



Equipment Repair Form

Please complete the areas below regarding a request for equipment repairs. Make sure that all areas are complete and accurate. Pictures of the damaged equipment must be submitted along with this form. Please include other files as needed. **This form must be completed and submitted to MOVAN before communicating with external company for troubleshooting, repairs, replacement, etc.**

Complete all fields and send a copy to bmchmovan@unomaha.edu

Damaged Equipment:
Cost of the equipment (if known)
Description of the failure and events leading up to it
Individuals present during the failure
Impact of the failure on your research