

FNBK / RELU / LAWS 4510 – Internship
University of Nebraska at Omaha
Guidelines & Instructions

Guidelines for taking FNBK / RELU / LAWS 4510:

1. Must be matriculated at UNO, enrolled during the semester in which internship credit is desired.
 - 1.1. Students in the College of Business typically have a declared concentration in Finance, Banking, Investment Science, Real Estate, and/or Legal Studies, but it is not required.
 - 1.2. Students in other colleges/concentrations are encouraged to enroll, but are advised to verify that FNBK / RELU / LAWS 4510 will count as an elective towards the degree of study.
2. Completed (or be enrolled in) at least one FNBK / RELU / LAWS class with a grade of “C” or better.
3. Must have obtained a job or internship related to the field of study (i.e., finance, banking, investment science, real estate, sales, law, etc.). *If you’re not sure, please ask.*
4. Must plan to work (or have already worked) at least *50 hours per credit hour* to obtain credit.

Additional Notes

The course is available in the Spring, Summer, and Fall semesters. Students must choose a semester to “take” their internship credit. Since employer timelines may not sync with our academic calendar, there is considerable flexibility with respect to when you work and when you take FNBK / RELU / LAWS 4510.

FNBK / RELU / LAWS 4510 may be applied as an elective towards your concentration or count as a business elective.

Though traditional UNO RELU courses count towards licensure by the Nebraska Real Estate Commission, RELU 4510 does not.

Please contact the Internship Coordinator for details about adapting this internship class to best meet your academic/employment-internship objectives.

What will I have to do?

1. Midterm Update: one-page summary of internship experience so far.
2. Final Questionnaire: reflection addressing ten specific questions about your internship.
3. Student Survey
4. Employer Survey

How do I sign up?

Email the following information to the Internship Coordinator (rleblanc@unomaha.edu).

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|------------------------------------|---------------------------------------|
| - Student Name | - Supervisor Email |
| - NU ID | - Supervisor Phone |
| - UNO E-mail address | - Start & Stop Dates |
| - Internship Semester | - Title / Description of internship |
| - Which class (FNBK / RELU / LAWS) | - Name of FNBK / RELU / LAWS class |
| - # of credits (1, 2, or 3) | passed, including semester/year taken |
| - Internship Company | and grade |
| - Intern Supervisor (name) | |

After receiving this information and contacting your employer, the Internship Coordinator will e-mail you a permit number to register the FNBK / RELU / LAWS 4510.