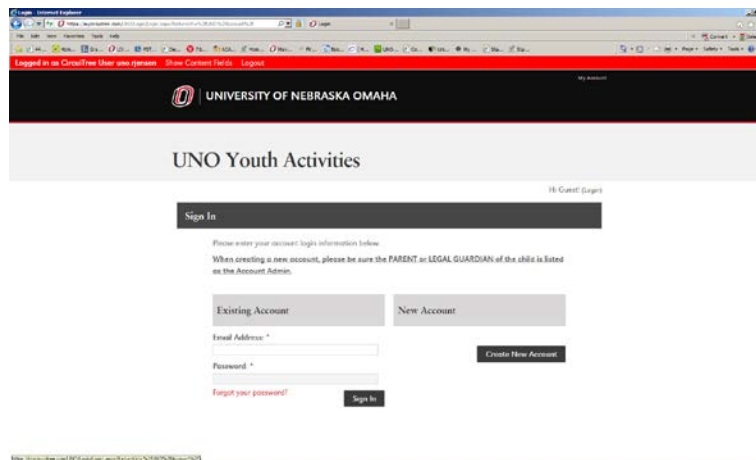


## String Olympics 2019

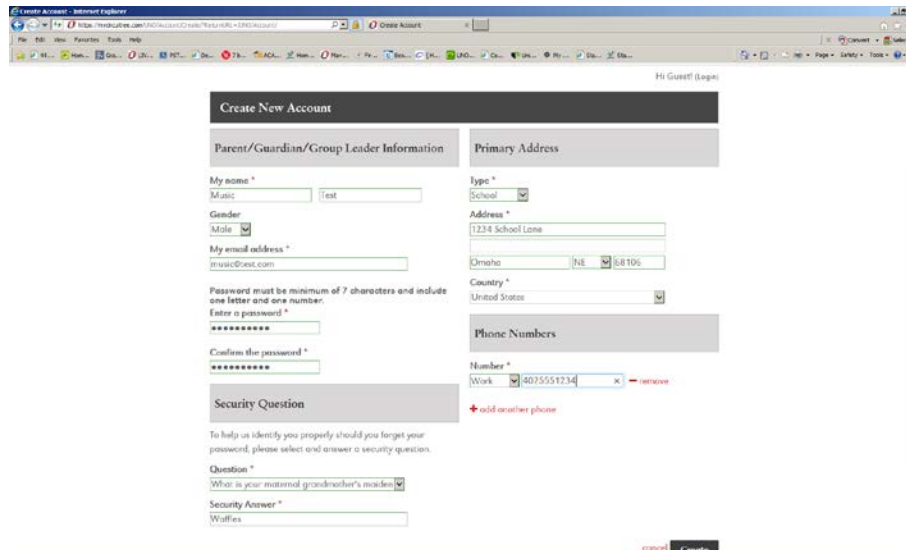
Hello, and welcome to registration for String Olympics 2019! The following is a step-by-step guide on completing group registrations through our centralized database. Please click on the following link to access the landing page:

<https://mycircuitree.com/UNO/Login/Login.aspx?ReturnURL=/UNO/Account/>.

- 1) Please click “Create a New Account.”

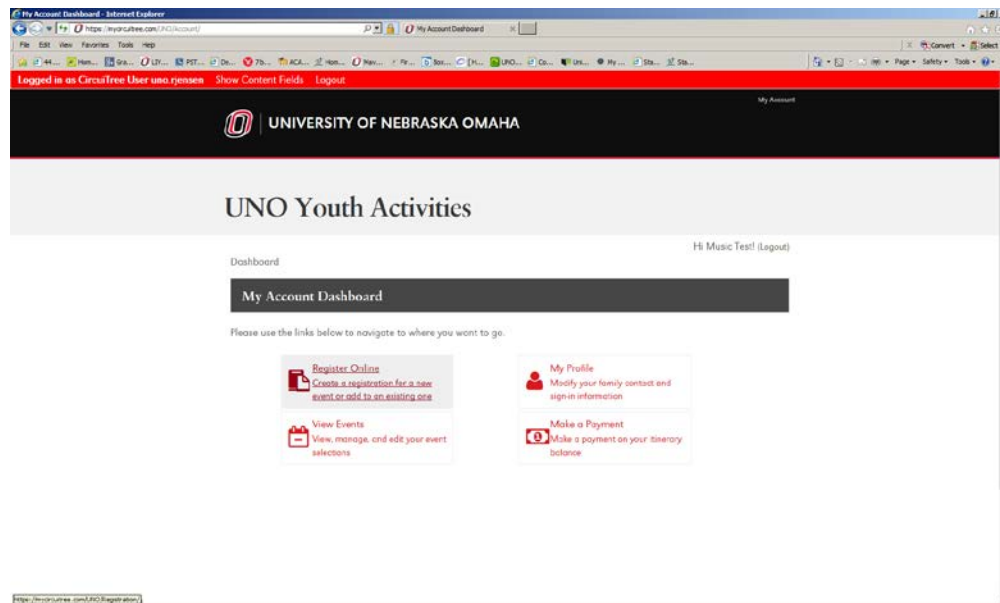


- 2) Next, please enter your information to create the account. If you are a school teacher, you can add the address of the school. If you are a private instructor, you can use your studio address or your home address. Once your information is added, please click “Create” at the bottom of the screen. (Please keep this username/password secured, as you will be able to use it at UNO moving forward.)

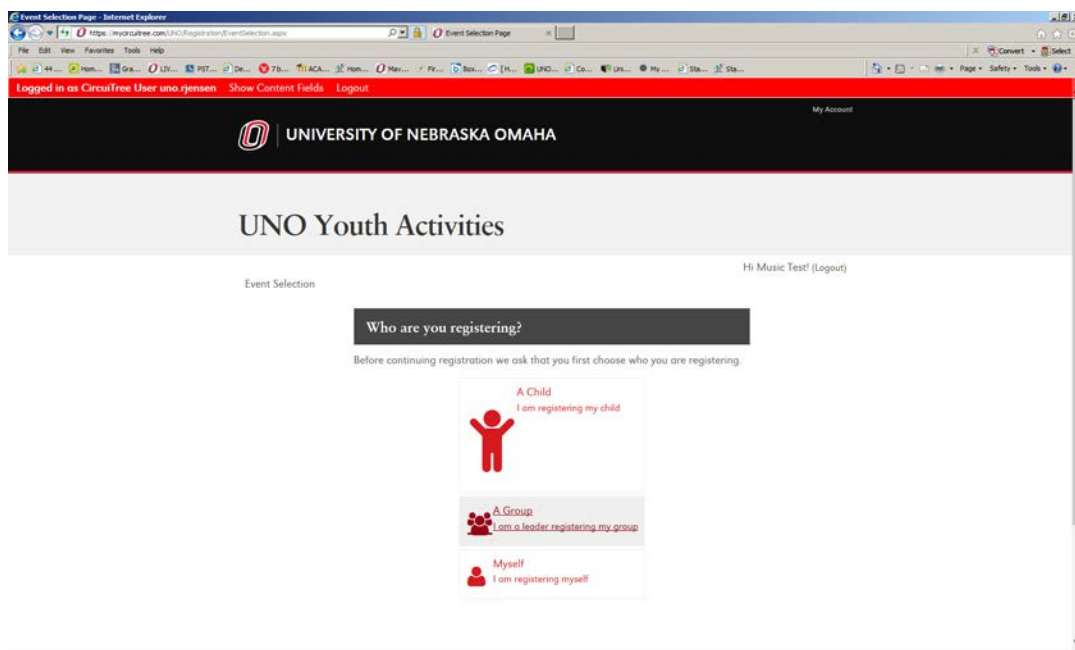


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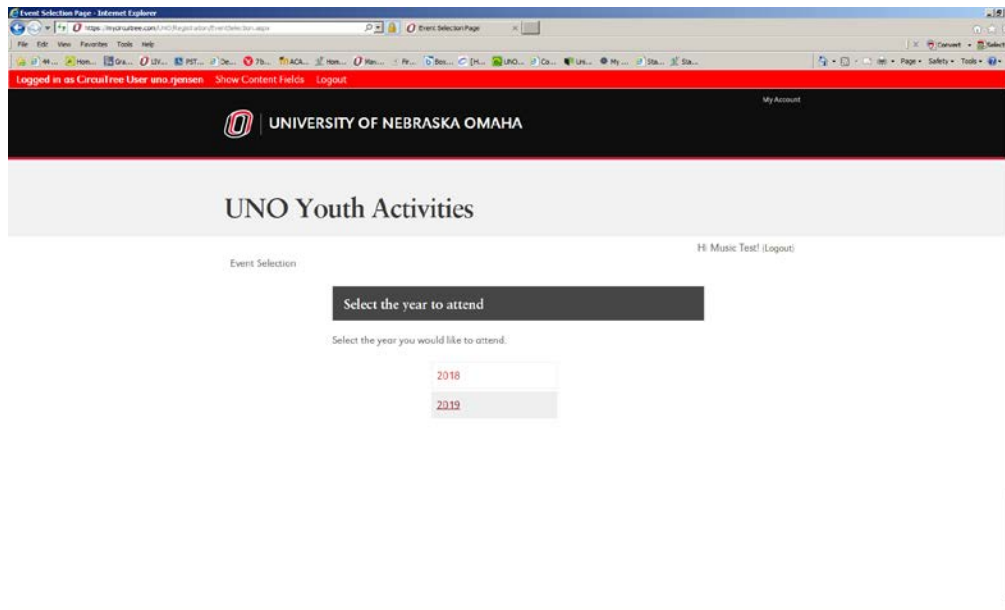
3) Next, you will see your dashboard. Please click “Register Online.”



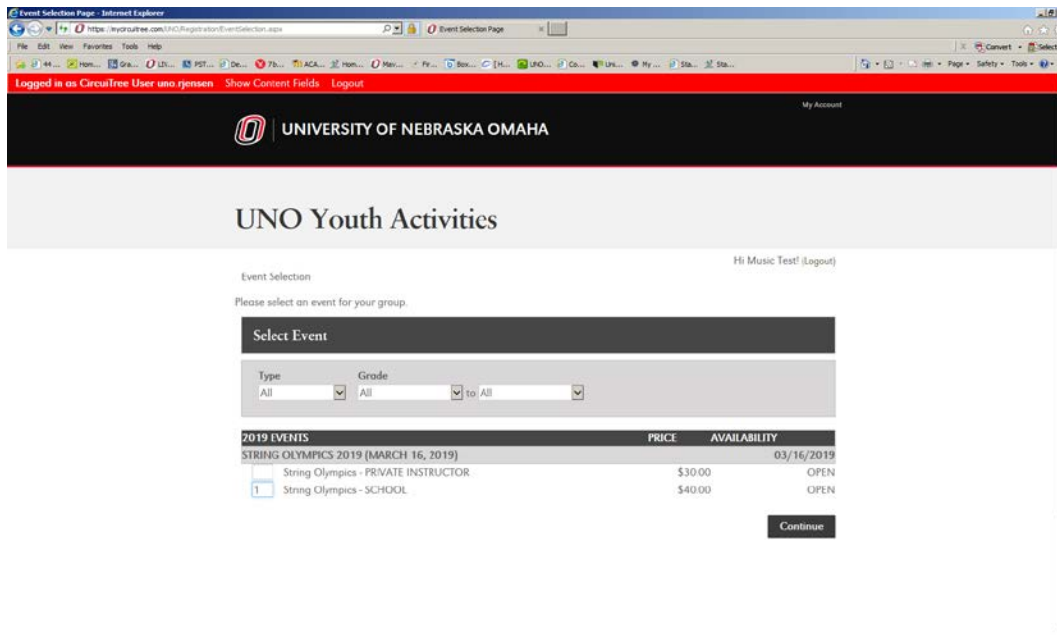
4) Because we use this for many events at UNO, there are various options to choose from. For String Olympics, you will choose “Group.”



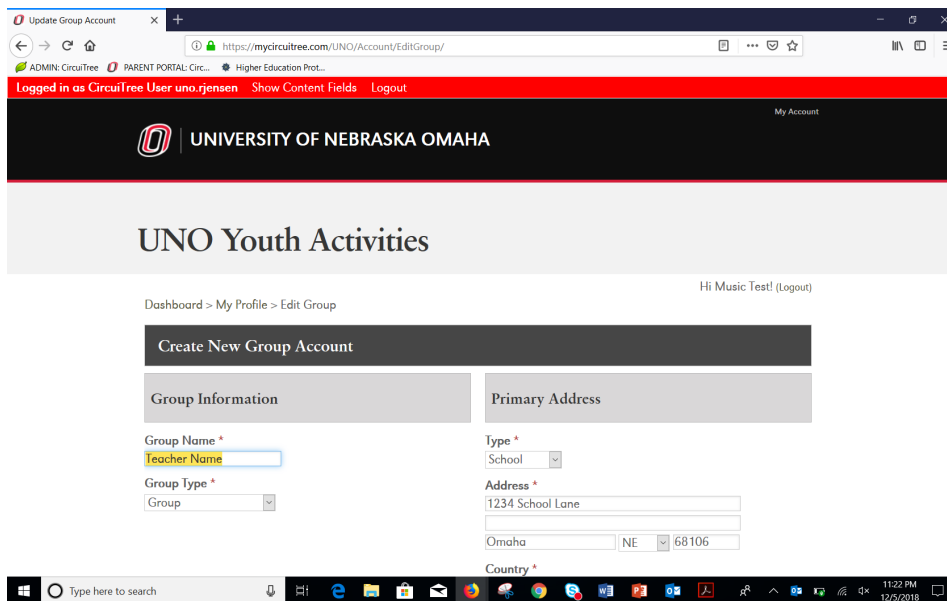
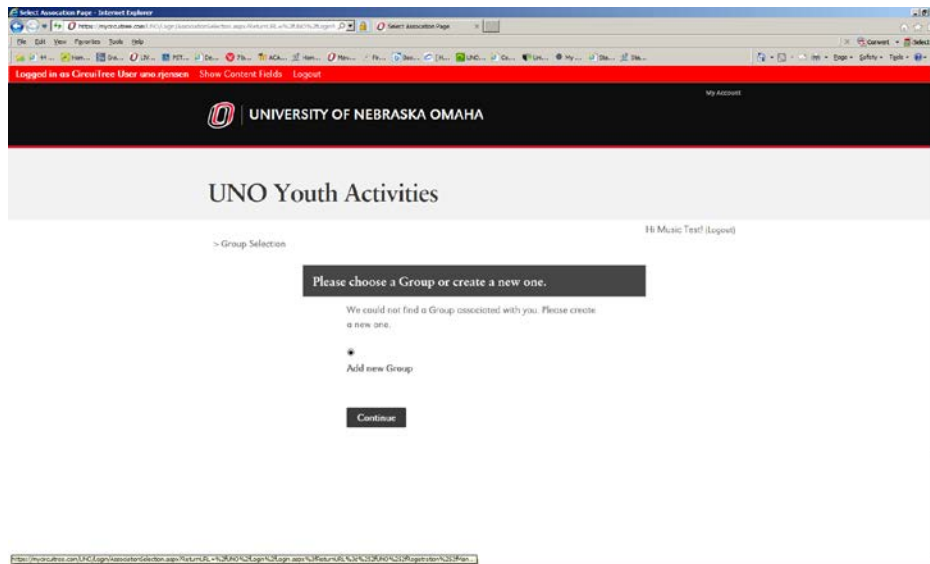
5) Next, please click “2019.”



6) On the next screen, you will type a “1” into the box that applies to you. Please note – everyone will be paying only one flat fee this year. For example, if you are a school teacher who works at 4 different schools, you will still enter a “1” into the text box next to “String Olympics – SCHOOL.” Once you’ve selected Private Instructor or School by entering the “1” into the text box, then click “Continue” at the bottom of the screen.

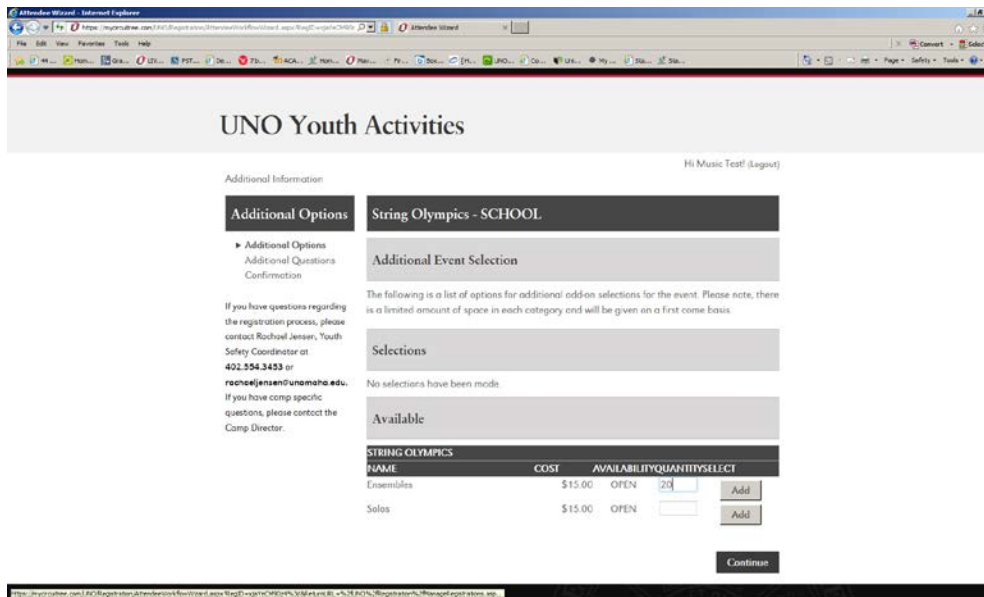


- 7) Next, you will add your group information. **Please be sure to enter the Group Name as your first and last name.**



- 8) Next, you will see a screen that lists “Solos” and “Ensembles.” In the textbox next to the selected category, please enter the number of students you will be entering for “Solos” and/or “Ensembles.” **Please be sure to click “Add” after entering the number.**

**\*Please note – you only have to enter the number into the category that you are bringing. For example, if you are not participating in Ensembles, you do not have to enter a number into the textbox.**



UNO Youth Activities

Hi Music Test! (Logout)

**Additional Options**

String Olympics - SCHOOL

Additional Event Selection

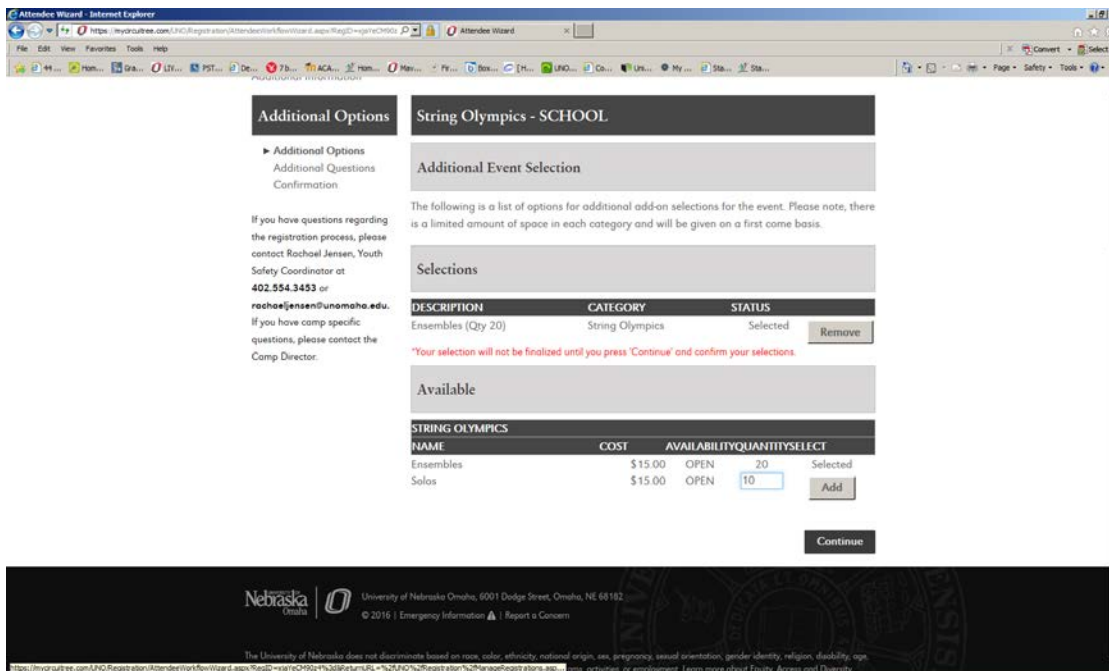
The following is a list of options for additional add-on selections for the event. Please note, there is a limited amount of space in each category and will be given on a first come basis.

Selections

No selections have been made.

Available

| STRING OLYMPICS |         |              |                      |                                    |
|-----------------|---------|--------------|----------------------|------------------------------------|
| NAME            | COST    | AVAILABILITY | QUANTITY             | SELECT                             |
| Ensembles       | \$15.00 | OPEN         | 20                   | <input type="button" value="Add"/> |
| Solos           | \$15.00 | OPEN         | <input type="text"/> | <input type="button" value="Add"/> |



Additional Options

String Olympics - SCHOOL

Additional Event Selection

The following is a list of options for additional add-on selections for the event. Please note, there is a limited amount of space in each category and will be given on a first come basis.

Selections

| DESCRIPTION        | CATEGORY        | STATUS   |                                       |
|--------------------|-----------------|----------|---------------------------------------|
| Ensembles (Qty 20) | String Olympics | Selected | <input type="button" value="Remove"/> |

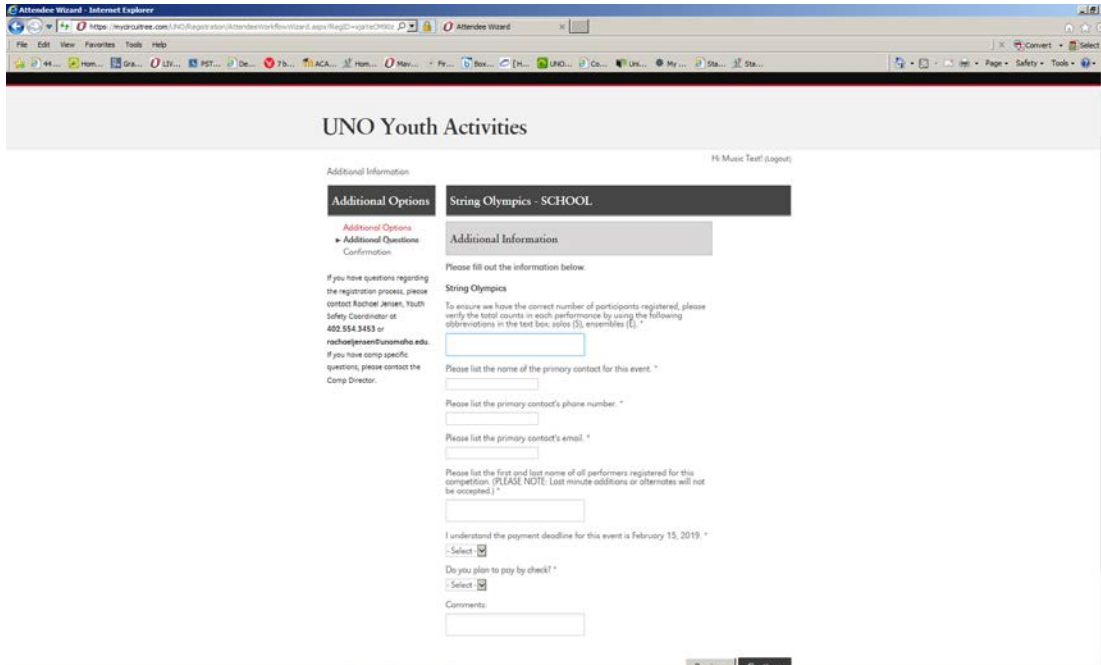
\*Your selection will not be finalized until you press 'Continue' and confirm your selections.

Available

| STRING OLYMPICS |         |              |          |                                    |
|-----------------|---------|--------------|----------|------------------------------------|
| NAME            | COST    | AVAILABILITY | QUANTITY | SELECT                             |
| Ensembles       | \$15.00 | OPEN         | 20       | Selected                           |
| Solos           | \$15.00 | OPEN         | 10       | <input type="button" value="Add"/> |

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- 9) The next screen lists questions specific to String Olympics. The first question confirms the amount of Solos and Ensembles that you entered on the previous screen to ensure we have the correct amount listed.



**UNO Youth Activities** H Music Test (layout)

Additional Information

**Additional Options** **String Olympics - SCHOOL**

Additional Questions Confirmation

If you have questions regarding the registration process, please contact Rachael Jensen, Youth Safety Coordinator at 402.554.3453 or rachaeljensen@unomaha.edu. If you have camp specific questions, please contact the Camp Director.

Please fill out the information below:

**String Olympics**

To ensure we have the correct number of participants registered, please verify the total counts in each performance by using the following abbreviations in the text box: solos (S), ensembles (E). \*

Please list the name of the primary contact for this event. \*

Please list the primary contact's phone number. \*

Please list the primary contact's email. \*

Please list the first and last name of all performers registered for this competition. (PLEASE NOTE: Last minute additions or alternates will not be accepted.) \*

I understand the payment deadline for this event is February 15, 2019. \*

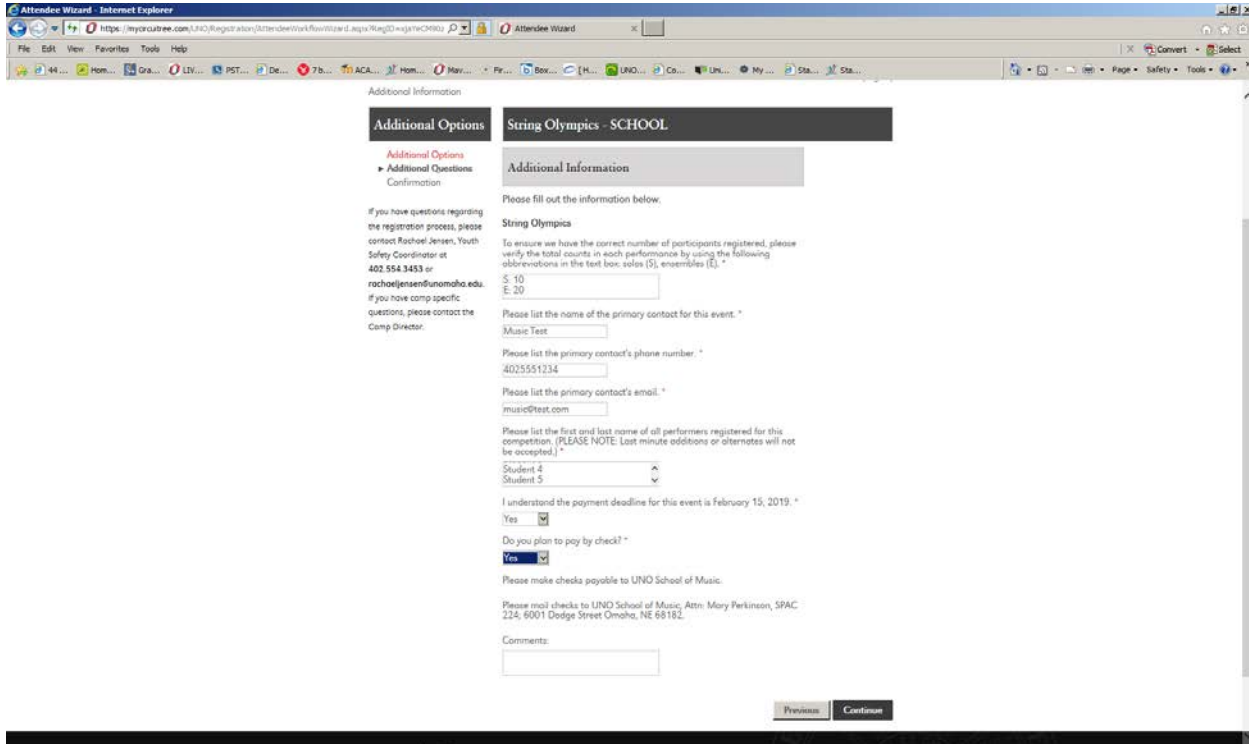
Yes

Do you plan to pay by check? \*

Yes

Comments:

[Previous](#) [Continue](#)



**UNO Youth Activities** H Music Test (layout)

Additional Information

**Additional Options** **String Olympics - SCHOOL**

Additional Questions Confirmation

If you have questions regarding the registration process, please contact Rachael Jensen, Youth Safety Coordinator at 402.554.3453 or rachaeljensen@unomaha.edu. If you have camp specific questions, please contact the Camp Director.

Please fill out the information below:

**String Olympics**

To ensure we have the correct number of participants registered, please verify the total counts in each performance by using the following abbreviations in the text box: solos (S), ensembles (E). \*

S: 10  
E: 20

Please list the name of the primary contact for this event. \*

Music Test

Please list the primary contact's phone number. \*

4025551234

Please list the primary contact's email. \*

music@text.com

Please list the first and last name of all performers registered for this competition. (PLEASE NOTE: Last minute additions or alternates will not be accepted.) \*

Student 4

Student 5

I understand the payment deadline for this event is February 15, 2019. \*

Yes

Do you plan to pay by check? \*

Yes

Please make checks payable to UNO School of Music.

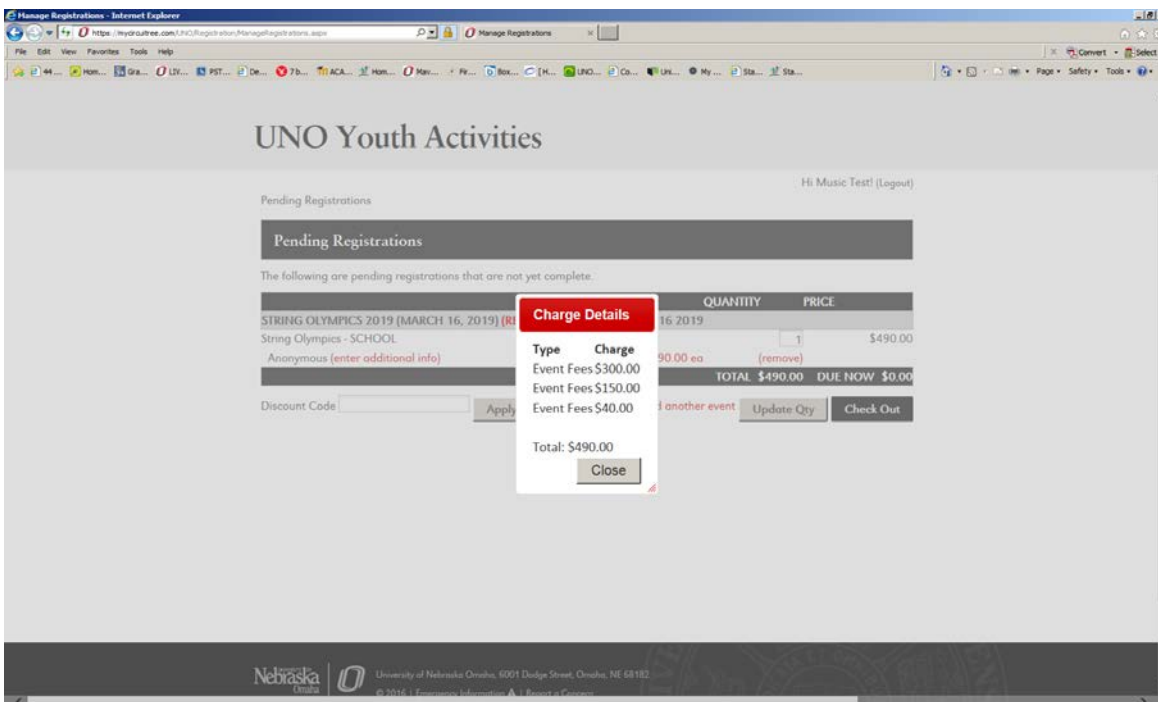
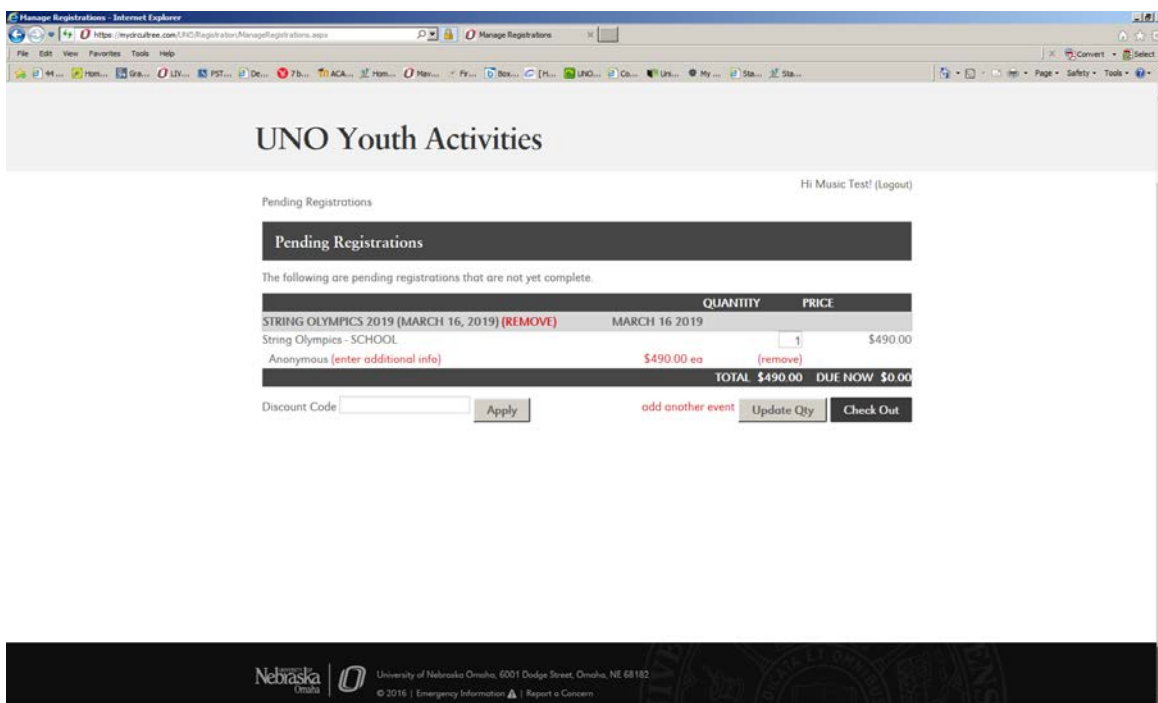
Please mail checks to UNO School of Music, Attn: Mary Perkinson, SPAC  
224, 6001 Dodge Street Omaha, NE 68182.

Comments:

[Previous](#) [Continue](#)

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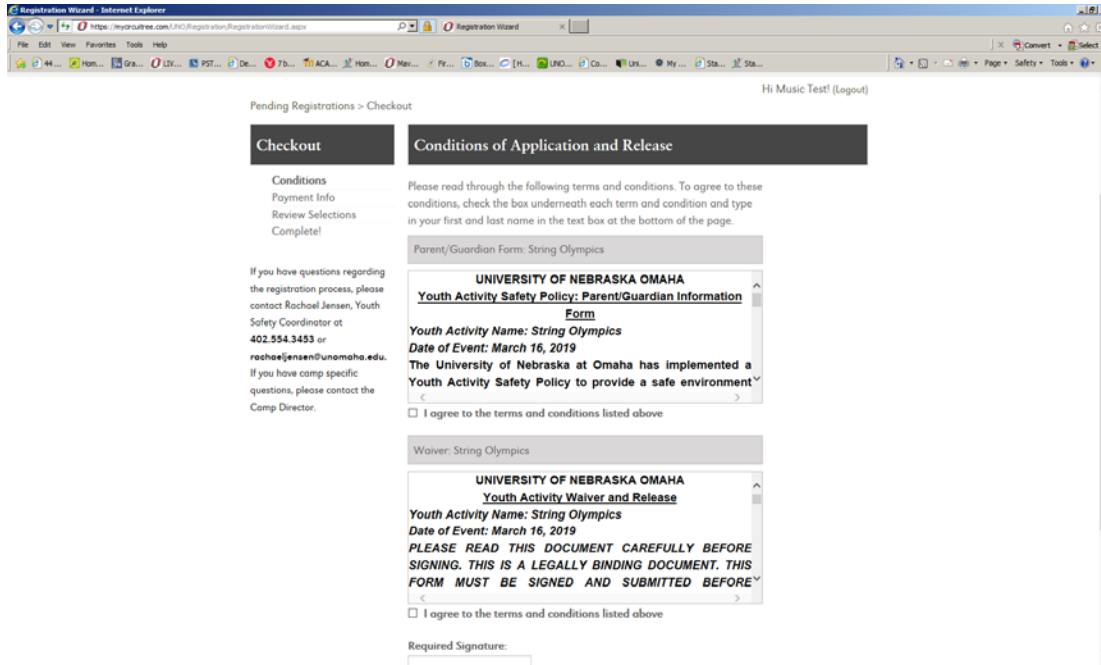
10) The next screen verifies the total payment amount. If you click on the total in red, you'll be able to see the different charges for the event: flat fee, solos amount, ensembles amount.



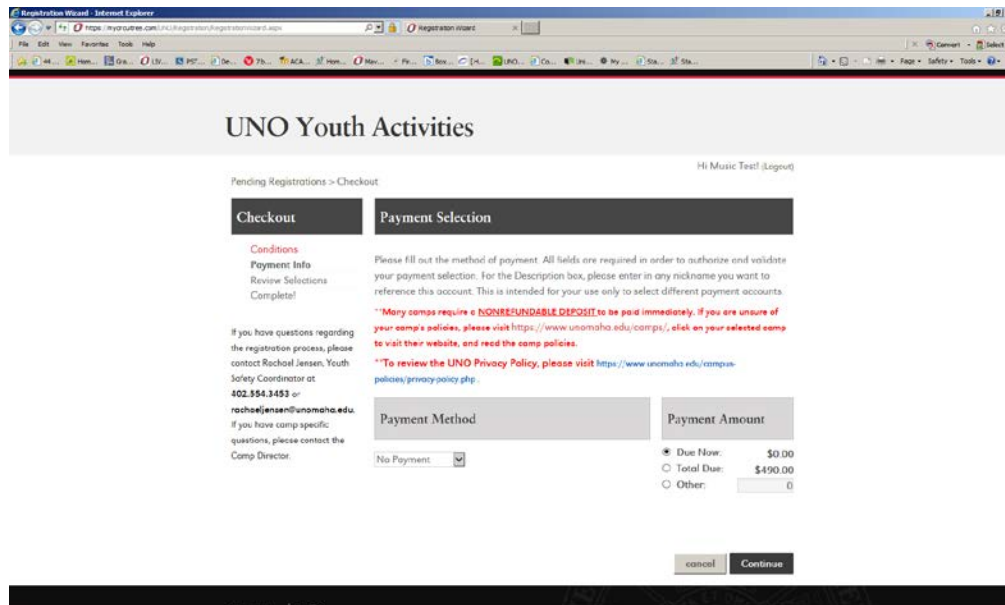
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11) The next page displays the UNO waivers. Please note – the parent/guardian of the students will also be required to sign a copy of these waivers.



12) If you are paying by credit card, you'll be able to enter the card information into this screen and pay the balance. If you are paying by check, you can proceed by clicking "Continue." **Please be sure to mail in checks by the deadline of February 15, 2019.**



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13) There will be one more confirmation screen. Once the registration is confirmed, you will see a registration activated screen, as well as receive a confirmation email to the admin address on file.

Thank you for participating in the 2019 String Olympics! We look forward to having your students at UNO!