



CRIMINAL JUSTICE 8180 – INTERNSHIP APPLICATION

QUALIFICATIONS

1. Admitted to the UNO School of Criminology and Criminal Justice M.S. Graduate program.
2. A minimum of 9 credit hours completed before starting the internship.
3. Completed one (1) full semester of graduate school.
4. A minimum cumulative GPA of 3.0 at the end of the semester preceding the start of the internship.

REQUIREMENTS

1. Devote a minimum of 200 hours to the internship during the semester.
2. Review the course syllabus and other course information (<https://www.unomaha.edu/college-of-public-affairs-and-community-service/criminology-and-criminal-justice/undergraduate-programs/traditional-internships.php>) prior to starting your internship.
3. Work out an acceptable schedule with your agency supervisor.
4. Provide your own transportation.
5. Keep a daily log of your hours, your daily activities, and your reflections of your agency experiences as they pertain to your coursework. This log is to be turned in at the end of the semester to the internship coordinator.
6. Write a journal on your internship experience in which you integrate your experience with what you have learned in the classroom. The journal should contain weekly entries of your experiences.
7. Complete a research paper focusing on the academic aspect of your internship.

APPLICATION PROCESS

Please fill out the attached application form and rank your choices of agency placements (top four). This form should be turned in to the School of Criminology and Criminal Justice early in the semester preceding the semester you plan to do the internship (preferably before priority registration). Note: A very early application is required for some federal agencies (approximately 6-8 months prior to the internship). Submit this form to Advisor Katie Hansen at: kehansen@unomaha.edu

The process will begin to arrange your internship 2-3 months prior to the start of the semester you plan to intern (6+ months for a few federal agencies). Please carefully plan your schedule to include the internship. If your situation changes and you no longer wish to be considered for an internship, please contact the internship coordinator, Dr. Scott Sasse (ssasse@unomaha.edu) and withdraw your application immediately to allow another intern the opportunity.

You will be contacted by the Internship Coordinator and will be given more specific information in order to set up your internship (make sure to leave your current phone number, address, and e-mail address). You will then register for three hours of internship credit (CRIM 8180) under the Pass/No Pass option.



APPLICATION FOR CRIMINAL JUSTICE GRADUATE INTERNSHIP

Internship for: Fall 20____ (due April 1) Spring 20____ (due October 1)
 Summer 20____ (due February 1)

Name _____ NU ID Number _____

Phone _____ Email _____

Current GPA (*minimum 3.0 required*) _____ Graduation date _____

Semester hours completed and in progress (*minimum 9 completed hours required at start of internship*) _____

I authorize the release of all relevant personal, contact, and academic record information to the internship agencies.

Signature: _____

Internship Preference: Rank your top four choices*

Community Corrections

- ____ Douglas County Adult Drug Court
- ____ Douglas County Community Corrections
- ____ Nebraska State Adult Parole
- ____ Nebraska State Adult Probation
- ____ Nebraska State Juvenile Probation
- ____ United States Adult Probation

Institutional Corrections

- ____ Douglas County Corrections
- ____ Omaha Correctional Center
- ____ Nebraska Dept. of Corrections Admin. Office
- ____ Nebraska Diagnostic and Evaluation Unit
- ____ Nebraska State Penitentiary
- ____ Nebraska Work Release Center
- ____ Sarpy County Detention Center

Law Enforcement

- ____ Douglas County Sheriff
- ____ FBI (*Summer only, apply directly to FBI by Sept. 15 at: www.fbijobs.gov/students/undergrad*)
- ____ Hall County Sheriff
- ____ Homeland Security (*Summer only, in Wash., D.C.; apply by Sept. 15; see Internship Coordinator*)
- ____ Lancaster County Sheriff
- ____ Lincoln Police Department
- ____ Nebraska State Patrol
- ____ Omaha Police Department
- ____ Sarpy County Sheriff
- ____ UNO Campus Police
- ____ U.S. Citizenship and Immigration Service
- ____ U.S. Marshal's Service
- ____ CIT Behavioral Science Lutheran Family Services*

Legal/Courts

- ____ American Civil Liberties Union
- ____ Douglas County Public Defender's Office
- ____ Legal Aid of Nebraska
- ____ Legislative Judiciary Committee (*Spring term only*)
- ____ Nebraska Appleseed
- ____ Nebraska Attorney General, Consumer Protection Division
- ____ Nebraska State Court Administrator
- ____ Office of Public Guardian/Nebraska Supreme Court
- ____ Sarpy County Attorney's Office

Victim Assistance

- ____ WCA Women's Center for Advancement
- ____ Omaha/Douglas Victim Assistance Unit
- ____ Sarpy County Victim Assistance Unit
- ____ Voices of Hope (Rape/Spouse Abuse Crisis Center)

Youth/Juvenile Services

- ____ Juvenile Assessment Center
- ____ Sarpy Co Juvenile Justice Center
- ____ Project Harmony (Child Advocacy Center)
- ____ Juvenile Justice Institute
- ____ Douglas/Sarpy County Juvenile Drug Court
- ____ Nebraska Child Protective Services
- ____ Nebraska Juvenile Justice Association
- ____ Nebraska Juvenile Services Office
- ____ YES House

Other

- ____ Omaha Fire Department
- ____ Nebraska Crime Commission
- ____ Nebraska Department of Insurance, Fraud Division
- ____ Nebraska Emergency Management Agency (*State FEMA*)
- ____ Nebraska State Ombudsman's Office
- ____ Other (*Check with Internship Coordinator*)

Name of agency and contact info: _____