

Checklist for thesis:

- ☐ Sign up for thesis hours- you must enroll in 6 hours of thesis credit to complete the degree.
Note: This will be done in conversation with the GPC
- ☐ Select supervisory committee members.
- ☐ File a Proposed Supervisory Committee form through the Graduate Studies Office before initiating the thesis. (at least one semester prior to your anticipated graduate date.)*
- ☐ Schedule a proposal approval meeting with committee.
- ☐ File Thesis Proposal Approval form with Graduate Studies.*
- ☐ Initiate thesis work with advisor.
- ☐ Obtain a "Checklist for Graduation" from the Graduate Studies Office. This checklist contains deadline dates and is available online.
- ☐ Make arrangements for the oral defense of the thesis with your Supervisory Committee. Submit thesis to committee members two weeks prior to final meeting.
- ☐ Upon approval of thesis, file Report on Completion of Degree.*
- ☐ File electronic copy of thesis.
- ☐ Submit a hard copy of thesis (either hard cover or spiral bound) ⁱto the School of Communication.

* You will need to file one copy with Graduate Studies (EAB 203) and one copy with the School of Communication Graduate Program (submit to the GPC). It is **STRONGLY** encouraged that you have one copy for yourself and one for your thesis advisor.

ⁱRevised June 2016, AWT