



the  
UNO Writing Center  
welcomes you

UNIVERSITY OF  
Nebraska  
Omaha

## We help:

- ☐ First Years
- ☐ Sophomores
- ☐ Juniors
- ☐ Seniors
- ☐ Graduate Students
- ☐ Faculty



From Pre-writing to the final draft....

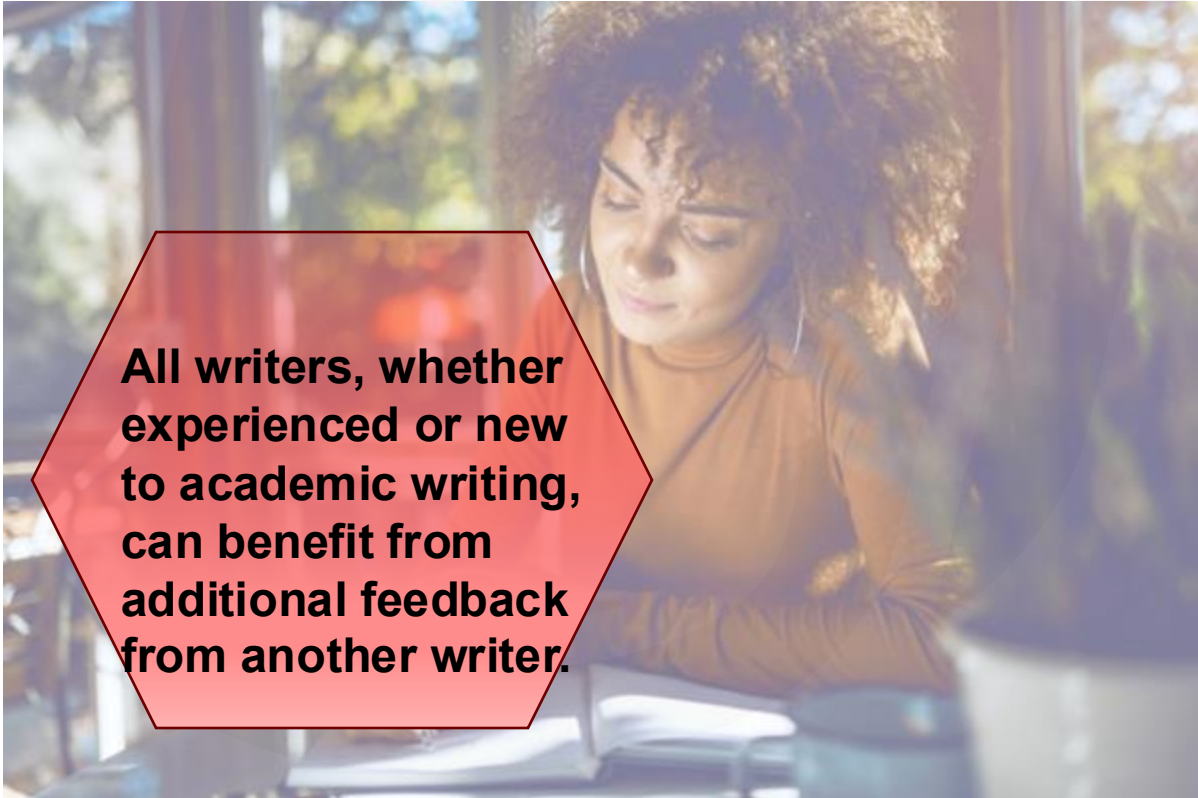
**Our goal is to help you become a more confident, independent writer.**

We help with papers, cover letters, personal statements, resumes, reading assignments, and more.

# STAFF



**Our staff consist of undergraduate consultants, graduate teaching assistants, and graduate consultants all trained to help you with your writing.**



**All writers, whether experienced or new to academic writing, can benefit from additional feedback from another writer.**



# Consultation Nuts and Bolts

- 30- or 60-minute appointments available
- Allowed to schedule up to 1 hour per day, 4 hours per week
- Bring in your assignment and your paper, whether it's a digital or hard copy
- Check in when you arrive with an office assistant at the front desk
- If you're going to be late, call or email us!
- You may use one of our laptops for your consultation, as well as reference style guides and textbooks from our bookcase



## During the Consultation:

- ☐ You and the consultant will make a plan of action for the appointment
- ☐ You might read your work aloud
- ☐ When finished, you will review the session together
- ☐ The consultant will email a client report to you



# Locations and Hours

Arts and Sciences Room 150:

M-Th 9:00am-8:00pm

F 9:00am-12:00pm

Mammel Hall Room 129:

Tu & Th 5pm-8pm

Criss Library satellite:

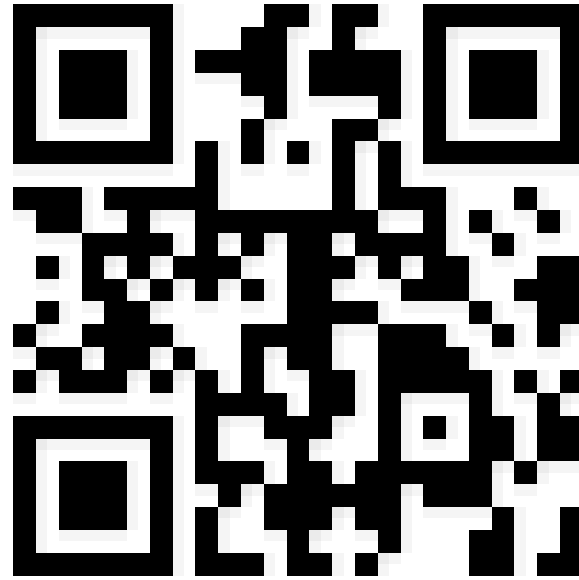
M-Th 1:00pm-4:00pm

Online via our main  
location schedule:

Sundays 1-4pm and other  
times throughout the  
week




# How to Log into our Scheduling System

A screenshot of a web interface for logging into a scheduling system. It features a login form with fields for 'Email Address' and 'Password' (with a toggle for visibility). Below the fields is a 'Log In' button. Above the button is a checkbox for 'Check this box to stay logged in:'. Below the button are links for 'Register for an account.', 'Reset your password.', and 'Remove your mobile number.'.

First visit? [Register for an account.](#)  
Returning? Log in below.

Email Address

Password 

Check this box to stay logged in: ☐

**Log In**

Having trouble logging in? [Reset your password.](#)

Receiving unwanted texts? [Remove your mobile number.](#)

Use this QR code to go to  
our scheduling system  
WCOOnline.

First, register for an  
account. Then you can  
log in to schedule  
appointments.

Once you are logged into WCOOnline, you can use the dropdown menu in the upper left corner to choose a location.

Schedules ▼

Contact Us

Log Out

Arts and Sciences (ASH 150) Summer 2025

UNMC McGoogan Library Summer 2025

# Scheduling your appointment in WCOOnline

- Any white box is an open 30-minute appointment slot. Once clicking a box, you can increase the time to make a one-hour appointment, if desired.
- Can book appointments through the end of the semester.
- Consultants with a star \* are trained in working with graduate level writing (theses/dissertations).
- Consultants with ONLINE next to their name can accommodate synchronous online appointments.

Sep. 17: Tuesday	9:00 am	10:00 am	11:00 am	12:00 pm	1:00 pm	2:00 pm	3:00 pm	4:00 pm	5:00 pm	6:00 pm	7:00 pm
<u>Bryce</u>											
<u>Jaz ONLINE</u>											
<u>Heidi</u>											
<u>Iona*</u>											
<u>Summer</u>											

Sep. 18: Wednesday	9:00 am	10:00 am	11:00 am	12:00 pm	1:00 pm	2:00 pm	3:00 pm	4:00 pm	5:00 pm	6:00 pm	7:00 pm
<u>Jaz</u>											
<u>Bryce</u>											
<u>Jack</u>											
<u>Daniel</u>											
<u>Kat</u>											



# Online Consultation Overview

If you prefer a virtual session, we can meet with you via our online system and provide the same level of support.

Once it's time for your appointment:

1. Simply click on your scheduled appointment on WCOOnline
2. Click "Join" in the appointment box.
3. After joining, you'll be able to upload or paste your work into the whiteboard for the consultant to see.

Video and text chat options are also available.



# Online Consultation Overview

The screenshot displays an online consultation interface. At the top, there is a toolbar with various icons for text formatting (bold, italic, underline, link), list creation, undo/redo, erasing, and drawing tools. Below the toolbar, on the left, is a video feed area showing a participant named 'Patience'. The main area is a large text box containing instructions for users. On the right side, there is a chat window with a 'CHAT' button and a participant count of 1. A small weather widget at the bottom left shows '80°F Sunny'.

1 WELCOME TO YOUR ONLINE CONSULTATION! Look at the participants icon at the top right to see if anyone else is already here.

2

3 WHITEBOARD: To get started, import your document (using the arrows icon) or paste your document directly into this space. Changes made within the whiteboard are seen by all participants immediately.

4

5 TEXT CHAT: You can use the text chat tool, available by selecting CHAT below, to have a text conversation with other participants. If you do not want participants to see what you are typing as you type, turn the REAL TIME option off.

6

7 AUDIO AND VIDEO: If your institution has enabled audio and video consultations, you will be prompted for camera access when first joining a session. To be prompted again, simply refresh this screen. Screensharing is also available by selecting the computer icon in the audio and video area.

8

9 TOOLBAR: The icons on the left side of the toolbar allow you to work with a document's formatting. Other icons provide access to drawing tools, math tools, and import/export options. Hover over an icon to see what it does.

10

11 Need more help? Click the question mark at the top right of the screen.

80°F Sunny

CHAT  
1

# Any questions



UNO Writing Center

UNIVERSITY OF  
**Nebraska**  
Omaha

# If you have any questions after this orientation:

- Visit Arts and Sciences 150
- Email [unowritingcenter@unomaha.edu](mailto:unowritingcenter@unomaha.edu)
- Call 402.554.2946
- Scan the QR code!

