CEC INTERNAL ADVISORY COMMITTEE
MEETING AGENDA: 2022-10-22

I. Welcome/Introductions

II. New Business
a. Office of Engagement (Sara)
   i. Read the press release, which includes the programs and things involved in the office.
   ii. View the office website at engage.unomaha.edu.
   iii. In the process of hiring a volunteer and civic engagement coordinator – will be announced soon.

b. Weekends (Jason)
   i. Operational process and support will remain the same.
   ii. Mutual relationship with keeping the space as you left it.
   iii. Shout out to Education Rights Counsel for keeping the space nice after the first session of weekend opening for building partners.
   iv. Parking on weekends will be a first-come first-served parking spot availability basis as the campus is open parking throughout on weekends.
   v. For building access on the weekends, it is best practice to have a greeter to let people into the building and one person to help show where the event takes place, as well as helping people exit as the event ends.

c. Social Committee (Heike)
   i. Bringing this back to the CEC to support building relationships and culture. If you are interested in participating, please contact Heike Langdon at halangdon@unomaha.edu.
   ii. Participation is roughly an hour per month.

d. Time/Days for Next Year’s Internal Advisory Committee (Sara) 3rd Thursday of January, April, July, October, 9– 10:30.

e. Co-Chair for 2023-24 (2-year term) (Sara)
   i. Looking for a new co-chair for shared governance and transparency of communications regarding questions, concerns, and discussions about continuous improvement. The current co-chair term will be ending soon.
   ii. If you are interested participating please contact Sara Woods at swoods@unomaha.edu. You can also nominate someone.

III. Old Business
a. Update on volunteer/civic engagement position/activities (Sara)
   i. See above

b. Tech update (Jason)
   i. Tech updates are complete, and we are trouble shooting any small issues that people have communicated with us. If you have any questions or concerns, please contact Jason Jones at jasonjones@unomaha.edu.
   ii. We have a challenge grant for the dialogue rooms to have updated tech as well.
c. Room 103 update (Heike)
   i. Collaborating with Elevate Omaha to transform the space to a recharge room.
   ii. The room can be used for checking out for individual use or group use for different activities to recharge and relax.
   iii. Will be ready in roughly two weeks and will add a door display to that room to view the reservations.
   iv. 30 minute maximum use for this room.

IV. Open Mic: issues, questions, etc.
   a. Heard around the building (All)
   b. Open Mic (All)
   c. Items for next committee meeting? (All)

V. Upcoming Events
   a. UNO Service Learning Academy – Undesign the Redline Exhibit
      i. Group tour information and public tour information will be coming out soon.
      ii. Exhibit will go public November 7.
   b. Next Advisory Committee Meeting: January 19, at 9 AM
      i. Meetings are quarterly
      ii. Group discussed the third Thursday of the month for that quarter
   c. Fall All-Hands: November 2, 2022
      i. Please let us know if you have suggestions for the agenda.