**ALEKS Math Placement Exam Instructions**

**To register and take your exam:**

1. Visit the ALEKS website at <https://aleks.unomaha.edu>
2. Sign in with your **NUID and password**.
3. Review the Terms of Use, then click the box to accept.
4. Click "Continue" at the bottom of the screen. Your ALEKS and UNO account are now paired!
5. The welcome screen will appear. Click to continue to the ALEKS dashboard.
6. Click on the **three dots** in the top right corner of the **“Math Placement Exam, [Year]/Higher Education Math Placement”** tile under “On Old.”
7. Click “Apply Access.”
8. Aleks will ask “Do you have an Access Code?” Select “No, I need to purchase an Access Code.”
9. Follow the instructions on-screen to purchase your Access Code.
10. Go back to the ALEKS website and click the three dots in the upper-right-hand corner to enter your 20-digit Access Code.
11. Click "Get Started" to proceed to the tutorial. Follow the on-screen instructions.
12. **Click “Get Started” to proceed to the assessment.** Follow the on-screen instructions.
13. Enter the Proctor Password **GoMavs#1**.
14. Click the "X" indicating you understand the honor code, then click "Continue."
15. **Click "Start Now"** located at the bottom of the screen. **Your exam has begun.**
	1. You will have 2 ½ hours to complete the exam. The timer does not pause if you log out.
	2. You will be asked to answer up to 30 questions.

**After you have completed your exam:**

1. Your raw ALEKS score will appear on-screen.
2. You may now logout, or you may continue to the Prep and Learning Module to improve your knowledge.
3. You will receive an email from ALEKS stating your next steps.
4. You will receive an email from UNO within approximately one hour with your translated score indicating what class(es) your results qualify you to take.

**Prep and Learning Module Information**

Upon completing the exam, students will gain access to adaptive Prep and Learning modules for reviewing old subjects and learning new ones! Students who wish to receive a new Math Placement result may do so after working in their Prep and Learning modules.

Once you have completed the ALEKS assessment, you can log back in to the ALEKS website. You will be directed to your personalized ALEKS dashboard. Click on the “Math Placement Exam, [Year]/Higher Education Math Placement” tile. Follow the instructions to set up and complete your Prep and Learning Module. You must spend at least 3 hours in your learning module before you can retake the assessment.

Students who have disabilities or needs that require accommodations should contact the [Accessibility Services Center](https://www.unomaha.edu/student-life/accessibility/staff-directory/index.php) at 402.554.2872.