor the condition of the exhibit and communicate any perceived problems to the exhibitor. No prices are to be displayed with individual pieces; exhibitors may list prices in a printed artist statement. However, exceptions will be made for UNO students exhibiting pieces as final course projects.

If you are interested in reserving the Osborne Family Gallery space, please contact the library Communication Specialist at 402-554-3122 or email <u>cchamley@unomaha.edu</u>.