



Environmental Studies Program
114 Allwine Hall
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Omaha, Nebraska 68182-0040
(402) 554-2849
FAX (402) 554-3532

THANK YOU for agreeing to sponsor an intern from UNO's Environmental Studies Program. To receive credit, students must submit a completed internship agreement to their Environmental Studies advisor for approval. The purpose of this agreement is to help the intern and their sponsor establish specific, mutually beneficial goals for the internship period, to provide students with an understanding of what their sponsor expects of them, and to provide a basis for the sponsor's evaluation. You may substitute a copy of your agency's or firm's work agreement in lieu of this form.

INTERNSHIP AGREEMENT

This agreement is finalized only after signed by all three parties (student, sponsor, and faculty advisor). Approved agreements are a prerequisite for registering for an internship course.

Student name _____ ID no. _____

Local address _____ ZIP _____

Local phone number _____

Anticipated dates of the internship – Start: _____ End: _____

Hours to be worked per week: _____

Description of proposed internship position, including any specific duties:

Final outcome or goal of the: internship project:

Other comments:

STUDENT RESPONSIBILITIES

In accepting this internship, I will agree to:

- Complete the project as described on the reverse side of this agreement within the specific time period.
- Maintain a log of hours worked and duties performed.
- Complete a final report for the Environmental Studies Program.
- This internship is accepted on a voluntary basis. In accepting this internship, the University of Nebraska at Omaha is waived from any responsibility for off-campus accident or injury to self or others related to the student's fulfillment of the internship obligations.

Student _____ Date _____

SPONSOR RESPONSIBILITIES

The success of the internship program is dependent on willingness of supervisors to provide a meaningful work experience.

- I accept this student as an intern in my company/agency and agree to provide supervision and guidance on the proposed project.
- I agree to complete and return the Sponsor Evaluation of Student at the end of the semester.

Supervisor name: _____ For: _____
Please print Company/Agency

Supervisor email: _____

Supervisor signature: _____ Date: _____

DEPARTMENT APPROVAL

_____ Agreement accepted _____ Agreement accepted with modification(s):

Date: _____
Faculty Internship Advisor

Questions or comments? - please contact:

John P. McCarty, Ph.D., Director of the Environmental Studies Program

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http://www.unomaha.edu/environmental_studies/