

Guidelines for the use of funds from the I/O alumni fund  
Updated Feb. 2013

1. Funds are available to support research (thesis and dissertation) and travel to conferences.
2. These funds will be used primarily to substitute for lack of funding available from University sources. Students are encouraged to seek other sources of funding (such as UCRCA, graduate office, dean of A&S, or department).
3. Funds requests will be reviewed at every I/O area meeting (typically every third Wed. of the month – but may not happen every month). Students need to provide a copy via e-mail of the request to the I/O area director by Monday morning before the meeting.
4. You may use the submission that you used for the grad office or Dean's office.
5. Travel Funds:
  - a. Students requesting funds to support travel must document the conference which they are attending, their role in the paper presentation (first author/presenter, co-author), provide a detailed budget of expected expenses, and attach a letter of acceptance for the paper.
  - b. The level of funding will be determined by the role the student played in conference presentation and location, although will not be limited to that. The I/O faculty will determine the level funding on a case by case basis.
  - c. Students will be reimbursed up to the level determined based on receipts.
6. Funding for research – students may request funding to offset research cost for theses and dissertations.
  - a. Students should submit a proposal following the UCR guidelines.
  - b. The level of funding will be determined by the I/O area faculty.
  - c. Students will be reimbursed up to the level determined based on receipts.