Registration Form

By clicking on “Add Spouse” on Screen #1, you are able to add another administrator to the account. It does not have to be a spouse, but can be a number of individuals. (See Screen #2)

Screen #1:

Security Question

To help us identify you properly should you forget your password, please select and answer a security question.

Question *

What was the name of your first stuffed animal

Security Answer *

peanut butter

Screen #2:

Add Spouse

Member Information

Father

Mother

Step Father

Step Mother

Grandfather

Grandmother

Uncle

Aunt

Husband

Wife

Legal Guardian

Friend of Family

Single

Child

Step Child

Grandchild

Niece

Nephew

Cousin

Foster Parent
On the “Select Event” Screen, all of the camps your child qualifies for will populate. If you want to narrow the search criteria to a specific camp, you can use the drop down function under “Type” (See Screen #3). **Please note – once the grade is selected on the attendee screen, it cannot be changed unless you contact Rachael Jensen at 402.554.3453 or rachaeljensen@unomaha.edu. Currently, the grade function serves no other purpose than to notify the registrant the grade identified.

Screen #3:

![Select Event Screen]

Screen #4 shows questions specific to the camp you selected. If you registered for more than one camp at a time, the application will take you back to the questions specific to the next camp (See Screen #5).

Screen #4:

![Additional Information]

Please fill out the information below.

Techademy - T-shirts
What is your T-Shirt size? *
- Select -
On the “Review Selections” page, you can click on the dollar amount in red to generate itemized details about the camp. (See Screen #6 and #7)

Screen #6:

Screen #7:
Once done with the application, you will receive a confirmation page.

Screen #8:

My Account – Outstanding Forms

At any time during or after the application process, you can click “My Account” in the top right hand corner of the screen. This will take you to the following screen:

Screen #9:

By clicking to complete the medical form (text in yellow), it will link you to the list of camps. Click on the text in red to link to the medical form. (See Screen #10)
Medical Form

On the medical form, there is a text box that will appear when selecting the answer “yes.” (See Screen #11 and #12) Please list information the Camp Director will need to know in the text box. The more detail, the better experience we are able to provide for your child.

Screen #11:

Screen #12:
When listing medications, click the “add medication” box. (See Screen #13)

Screen #13:

When adding medication, please be sure to list all of the following information. (See Screen #14) For the blanks marked with breakfast, lunch, dinner, bedtime, as needed, indicate how many tablets, chews, etc are required for one dosage. Please be sure to indicate specific instructions for the Camp Directors. For example, Matthew takes 1 chewable multivitamin 100mg at breakfast. The parent notes this medication must be taken with food.

Screen #14:
My Account – View Camps

If you go back to “My Account” at the top right hand corner, you can click on “View Camps.” (Screen #15 will link you to Screen #16.)

Screen #15:

Screen #16:
By clicking on “Make Payment” on the right hand side of the screen, it will link you to Screen #17. Here, you can enter in a payment toward the camp you selected. Once you make a payment, a green box will appear stating your payment has been accepted.

Screen #17:

My Account – Make a Payment

Clicking again on “My Account” on the top right hand corner of the screen, clicking on “Make a Payment” will link you to Screen #19.

Screen #18:

Screen #19:

At this time, you will only be able to select one camp at a time when making a payment. We are working to make selecting multiple camps at one time a possibility in the future.
By clicking “View Statement” on the right hand side, it will link you to Screen #21. On Screen #21, you can click on “Print Statement” to receive an itemized receipt for the camp you selected.

Screen #20

#30261 John Doe Family 2017 June 11 - 17  Balance: $0.00
Balance Due By: 06/01/2017  Make a payment
Dodge Campus

ACCOUNT SUMMARY

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>QUANTITY</th>
<th>CHARGES</th>
<th>CREDITS</th>
<th>BALANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jazz Camp</td>
<td>1</td>
<td>$345.00</td>
<td></td>
<td>$345.00</td>
</tr>
</tbody>
</table>

TOTALS: 1 $345.00($345.00) $0.00

Payment Method  Total Balance  $0.00
No payment is required at this time.

Screen #21:

John Doe Family 2017 June 11 - 17  Balance: $0.00
Dodge Campus

ACCOUNT SUMMARY

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>QUANTITY</th>
<th>CHARGES</th>
<th>CREDITS</th>
<th>WAITLIST</th>
<th>BALANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jazz Camp</td>
<td>1</td>
<td>$345.00</td>
<td></td>
<td></td>
<td>$345.00</td>
</tr>
</tbody>
</table>

TOTALS: 1 $345.00($345.00) $0.00

CHARGE DETAILS

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Youth Soccer</td>
<td>$5.00</td>
</tr>
<tr>
<td>$340.00</td>
<td></td>
</tr>
</tbody>
</table>

TOTAL: $345.00

PAYMENT DETAILS

<table>
<thead>
<tr>
<th>DATE</th>
<th>DESCRIPTION</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>12/15/2016</td>
<td>Check #5456 (Online Registration)</td>
<td>$50.00</td>
</tr>
<tr>
<td>12/15/2016</td>
<td>Check #5456 (Pay Now)</td>
<td>$295.00</td>
</tr>
</tbody>
</table>

TOTAL: ($545.00)

Screen #22:

Contact Information:
Phone: 123-456-7890
Address: 123 Main St

John Doe
801 Dodge St
Omaha, NE 6812 1112

This statement reflects all account activity through December 15, 2016.

Banking Account Information for Jazz Camp: #1234567890

Table of Payments:

<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Check</td>
<td>$50.00</td>
<td></td>
</tr>
<tr>
<td>Credit Card</td>
<td>$295.00</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>$345.00</td>
<td></td>
</tr>
</tbody>
</table>

Balance Due: $0.00
My Account – View Camps

Clicking on “My Account” at the top right hand corner, clicking “View Camps” will take you to Screen #24.

Screen #23:

Clicking on the name of the camp will take you to Screen #25 and you can view any outstanding documents. Also, if you have enrolled in Aim for the Stars, you will be able to manage (add, edit, delete) your before/after care selections. (See Screen #26)

Screen #25:
Matthew Doe  
*Adventures In The Chem Lab (6/5/2017-6/9/2017)*

**Before, Before/After, After Care**

The following is a list of options for additional camp before camp, after camp, or both. Please note, there is a limited amount of space in each category and will be given on a first come basis.

**Selections**

No selections have been made.

**Available**

<table>
<thead>
<tr>
<th>BEFORE/AFTER CARE</th>
<th>COST</th>
<th>AVAILABILITY</th>
<th>SELECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>After Care</td>
<td>$25.00</td>
<td>OPEN</td>
<td>Add</td>
</tr>
<tr>
<td>Before and After Care</td>
<td>$30.00</td>
<td>OPEN</td>
<td>Add</td>
</tr>
<tr>
<td>Before Care</td>
<td>$10.00</td>
<td>OPEN</td>
<td>Add</td>
</tr>
</tbody>
</table>