

University of Nebraska at Omaha  
College of Information Science and Technology  
**College Constitution (2025)**

**Article I — Faculty**

***Section 1. Responsibilities***

Subject to the powers vested in the Board of Regents or delegated to its administrative officers, the immediate governance of a College shall be by its faculty.

***Section 2. Definitions***

The following terms shall have specific meanings when used in this constitution.

- a. The term “College” shall mean the University of Nebraska at Omaha College of Information Science and Technology.
- b. The term “Academic Unit” shall mean any of the academic departments or schools in the College.
- c. The term “Faculty” shall mean the voting members of the College (as defined in Article I, Section 3 of this constitution).
- d. The term “Graduate Faculty” shall mean the voting members of the College (as defined in Article I, Section 3 of this constitution) who are also members of the Graduate Faculty of the University of Nebraska (as defined in Article II of the Graduate College Governance Document).

***Section 3. Voting Membership***

- a. The voting members of the College shall be the full time faculty of the College holding the rank of lecturer, assistant instructor, instructor, assistant professor, associate professor, professor or equivalent ranks, and other persons specifically included by action of the voting members.
- b. Other than the heads of the Academic Units of the College, persons exercising administrative responsibilities which involve at least half of their workload assignment shall not have voting privileges nor be eligible to be elected as representatives of the College.

***Section 4. Ex Officio Membership***

The Chancellor of the University of Nebraska at Omaha, the Dean and any Associate and/or Assistant Deans of the College, and such other persons as may be designated by the Faculty shall be ex officio non-voting members of the College.

**Article II — Committees**

**All the college committees shall:**

**Distribute and/or make available minutes of all committee meetings to the Faculty.**

***Section 1. Standing Committees***

There shall be six standing committees of the College. These are the Executive Committee, the Advisory Committee, the Personnel Committee, the Academic Committee, the Doctoral Program Committee, and the Diversity and Inclusion Committee.

- a. The Executive Committee shall
  - 1. advise the Dean on matters relating to administrative policies and procedures within the College and its Academic Units,
  - 2. advise the Dean on matters relating to University administrative policies and procedures that affect the College and its Academic Units,
  - 3. provide a forum for discussion of mutual problems and concerns relating to the administration of the Academic Units,
  - 4. advise on the composition and operation of ad hoc committees.
- b. The Advisory Committee shall
  - 1. advise the Dean on matters initiated by the committee or by the Faculty, or on matters referred to the Committee by the Dean,
  - 2. formulate legislation for presentation to the Faculty,
  - 3. advise the Dean on the implementation of legislation,
  - 4. prepare reviews of College administrators as provided by Article III, Section 6
  - 5. administer regular business meetings and elections of the College committees as detailed in the governance procedures.
- c. The Personnel Committee shall
  - 1. advise the Dean on matters of personnel policy,
  - 2. review and make recommendations to the Dean concerning promotion, continuous appointment, initial appointment, reappointment and leave of absence decisions within the College,
  - 3. serve as a grievance committee in matters concerning personnel matters and make recommendations to the Dean based upon its findings.
- d. The Academic Committee shall
  - 1. advise the Dean on matters of educational policy,
  - 2. exercise general overview of the College's academic standards, including periodic review of the College's various degree programs,
  - 3. recommend to the Faculty proposed legislation concerning admission and graduation requirements, including changes in degree requirements, new programs and new degrees.
- e. The Doctoral Program Committee shall
  - 1. advise the Dean of the College on matters relating to the doctoral program within the College,
  - 2. represent the Graduate Faculty in administering the program, with activities including, but not limited to (a) evaluating and accepting applicants, (b) conducting examinations,

- (c) recommending appointment of Supervisory Committees and Plans of Study, and (d) monitoring student progress,
- 3. represent the Graduate Faculty in setting and monitoring requirements and policies within the program.
- f. The Diversity, Equity, Access, and Inclusion (DEAI) Committee shall
  - 1. advise the Dean of the College on matters relating to diversity, equity, access, and inclusionary practices within the college,
  - 2. exercise general overview of policy relating to diversity, equity, access, and inclusion,
  - 3. periodically assess the state of diversity, equity, access, and inclusion within the College,
  - 4. provide a forum for discussion of problems and/or concerns relating to diversity, equity, access, and inclusion within the classroom or college.

## **Section 2. *Ad Hoc Committees***

- a. *Ad hoc* committees may be created by
  - 1. the Dean in consultation with the Executive Committee, or
  - 2. majority vote of the faculty present in a regular or special business meeting.
- b. *Ad hoc* committees shall
  - 1. be formed for specific and/or topic-centric discussions including but not limited to resolution of one or more college-wide agenda items not resolvable within the scope of a Regular or Special Meeting.

## **Article III — College Administrators**

### ***Section 1. Administrators***

College Administrators shall include the Dean and any Assistant or Associate Deans of the College.

### ***Section 2. Responsibilities of the Dean***

The Dean of the College, as its administrative head, will provide leadership in carrying out the mission of the College, serve as intermediary between the College and University, and the College and external constituents, and act as presiding officer at Faculty meetings.

### ***Section 3. Selection of the Dean***

When a vacancy exists in the position of Dean, the Executive Committee shall meet with the Chancellor or the Chancellor's designee concerning the formation of an advisory committee for selection of a Dean. The Dean shall be appointed by the Board of Regents upon a recommendation of the Chancellor, in accordance with the procedures described in Section 2.1 of the Bylaws of the Board of Regents of the University of Nebraska.

### ***Section 4. Selection of Other College Administrators***

When a vacancy occurs in the position of Assistant or Associate Dean, and assuming the position is to be refilled, the Dean shall, after consultation with the Executive committee,

representatives of the Faculty and other appropriate individuals, recommend his/her choice to the Senior Vice Chancellor for Academic and Student Affairs and the Chancellor.

## **Article IV — Academic Units**

### ***Section 1. Academic Units***

Academic units of the College shall be departments or schools created by the Board of Regents. Subject to the jurisdiction of institutions that have overall responsibility for the University of Nebraska at Omaha, an Academic Unit with representative faculty and student participation shall determine its policies and programs through means adopted by the Academic Unit.

### ***Section 2. Chair or Director***

A unit head shall be designated by the title of Chair or Director. He or she shall be the officer primarily charged with the administration of the unit and shall be the presiding officer of its faculty and the chief advisor on behalf of the unit to the Dean. The Chancellor or the Chancellor's designee upon recommendation of the Dean shall appoint the unit head, after appropriate consultation with the unit's faculty. A unit head shall not have tenure in that office; tenure as a faculty member shall be a matter of separate right.

## **Article V — Intradepartmental or Interdepartmental Units**

The Dean may establish new interdepartmental or intradepartmental units in consultation with the Chairs or Directors involved, subject to the approval, if required, of other University officers and/or the Board of Regents.

## **Article VI — Amendments to the Constitution**

Amendments to this Constitution may be proposed by a group of at least twenty percent of the Faculty. The proposed amendments shall be sent to Advisory Committee. Advisory Committee will hold a public hearing (if required), consistent with university-wide policies, and consider public feedback. Once this process is complete, the proposed amendments will be circulated, in writing, to the faculty at least ten working days prior to the next business meeting of the Faculty and be voted on within ten working days following that meeting. Voting will be by distributed ballot. Two-thirds approval of the Faculty voting on the question will be necessary for the adoption of amendments to this Constitution.

## **Article VII — Acceptance of the Constitution**

Two-thirds approval of the Faculty voting on the question shall be necessary for acceptance of this constitution, which will become effective upon promulgation by the Chancellor of the University of Nebraska Omaha and the Board of Regents of the University of Nebraska.

## **Article VIII — Publication of the Constitution**

When effective, this constitution and any amendments to it shall be expeditiously published in a manner that facilitates access by interested persons.

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December 12, 2025

Discussion and Amendment completed at a College Assembly/Business Meeting