



CEC INTERNAL ADVISORY COMMITTEE  
MEETING AGENDA: 2022-10-22

- I. **Welcome/Introductions**
- II. **New Business**
  - a. Office of Engagement (Sara)
    - i. Read the [press release](#), which includes the programs and things involved in the office.
    - ii. View the office website at [engage.unomaha.edu](https://engage.unomaha.edu).
    - iii. In the process of hiring a [volunteer and civic engagement](#) coordinator – will be announced soon.
  - b. Weekends (Jason)
    - i. Operational process and support will remain the same.
    - ii. Mutual relationship with keeping the space as you left it.
    - iii. Shout out to Education Rights Counsel for keeping the space nice after the first session of weekend opening for building partners.
    - iv. Parking on weekends will be a first-come first-served parking spot availability basis as the campus is open parking throughout on weekends.
    - v. For building access on the weekends, it is best practice to have a greeter to let people into the building and one person to help show where the event takes place, as well as helping people exit as the event ends.
  - c. Social Committee (Heike)
    - i. Bringing this back to the CEC to support building relationships and culture. If you are interested in participating, please contact Heike Langdon at [halangdon@unomaha.edu](mailto:halangdon@unomaha.edu).
    - ii. Participation is roughly an hour per month.
  - d. Time/Days for Next Year's Internal Advisory Committee (Sara) 3<sup>rd</sup> Thursday of January, April, July, October, 9 – 10:30.
  - e. Co-Chair for 2023 -24 (2-year term) (Sara)
    - i. Looking for a new co-chair for shared governance and transparency of communications regarding questions, concerns, and discussions about continuous improvement. The current co-chair term will be ending soon.
    - ii. If you are interested participating please contact Sara Woods at [swoods@unomaha.edu](mailto:swoods@unomaha.edu). You can also nominate someone.
- III. **Old Business**
  - a. Update on volunteer/civic engagement position/activities (Sara)
    - i. See above
  - b. Tech update (Jason)
    - i. Tech updates are complete, and we are trouble shooting any small issues that people have communicated with us. If you have any questions or concerns, please contact Jason Jones at [jasonjones@unomaha.edu](mailto:jasonjones@unomaha.edu).
    - ii. We have a challenge grant for the dialogue rooms to have updated tech as well.

- c. Room 103 update (Heike)
  - i. Collaborating with Elevate Omaha to transform the space to a recharge room.
  - ii. The room can be used for checking out for individual use or group use for different activities to recharge and relax.
  - iii. Will be ready in roughly two weeks and will add a door display to that room to view the reservations.
  - iv. 30 minute maximum use for this room.
- IV. **Open Mic: issues, questions, etc.**
  - a. Heard around the building (All)
  - b. Open Mic (All)
  - c. Items for next committee meeting? (All)
- V. **Upcoming Events**
  - a. UNO Service Learning Academy – Undesign the Redline Exhibit
    - i. Group tour information and public tour information will be coming out soon.
    - ii. Exhibit will go public November 7.
  - b. Next Advisory Committee Meeting: January 19, at 9 AM
    - i. Meetings are quarterly
    - ii. Group discussed the third thursday of the month for that quarter
  - c. Fall All-Hands: November 2, 2022
    - i. Please let us know if you have suggestions for the agenda.