



**CEC INTERNAL ADVISORY COMMITTEE**  
**MEETING MINUTES: 2022-07-27**

- I. **Welcome/Introductions**
- II. **New business**
  - a. New partner recruitment challenges/input (Sara);
    - i. Through some conversations and discussions with the governance committee, we are rethinking what our application looks like. We have simplified the application process. The application is now shorter. Applicants are required to meet with Heike in the CEC before they can apply. Sara and Heike review the applications and then forward them to the selection committee. Applicants no longer need to meet with the selection committee.
    - ii. Despite these changes, we are seeing a decrease in organizations applying for office space in the CEC. The committee was asked for input and insight that might help identify and recruit community organizations to apply. What are the positives and negatives of being in the CEC?
      1. **General Feedback Mentioned:**
        - o There is a general migration to online working spaces that we cannot control.
        - o There are more UNO professors and organizations involved to support and bring in more community.
        - o Community feedback emphasized that they may be drawn to having more access to UNO resources (professors, colleges).
        - o There may be a lack of knowledge about what the CEC is.
        - o People may be struggling to go to spaces where they do not feel comfortable (some of the partners did not feel heard in previous situations).
        - o Consider offering more direct programming through the CEC.
        - o Partners are willing to pay the CEC for weekend use.
        - o Explore the Panhandle Partnerships Model.
        - o There was a positive response to intentional programming/curriculum that aligns with CPACS learning opportunities and relates to nonprofit management (i.e., budgeting, recruitment, volunteer management, access to funding, hiring, growth; safe space training).
        - o Offer programming for newer less established nonprofits, and direct face-to-face consulting with department heads for more established partners.
        - o Promote parking for being more accessible.
      2. **Potential Advantages Mentioned:**
        - o IT office, student and/or young energy in the same space, immediate meeting space needs, interns
      3. **Specific Disadvantages/Needs Mentioned:**
        - o Lack of weekend access; lack of programming
  - b. Ideas for semi-monthly brown bag lunch topics (Heike)
  - c. Shades update (Jason)
    - i. The sun will no longer control the shades which will help the general shade issue. We will be installing manual controls this fall
- III. **Old business**
  - a. **Update on the Office of Engagement (Sara):**
    - i. **Will be announced this fall; Sara will be Chief Engagement Officer, will not affect CEC operations.**
  - b. Update on volunteer/civic engagement position/activities (Sara)
    - i. Position going out soon
    - ii. Keep an eye out for our communications about these

- opportunities (including service days and other activities)
  - c. Update on no-shows/cancellations (Jason)
    - i. There has been a substantial improvement (Fewer no-shows and more cancellations in advance of the event.
  - d. Tech update (Jason)
    - i. 201/205/209 tech upgrades are done; 218, 127,128, and 118 are planned for the late summer/early fall
  - e. Room 103 update (Heike)
    - i. Would like to have people in the building to help further some plans on room 103 and making this a recharge room. Please let your staff know that we are seeking additional thoughts about this room.
- IV. **Open Mic: issues, questions, etc.**
- a. Heard around the building (All)
  - b. Open Mic (All)
    - i. Do building partners get priority for reserving rooms over outside organizations? Yes, building partners can reserve 6 months in advance but we can expand that based on different situations and space needs. General concern from partners is that an outside organization can dominate a space like all the large meeting rooms.
    - ii. Partners can send Jason a list of frequent drop-in parkers (non-meeting) so that people who need to access partners in a short period (10 minutes or so) can get more easily into Lot E.
  - c. Items for the next committee meeting? (All)
- V. **Upcoming Events**
- a. Next Advisory Committee Meeting Thursday, October 20, 9 a.m. (Zoom)
  - b. Fall All Hands: Will likely be at the end of October